



**REGULAR COUNCIL MEETING**

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
**December 5, 2019**  
6:00 PM

**MEETING MINUTES**

**I. MEETING CALLED TO ORDER/ROLL CALL:**

**PRESENT**

**ABSENT**

Mayor Marvin Cardenas

X

Isaac Levy

X

Jennell Waggle

X

Brian Cook

X

Sandy McKeown

X

Shannon Buss

X

Mayor Pro-tem Paul Bowers

X

**II. PLEDGE OF ALLEGIANCE: Recited.**

**III. SCHEDULED PUBLIC APPEARANCES: (10 min limit)**

- **Douglas County Intergovernmental Agreement** (Captain Jim Jensen)

Jensen presented the Douglas County Intergovernmental Agreement and addressed Town Council's questions and concerns.

Jensen agreed to research the possibility of a "dummy car" being placed in Larkspur to slow traffic, pledged to submit quarterly reports and stated he would submit an updated IGA with the correct names on the signature page to the Town Council for their approval.

**McKeown motioned to approve the Intergovernmental Agreement with the amended signature page. Buss seconded the motion. In a five (5) to zero (0) roll call vote, THE MOTION CARRIED.**

**IV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**

Matt Denney with SAFEbuilt explained in detail how the agreement between SAFEbuilt and the Town of Larkspur works. He provided clarification regarding current projects within the Town boundaries and addressed Town Council's questions and concerns.

**V. PRESENTATIONS. None.**

**VI. MINUTES:**

- **Council Meeting Minutes-November 21, 2019 Budget PH *Draft***

**McKeown motioned to approve the Meeting Minutes for the November 21, 2019 Public Hearing on the 2020 budget. Cook seconded the motion. In a four (4) to zero (0) roll call vote, THE MOTION CARRIED. Levy and McKeown abstained.**

- **Council Meeting Minutes-November 21, 2019 RM *Draft***

**McKeown motioned to approve the Meeting Minutes for the November 21, 2019 Regular Meeting. Cook seconded the motion. In a four (4) to zero (0) roll call vote, THE MOTION CARRIED. Levy and McKeown abstained.**

**VII. COMMISSION & BOARD REPORTS:**

- **Planning Commission (PC) Report – Matias Cumsille, Chair**
  - No report was submitted.

**Buss motioned to appoint Jacob Gump to the Planning Commission. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

- **Water & Sewer Board (W&S) Report – Tricia Bernhardt, Chair**

**Buss motioned to appoint Patricia Calderon to the Water and Sewer Board and the Financial Advisory Board. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

- **Parks & Recreation Board (P&R) Report – Randy Johnson, Chair**

**Buss motioned to appoint Robert Lilly to the Park and Recreation Board. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

- **Financial Advisory Board (FAB) Report**-Walter Korinke, Chair

Korinke reported that some members have not attended the FAB meetings and may have lost interest. He also mentioned a new qualified person with relative experience would be joining the board.

#### **VIII. CONSTRUCTION & DEVELOPMENT PROJECTS:**

- **Jellystone at Larkspur**

Cardenas reported Jellystone will soon submit a site plan to the Town Council for Phase 3 and 4.

- **Water Treatment Plant**

Grant reported problems with the recently repaired Denver Water Well and stated a company would be assessing the issues. An update to the Town Council will be forthcoming.

- **Dumler Travel Center**

Cardenas reported a site plan and a permit for the lift station are the next steps for the travel center.

- **Moltz Constructors**

Cardenas reported the company is seeking to get permission to have a TCO until the sewer line can be hooked into.

#### **IX. CONTINUING BUSINESS:**

- **To Do List for Town Council** (Lynda Travis)

Cardenas presented the To Do List to Town Council who then requested the original To Do list be brought forth.

- **Bear Ordinance 2019-01** (Marvin Cardenas)

**Levy motioned to approve Ordinance 2019-01, an Ordinance amending the Larkspur Municipal Code by adding Section 7-3-50, 7-3-60, and amending various definitions to Section 7-1-10 to create wildlife dumpster requirements for businesses in the Town of Larkspur and amending the title to exclude the words “residents.” Cook seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

- **Park Ordinance 2019-02**

**Town Council continued Park Ordinance 2019-02 to the next regular meeting. Town Council also requested the Park Chair, Randy Johnson, be invited to next meeting.**

- **Intergovernmental Agreement with Douglas County Sheriff's Department**

- **Motion:** To approve Douglas County IGA for law enforcement and animal control services.

The Intergovernmental Agreement was approved during Scheduled Public Appearances (see above).

- **AccuFund Service Agreement (Paul Gustafson)**

- **Motion:** To approve AccuFund service agreement.  
**Levy motioned to approve the AccuFund Online Service Agreement. Buss seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

**X. LEGAL UPDATES:** None.

**XI. NEW BUSINESS:** None.

**XII. ACCOUNTING (Heather McCumiskey)**

- **Financial Update**

McCumiskey updated Town Council on various financial matters including but not limited to payroll, the 2020 budget, the USDA loan and the different water rate scenarios factoring in principal and interest.

Staab recommended the water rate increase as shown in Scenario 2.7. Town Council discussed the water rate increases and agreed upon Scenario 2.5 with the addition of principal plus interest payments beginning in 2020.

- **Bills to Pay**

- ✓ **General Fund**

**Buss motioned to pay \$5,365.96 from the General Fund. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

- ✓ **Water & Sewer Fund**

**Buss motioned to pay \$38.34 from the Water and Sewer Fund. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.**

- **Motion to approve the base water rate of \$46 per month and sewer**

rate of \$24 per month for the year 2020.

Levy motioned to approve Scenario 2.5 for the base water rate of \$38.50 for the year 2020 with a 5% increase for the next five years. Buss seconded the motion. In a in a six (6) to zero (0) roll call vote, **THE MOTION CARRIED.**

Levy motioned approve the Sewer Rate of \$24.00 for the year 2020. Bowers seconded the motion. In a in a six (6) to zero (0) roll call vote, **THE MOTION CARRIED.**

- **Motion to allow the Mayor to sign closing loan documents between the Town and USDA for a bond in the principal amount of \$2,466,000, plus interest on the unpaid principal balance at the rate of 1.75% per annum. The said principal and interest shall be paid in the following installments on or before the following dates: \$43,008.00 semi-annually on 5/1 and 11/1 beginning in 2020 until the principal and interest are fully paid except that the final installment date of the entire indebtedness evidenced hereby, if not sooner paid, shall be due and payable 40 years from the date of signing.**

Levy motioned to allow the Mayor to sign closing loan documents between the Town and USDA for a bond in the principal amount of \$2,466,000, plus interest on the unpaid principal balance at the rate of 1.75% per annum. The said principal and interest shall be paid in the following installments on or before the following dates: \$43,008.00 semi-annually on 5/1 and 11/1 beginning in 2020 until the principal and interest are fully paid except that the final installment date of the entire indebtedness evidenced hereby, if not sooner paid, shall be due and payable 40 years from the date of signing. Cook seconded the motion. In a six (6) to zero (0) roll call vote, **THE MOTION CARRIED.**

### **XIII. COUNCIL COMMENTS:**

#### **McKeown's items:**

- Defining a salary for the Mayor.
- Updating the codification of ordinances and resolutions.
- Defining the pay for the Town Council members.

**The above listed items were continued so that Advisor Staab could be present.**

Levy motioned to bring forward a Resolution to allow only one card per household for a onetime fee of \$10 and for a replacement card cost of \$10. Buss seconded the motion. In a six (6) to zero (0) roll call vote, **THE MOTION CARRIED.**

**XIV. MAYOR’S REPORT:**

Cardenas provided updates on resident’s current code violations.

**XV. MAYOR’S COMMENTS:**

Bowers expressed concern regarding Mr. Trueblood being allowed to do business with the town when he is not in compliance with certain codes. He also enquired the status of another resident and whether she was getting in compliance with her property. Cardenas provided clarification.

**XVI. ADJOURN- 8:54 PM**

**Levy motioned to adjourn. Buss seconded the motion. In a voice vote the “ayes” carried.**

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting.