



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118

Sept 03, 2020

6:00 PM

Meeting Minutes

Pursuant to the emergency declaration all Town Council members, including the Mayor, and Town Clerk shall be attending the meeting by telephone and members of the public shall have the ability to attend and monitor the meeting by telephone as well.

Join Zoom Meeting

<https://us02web.zoom.us/j/83200404042>

Meeting ID: 832 0040 4042

One tap mobile

+12532158782,,83200404042# US (Tacoma)

+13462487799,,83200404042# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 832 0040 4042

Find your local number: <https://us02web.zoom.us/u/k9YaTrx65>

Please mute your phone by pressing “*6.” Everyone wishing to speak will be afforded the opportunity to do so. Please come prepared with your statements. The public will be allowed to speak during public comment only.

I. MEETING CALLED TO ORDER/ROLL CALL: The meeting was called to order on September 3, 2020, at 6:00 pm.

II.

ALL PRESENT

Mayor Marvin Cardenas

Mayor Pro-Tem Isaac Levy

Paul Bowers

Shannon Buss

Posted: 09-18-20 NLH

William Teague
Brian Cook
Sandy McKeown

- III. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- IV. MOTION TO APPROVE AGENDA:** A motion was made by councilmember Sandy McKeown to approve the agenda for the Regular Council Meeting on September 3, 2020, seconded by councilmember Shannon Buss. Discussion: The Town Clerk apologized for the confusion surrounding the Agenda. Councilmember Brian Cook questioned the posting of the agenda and Natasha answered that there was no violation as posting occurred outside of Town Hall as required. In a Six (6) approved, zero (0) opposed roll call vote, Mayor affirmed. **MOTION CARRIED.**
- V. MOTION TO APPROVE MINUTES:** (1805-1810) Meeting Minutes August 20, 2020 Regular Meeting Draft: A motion was made by councilmember Shannon Buss to approve the minutes of the Regular council Meeting for August 20, 2020, seconded by councilmember Brian Cook. No discussion. In a six (6) approved, zero (0) opposed roll call vote, Mayor affirmed. **MOTION CARRIED.**
- VI. SCHEDULED PUBLIC APPEARANCES:** (10 min limit): No scheduled public appearances.
- VII. ACCOUNTING:** (1815-1825)
- Finance Update: Donnelle Johnson
 - Bills to Pay
 - ✓ General Fund: Accounting Manager gave a quick briefing on the audit, bills to be paid from the General Fund and the USDA loans about encroachment of competition for water. A motion was made by councilmember Sandy McKeown to approve the general fund bills in the amount of \$6,934.23, seconded by councilmember William Teague. No discussion took place over the General Fund. In a six (6) approved, zero (0) opposed roll call vote, Mayor affirmed. **MOTION CARRIED.**
 - ✓ Water & Sewer Fund: No water and sewer fund bills.
 - ✓ SEP Fund: No SEP Fund bills
- VIII. COMMISSION & BOARD REPORTS:** (1825-1835)
- Planning Commission (PC) Report – Matias Cumsille, Chair: No meeting was held. Next meeting is scheduled for Sep. 15, 2020.
 - Water & Sewer Board (W&S) Report – Tricia Bernhardt, Chair: Next water and sewer meeting will be Sep. 22, 2020.
 - Parks & Recreation Board (P&R) Report – Randy Johnson, Chair: Cindy Cramer discussed the place she has in mind for her husband's

monument. David Fesing wants to be on the Park and Rec Board and has many years of service to the Town. **A motion was made by Councilmember Sandy McKeown to appoint David Fesing to the Park & Recreation Board, seconded by Councilmember Shannon Buss. No discussion. In a six (6) approved, zero (0) opposed roll call vote, Mayor affirmed. MOTION CARRIED.**

IX. CONTINUING BUSINESS: (1835-1840)

- **Resolution 2020-27:** Extending the Disaster Emergency: **Motion was made by Councilmember Shannon Buss to approve Resolution 2020-27, seconded by Councilmember William Teague. In a six (6) approved, zero (0) opposed roll call vote, Mayor affirmed, MOTION CARRIED.**
- **Moderator for Budget Cycle:** Budget Workshop for Sept 24, 2020: It was decided that Clay Brown from DOLA would be the moderator of the Budget Meeting to be held September 24 at Town Hall at 06:00 pm. It will be an in-person meeting and if townspeople want to attend, they must call in virtually through zoom to meet social distancing requirements.

X. NEW BUSINESS: (1840-1850) None was stated

XI. CONSTRUCTION & DEVELOPMENT PROJECTS: (1850-1855)
Moltz construction fence is in the process of being repaired

XII. MAYOR'S REPORT: (1855-1915)

- Council To-Do List: Mayor gave a briefing on the Council To-Do List.
- Councilmember Brian Cook wants the people to decide the multi-family zoning and annexations and charter changes.
- Councilmember Paul Bowers wanted to clear up an issue that Barbara Sheldon asked about and is concerned with making sure the Town treated her fairly.
- A public hearing was requested by Councilmember Paul Bowers. The Mayor mentioned a workshop to hear the concerns of the town residents. There is posting requirements for a public hearing and will be looked into to see if the town could have a public hearing.
- Tap fees were revisited and the prospect of raising them. Councilmember Brian Cook wants this to be brought back up because the Town charges half the price for the area. The Mayor noted that the Water and Sewer Board reviewed this and voted it down. The Council is going to ask the Water and Sewer Board and Planning Commission to review the issue and make a recommendation.
- The yurts should be gone by Saturday.
- The Mayor provided an update on the parking lot and it should be getting completed soon.

- A six-foot privacy fence to shield Lorrie McDonald from the ballfield noise was discussed. This was passed to the Planning Commission for review.
- Bill Kramer's reinstatement was brought up for 10 hours a week. No motion was made.
- Cell phones for Town employees: Mayor, James Stockstill and potential Town Clerk. Both James and the Mayor use their phones frequently, are on call and on the road frequently. There was a prepaid track phone used prior. No motion was made.
- A town resident survey was proposed and there was much discussion about the timing, content, and safeguards to be put in place. It was brought up to add questions about charter changes, zoning and annexation, legal counsel, and a 1-year and 5-year improvements to the town, to be included in the survey and a 30-day deadline. Clarification took place over the charter change and an initiative petition. Putting the survey in water bills or newsletter was discussed. **A motion was made by Councilmember Paul Bowers to send out the survey with the newsletter to all electors within the town following final approval of the council, seconded by Councilmember Shannon Buss. In a six (6) approved, zero (0) opposed roll call vote, Mayor affirmed.**
MOTION CARRIED
- Deferred Payment Update: the town was approved for deferred payments for the USDA and the CWRPDA. The Town is waiting on final paperwork to come through.
- Cindy Cramer Memorial Location: Decide at next council meeting.

XIII. COUNCIL COMMENTS: (1915-1925)

- Comments were about the survey and how it will be handled.
- Councilmember Paul Bowers wants to make sure Barbara Sheldon's issue is investigated. The Mayor noted that the town will review the situation if she brings in her paperwork.
- Councilmember Isaac Levy wants to make sure the survey remains unanimous.

XIV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)

- Florence Burch noted that a subdivision differs from a lot-line adjustment

XV. ADJOURN: (1930) A motion was made by Councilmember William Teague to adjourn the meeting at 7:37 pm, seconded by councilmember Brian Cook. All said Ayes, MEETING ADJOURNED.

Please note: The meeting minutes are a summary of the events that occurred during the meeting and are not a complete transcript of the meeting. If you would like to receive the transcript or audio recording you may file a CORA request with the Town Clerk's Office at Town Hall.