



## REGULAR TOWN COUNCIL MEETING

**January 18, 2024, at 6 pm**

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

## MINUTES

### CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	<u>x</u>	<u>          </u>
Mayor Pro-Tem Sandy McKeown	<u>x</u>	<u>          </u>
Ruth Ann Arfsten	<u>x</u>	<u>          </u>
Chelsea Dey	<u>X Zoom</u>	<u>          </u>
Mindy Kazurova	<u>x</u>	<u>          </u>
Isaac Levy	<u>x</u>	<u>          </u>
Lynn Pfaff	<u>          </u>	<u>x</u>

### PLEDGE OF ALLEGIANCE

**MOTION:** Mindy Kazurova made a motion to approve the January 18, 2024, regular meeting agenda. Sandy McKeown seconded the motion. Six (6) For, zero (0) opposed. Motion passed. Time: 4:45.

**MOTION:** Sandy McKeown made a motion to approve the January 04, 2024, meeting minutes. Mindy Kazurova seconded the motion. Six (6) for, zero (0) opposed. Motion passed. Time: 05:15.

### SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

- Sherriff Deputy, Capt. Dan McMillan: Capt. McMillon provided recent activity statistics.

### ACCOUNTING REPORT

- Payroll Report: No update.

**MOTION:** Sandy McKeown made a motion to approve \$56,368.01 for the outstanding bills. Mindy Kazurova seconded the motion. Roll Call Vote: Six (6) for, zero (0) opposing. Motion passes. Time: 37:00

**MOTION:** Mindy made a motion to approve the Water & Sewer bills and ACH charges for \$16,437.63. Sandy McKeown seconded. Roll Call Vote: Six (6) for, zero (0) opposing. Motion passes.

### ADVISORY BOARD REPORTS

- Planning Commission – Sandy McKeown, Liaison mentioned ADU is not done yet for the planning commission. PC pushed for the eight homes to be an annexation-donation to the town. Service all homes with one well.

Isaac: Homes will need to hook up to W&S

Sandy: How does the council feel about hooking into W&S? Dan recommends including a planner and bond attorney. Have the developers come and talk to the council?

- Water & Sewer Board – Chelsea Dey, Council Liaison. (meeting canceled)
- Parks & Recreation Board – Mindy Kazurova, Council Liaison (meeting canceled)

### **ONGOING CONTINUING BUSINESS**

- Sidewalk Project: Moving forward. Five more construction companies were contacted and four have promised bids.
- Cabins: No update.
- Water Smart grant: No update.
- Water Treatment upgrade: No update.
- Concession Stand: No update.
- Job openings update: There is a big discussion regarding the approach to increasing payroll to competitive wages.

**MOTION:** Mindy made a motion to approve a salary of \$39 per hour for the PW Director position. Isaac Levy Seconded the motion. Roll Call Vote: Six (6) for, zero (0) opposing. Motion passes.

**MOTION:** Mindy made a motion to approve a salary range of \$21 - \$24 per hour for the PW Assistant position. Isaac Levy Seconded the motion. Roll Call Vote: Six (6) for, zero (0) opposing. Motion passes.

- SEMOCOR report for December. Will Parker briefed the updated items.

### **NEW BUSINESS**

**Motion:** Sandy McKeown made a motion to approve ordinance 2024-03 AN ORDINANCE APPROVING BALLOT QUESTIONS TO BE SUBMITTED TO THE VOTERS OF THE TOWN OF LARKSPUR, COLORADO MUNICIPAL ELECTION APRIL 2, 2024, RELATED TO AMENDING SECTION 3.01 OF THE HOME RULE CHARTER OF THE TOWN OF LARKSPUR REGARDING THE NUMBER OF COUNCIL MEMBERS. Mindy Kazurova seconded the motion. Five (5) for, one (1) opposed, Ruth Ann Arfsten opposed.

### **CONSTRUCTION AND DEVELOPMENT PROJECTS**

- 9138 Spruce Mountain Road: No update.
- 9181 Spruce Mountain Road: No update.
- Fox Farm Road annexation: update in PC report

### **LEGAL UPDATE**

- Legal Complaint update: IGA W/DC Sherrif was discussed.

**MOTION:** Mindy made a motion to authorize Sherilyn West to sign the IGA agreement for Public Safety between the Board of County Commissioners of Douglas County on behalf of the Douglas County Sherriff's

Office and the Town of Larkspur, a municipal corporation of the State of Colorado (“Larkspur”). With a cost of \$64,361 plus \$3479 for animal control services. Sandy seconded the motion. Roll-Call Vote: Six (6) for, zero (0) opposing. Motion passes.

#### **STAFF COMMENTS**

- The staff likes the new cleaning person.

**MAYOR’S REPORT:** No update.

#### **COUNCIL COMMENTS**

Chelsea Dey: None.

Sandy: Requested more information regarding the Front Range Rail initiative. Spoke about purchasing lands around town for the forest legacy program.

Isaac Levy: Asked about using the lodging tax increase money for paying off infrastructure debt. Dan says yes.

Ruth Ann Arfsten: Asked about James Stockstill’s status. He is a temporary employee to help with snowplowing.

Mindy Kazurova: Tabled helping a resident’s family after a member passing.

**SCHEDULED APPEARANCES** (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.) NONE

#### **ADJOURN**

Mindy Kazurova made a motion to adjourn. Isaac Levy seconded the motion. Six (6) for, zero (0) opposing. Motion passes.