



## REGULAR TOWN COUNCIL MEETING

November 16, 2023, at 6pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

## MINUTES

### 1. CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	<u>X</u>	<u>          </u>
Mayor Pro-Tem Sandy McKeown	<u>X</u>	<u>          </u>
Ruth Ann Arfsten	<u>X</u>	<u>          </u>
Chelsea Dey	<u>X</u>	<u>          </u>
Mindy Kazurova	<u>X</u>	<u>          </u>
Isaac Levy	<u>X</u>	<u>          </u>
Lynn Pfaff	<u>X</u>	<u>          </u>

### 2. PLEDGE OF ALLEGIANCE

### 3. APPROVE AGENDA

- November 16, 2023, Regular Meeting

**MOTION:** Sandy McKeown made a motion to approve the Nov 16, 2023 regular Town Council meeting agenda. Ruth Ann Arfsten seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 00:01:37

### 4. APPROVE MINUTES

- November 2, 2023 Regular Meeting Minutes

**MOTION:** Chelsea Dey made a motion to approve the Nov 2, 2023 regular Town Council meeting Minutes. Mindy Kazurova seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 00:02:08

### 5. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

- Andy Hough: Intergovernmental Agreement for Construction, Use, and Maintenance of the Colorado Front Range Trail in Larkspur, Colorado

**MOTION:** Sandy McKeown made a motion to approve the intergovernmental agreement for construction use and maintenance of the Colorado Front Range Trail in Larkspur, Colorado with Douglas County with one correction in section 4 number 9: this agreement shall commence upon execution of this agreement by both parties if they continue through the date change July 1, 2024 to January 31, 2025. Chelsea Dey seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 00:36:13

## **6. ACCOUNTING REPORT**

- Payroll Report

**MOTION:** Mindy Kazurova made a motion to approve the All-Funds Bill in total of \$153,648.45. Lynn Pfaff seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 00:50:05

**MOTION:** Mindy Kazurova made a motion to the Water and Sewer Fund Bill in the amount of \$44,562.62. Chelsea Dey seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 0:54:15

**MOTION:** Mindy Kazurova made a motion to approve the ACH for Water and Sewer and Intertown Transfers \$4,548.22. Ruth Ann Arfsten seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 00:55:17

## **7. ADVISORY BOARD REPORTS**

- Colorado Open Space Advisory Committee (COSAC) – Appoint Elizabeth Snow

**MOTION:** Chelsea Dey made a motion to appoint Elizabeth Snow as the COSAC Representative for the Larkspur Area. Minday Kazurova seconded the motion. Seven(7) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 00:40:54

- Planning Commission – Sandy McKeown Council Liaison
  - Was able to explain why things are being sent back for review. ADU needs to move forward. Site Plan Ordinance was reviewed and sent to Dan Krob to review.
  - Public Hearing to be set for December 12, 2023 possibly set at the Fire Department.
- Water & Sewer Board – Chelsea Dey Council Liaison
  - No meeting: waiting on Planning Commission to review their portion of the Master Plan, next meeting will be January 9, 2024
- Parks & Recreation Board – will present at next town council meeting.
- Board of Adjustments – Have not met.

## **8. ONGOING CONTINUING BUSINESS**

- Sidewalk Project – going out to bid.
- Cabins: marketing campaign for Cabins #3 & #5: advertised in Newsletter. Will be advertised on social media and a flyer.
- Water Smart grant – Meters have been ordered.
- Water Treatment upgrade – waiting on state for approval for upgrades.
- Concession Stand – Needs help with getting information to the correct boards.

## **9. NEW BUSINESS**

- SEMOCOR Report
  - None
  - Isaac Levy: what do we test our water for
- Christmas Party: Staff & Council December 6, 2023
  - Time and activities:
    - 3:00pm at The Spur

- Sandy McKeown: Baby Pictures, No gifts, Christmas sweaters

## **10. CONSTRUCTION & DEVELOPMENT PROJECTS**

- 9138 Spruce Mountain Road: Planner Review
- 9181 Spruce Mountain Road: Planner Review

## **11. LEGAL UPDATE**

- Camping Ban Ordinance – Review for next meeting with Dan Krob
- Attorney Dan Krob alerted the council that the Town had been served with a Lawsuit from the owners and developers of the Travel Center project at 233 Upper Lake Gulch Road. He has submitted the claim to our insurance carrier CIRSA and will let us know what they say.
- Dan Krob also told the council that that he has reviewed our charter and in section 3.02 it states that after a recall of a mayor a new mayor should be elected for a 4 year term at the next general election. Which was the election in 2022. So, Mayor West's term should be until 2026 not 2024 as Karen Goldman had indicated.

## **12. STAFF COMMENTS**

- None

## **13. MAYOR'S REPORT**

- Memorial Bench – Parks and Recreation Board portion of Master Plan

## **14. COUNCIL COMMENTS**

- Chelsea Dey – None
- Mindy Kazurova – Todd Devo
- Ruth Ann Arfsten – Construction Beeping at night?
- Isaac Levy – Shooting Range Hours? Research Admission Tax.
- Sandy McKeown – Admission Tax

## **15. UNSCHEDULED PUBLIC APPEARANCES** (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

- None

## **16. ADJOURN**

**MOTION:** Chelsea Dey made a motion to adjourn. Mindy Kazurova seconded the motion. Six(6) ayes, zero(0) opposed. Motion passed.

**AUDIO TIME STAMP:** 02:22:02