



REGULAR TOWN COUNCIL MEETING

October 5, 2023, at 6pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

MINUTES

1. CALL TO ORDER / ROLL CALL

| | Present | Absent |
|-----------------------------|-------------------|-------------------|
| Mayor Sherilyn West | <u>X</u> | <u> </u> |
| Mayor Pro-Tem Sandy McKeown | <u>X</u> | <u> </u> |
| Ruth Ann Arfsten | <u>X</u> | <u> </u> |
| Chelsea Dey | <u>X</u> | <u> </u> |
| Mindy Kazurova | <u>X</u> | <u> </u> |
| Isaac Levy | <u>X</u> | <u> </u> |
| Lynn Pfaff | <u> </u> | <u>X</u> |

2. PLEDGE OF ALLEGIANCE

3. APPROVE AGENDA

- October 5, 2023, Regular Meeting

MOTION: Mindy Kazurova made a motion to approve the regular meeting agenda for October 5, 2023. Ruth Ann Arfsten seconded the motion. No discussion. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 00:01:19

4. APPROVE MINUTES

- September 21, 2023, Regular Meeting

MOTION: Sandy McKeown made a motion to approve the regular meeting minutes for September 21, 2023, with corrections of removing the bullet points under Fox Farm, and the misspelling of Mindy Kazurova's last name. Ruth Ann Arfsten seconded the motion. Discussion on space called "breeze" for picnic tables. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 00:07:25

5. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

- None

6. ACCOUNTING REPORT

- Payroll Report
 - Discussion about Heather Yanda being paid for her last 3 days on this pay cycle, and she has not yet submitted an invoice for the advice given to Town Hall over the phone.
 - Discussion about Bruce Buccio being approved for 22 hours of overtime.

7. ADVISORY BOARD REPORTS

- Planning Commission – meeting October 11th
- Water & Sewer Board – Chelsea Dey to be Council Liaison starting November 8, 2023.

- Parks & Recreation Board – meeting October 11th
- Board of Adjustments – No meeting

8. ONGOING CONTINUING BUSINESS

- Sidewalk Project – Archer engineering drawings on Thursday
- Cabins
 - Electric Metering: Order a meter for cabin 4
 - Advertise on social media – Shasta Thompson
- Water Smart grant – Meters will be ordered soon.
- Water Treatment upgrade – No update; will move fence to include electrical box.
- Budget
 - Sidewalk -Streetscape phases

9. NEW BUSINESS

• Ordinance 2023-05

AN ORDINANCE RENEWING AND APPROVING THE CABLE TELEVISION FRANCHISE AGREEMENT BETWEEN THE TOWN OF LARKSPUR, COLORADO AND COMCAST OF COLORADO IX, LLC – postponed until Oct. 19, 2023

- Camera Surveillance acknowledgment for Staff - add Town Council and Boards
- Camping Ban – Yes, direct staff
- Proposition HH – postponed until Oct. 19, 2023.

10. CONSTRUCTION & DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: Land Use application submitted 11/6/22.
- Travel Center – Memo under legal updates
- Jellystone/Steyn – On hold
- 9181 Spruce Mountain Road – packet sent to Planner Joy McGee
- Fox Farm – No new information

11. LEGAL UPDATE

- Memo from Krob Law regarding the Larkspur Travel Center – postponed until Oct. 19, 2023

12. STAFF COMMENTS

13. MAYOR'S REPORT

- Colorado Front Range Trail – IGA being drafted by County. The Town will secure easement with OSI.
- County Open Space Advisory Committee – Need a member from Larkspur Community.

14. COUNCIL COMMENTS

- Sandy McKeown presented her research on the history of the Spruce Mountain Road Bike & Pedestrian Improvements Project Timeline.
- Chelsea Dey presented an update on meeting with Tourism Destination Marketing Committee
- Sandy McKeown suggests researching grants etc. if the Town purchases land on edges of town as it becomes available.
- Isaac Levy would the Town Clerk research and create a proposal about the admission tax (Tabor)/Renaissance Faire tax contract coming up in 2025.
- Bruce Buccio to work on Recycling survey due October 13, 2023.
- Dorothy Hise to purchase card signed by Town Council for Joe Rock's family.

15. UNSCHEDULED PUBLIC APPEARANCES (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

- None

16. ADJOURN

MOTION: Isaac Levy made a motion to adjourn. Chelsea Dey seconded the motion. No discussion. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 01:29:17