



REGULAR TOWN COUNCIL MEETING

August 3, 2023 at 6pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

MINUTES

VIRTUAL MEETING LINK: <https://us02web.zoom.us/j/84781438387>

Meeting ID: 847 8143 8387

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/84781438387>

1. CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	<u>X</u>	<u> </u>
Mayor Pro-Tem Sandy McKeown	<u>X</u>	<u> </u>
Ruth Ann Arfsten	<u>X</u>	<u> </u>
Chelsea Dey	<u>X</u>	<u> </u>
Mindy Kazurova	<u>X</u>	<u> </u>
Isaac Levy	<u> </u>	<u>X</u>
Lynn Pfaff	<u>X</u>	<u> </u>

2. PLEDGE OF ALLEGIANCE

3. APPROVE AGENDA

- August 3, 2023 Regular Meeting

MOTION: Sandy McKeown made a motion to approve the agenda for the August 3, 2023 regular meeting. Ruth Ann Arfsten seconded the motion. No discussion. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: :02

4. APPROVE MINUTES

- July 20, 2023 Public Hearing 233 Perry Park Ave Annexation/Rezoning

MOTION: Sandy McKeown made a motion to approve the minutes for the July 20, 2023 public hearing. Mindy Kazurova seconded the motion. No discussion. Five (5) ayes, zero (0) opposed, one (1) - abstained – Sandy McKeown. Motion passed.

AUDIO TIME STAMP: :53

- July 20, 2023 Regular Meeting

Posted: 8-18-2023 by HLY

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MOTION: Mindy Kazurova made a motion to approve the minutes for the July 20, 2023 regular meeting with the addition of the word “approved” on page three to Canopy Tree Service motion. Chelsea Dey seconded the motion. No discussion. Four (4) ayes, zero (0) opposed, two (2) -abstained – Sandy McKeown and Lynn Pfaff. Motion passed.

AUDIO TIME STAMP: 3:02

5. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

6. ACCOUNTING REPORT

- Payroll Report

7. ADVISORY BOARD REPORTS

- Planning Commission – Heather Yanda, Secretary
- Water & Sewer Board – Lynn Pfaff, Council Liaison
- Parks & Recreation Board – Mindy Kazurova, Council Liaison
- Board of Adjustments – Heather Yanda
 - Met on 7/31/23
 - Kristine Wilson-Slack, Chair
 - Patrick Alessandra, Vice Chair
 - Set terms for each, staggered at on-set
 - Heather Yanda brought up that in our code it states the council will appoint the secretary of the Board of Adjustments

MOTION: Sandy McKeown made a motion to appoint town clerk as the secretary of the Board of Adjustments. Mindy Kazurova seconded the motion. Ruth Ann Arfsten asked about having the Deputy Town Clerk fill that role. Heather Yanda stated that it may make better sense for the town clerk to fill that role because they run the town council meetings and will be up to speed on any issues brought forward. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 6:30

8. CONTINUING BUSINESS

- Ron Keyes concession stand business

Much discussion took place around completing the water and electricity to the concession stand, looking at the need for a 2-inch line, and making that happen in conjunction with the completion of the concession stand. Several council members were not comfortable moving forward and requested more information.

- A formal business plan/proposal from Ron Keyes
- An updated formal quote from Fischer Enterprises
- That all concerned parties meet regarding the need to upgrade size of water line

In the course of the above conversation, Bill Fischer offered to complete upgrade to the water line for free in exchange for the town purchasing a new scoreboard for the ballfield and putting his name on in instead of putting his name on the concession stand. This discussion was tabled until the above things were provided and decided on by the council.

9. ONGOING CONTINUING BUSINESS

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- Sidewalk Project
- Cabins – revisit September 2023
- Gazebo/Concession Stand – needs to be stained; working on lease for Ron Keyes
- Trees in Park and Town ROW Maintenance – in progress
- Survey Glen Walk Property Line: Encroachment agreements given to property owners

10. NEW BUSINESS

- Sensera Systems quote

MOTION: Mindy Kazurove made a motion to approve quote number #00006923 in the amount of \$2148 for Sensera for site cloud service. Lynn Pfaff seconded the motion. Ruth Ann Arfsten asked about this system’s ability to zoom in and see license plates. The mayor explained that the only one they know of that does that is the Flock system, which is very expensive. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 1:19:41

11. CONSTRUCTION & DEVELOPMENT PROJECTS

- 233 Perry Park Ave – Annexation Agreement signed
- 9138 Spruce Mountain Road – in progress; waiting on site plan items
- Travel Center – no new update
- Jellystone/Steyn – no new update
- 9181 Spruce Mountain Road – Land use application submitted
- Fox Farm – planner, town attorney, and town clerk met with developer on 8/3/23

12. LEGAL UPDATE

13. STAFF COMMENTS

Heather Yanda let the council know that she offered her official resignation today to the mayor due to personal life issues that necessitate a move to Florida where her family resides. She gave a projected departure date range from the first of September to the end of September. She would like to help hire and train a new town clerk and is willing to be available remotely on an hourly basis for any needs that arise after she leaves.

14. MAYOR’S REPORT

The mayor talked to Bonnie Schwam about taking banner off of resource cabin. She also communicated that we have reached out to the resident who demolished their mobile home without a permit to ask them to connect with SAFEbuilt to get a permit retroactively.

15. COUNCIL COMMENTS

Chelsea Dey said that she appreciates the space to make a decision on the concession stand.

Mindy Kazurova inquired about the Ladies of Larkspur being able to get the resident rate for a park rental by having her (or Kat White) fill out the reservation form. The council was fine with one of them completing the reservation form and getting the resident rate because they are members of the Ladies of Larkspur group.

Mindy also let the council know that the Spur’s bear proof dumpster is broken and waiting to be

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fixed/replaced.

The beer garden at the Spur will open next week.

Ruth Ann Arfsten informed the council that the LFPD had an older adult initiative meeting that was very informative and had a good turnout. Lack of recycling in Larkspur was a topic at this meeting.

Ruth Ann relayed information about affordable housing issue and code red.

16. UNSCHEDULED PUBLIC APPEARANCES (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

Sharron Ziencina asked for updates on the following items, which were given:

- Timeline for travel center
- Plans for 9189 Spruce Mountain Road
- Fox Farm concept
- Jellystone

17. ADJOURN

MOTION: Mindy Kazurova made a motion to adjourn. Chelsea Dey seconded the motion. No discussion. Six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 1:58:07