



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
Feb 16th, 2023.

6:00 pm

MINUTES

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Feb 16, 2023 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84513659565>

Meeting ID: 845 1365 9565

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MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Sherilyn West	X	
Mayor Pro-tem Sandy McKeown	X	
Ruth Ann Arfsten	X	
Mindy Kazurova	X	Arrived 6:05 was absent from 6:45 to 7:50 pm
Lynn Pfaff	X	
Isaac Levy	X	
Janes Landon	X	

I. PLEDGE OF ALLEGIANCE:

II. MOTION TO APPROVE AGENDA:

- Councilmember James Landon made a motion to approve the Agenda for the Regular Council Meeting for Feb 16th, 2023, seconded by Councilmember Sandy McKeown. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 1:03)

III. MOTION TO APPROVE MINUTES:

- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Feb 02, 2023, seconded by Councilmember Ruth Ann Arfsten. **No discussion. Roll call vote Five (5) approved, zero (0) opposed, one (1) abstention, Isaac Levy, Mayor affirmed Motion Passed.** (Audio minutes time stamp -1:45)

IV. SCHEDULED PUBLIC APPEARANCES: (10 min limit)

- No Scheduled Public Appearances
(Audio minute time stamp – 02:49)

V. COMMISSION & BOARD REPORTS: (10 min limit)

- Planning Commission (PC) Report – Heather Yanda, Secretary:
Nothing To Report
- Water & Sewer Board (W&S) Report – Lynn Pfaff:
- Jan Semocor Report (Will Parker)
(Audio minute time stamp – 03:14)
- Parks & Recreation Board (P&R) Report – Randy Johnson & Mindy Kazurova:
- Debbie Fischer Parks & Rec from Alternate to member Application
Councilmember Sandy Mckeown made a motion to appoint Debbie Fischer's application to go from alternate to full member to replace David Fesing on the Parks & Rec board, seconded by Councilmember Mindy Kazurova. No discussion. Seven (7) ayes, zero (0) opposed, Mayor affirmed Motion Passed.
(Audio minute time stamp – 12:10)
- Use of the Informal Bid process for the purchase of playground equipment
Councilmember Sandy Mckeown made a motion to approve using the informal Bid process for the purchase of new child's playground equipment, seconded by Councilmember Lynn Pfaff Discussion, Mayor read purchase policy for informal Bids. Roll call vote Seven (7) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 14:06)
- Food Truck Program Findings (Heather Yanda)
- Weddings in the Park (Heather Yanda)
- Farmers Market (Kat White)
The council was supportive of continuing to explore the Weddings and Farmers market ideas and starting the food truck program in April.
(Audio minute time stamp – 19:43)

VI. CONTINUING BUSINESS:

- Resolution 2023-02 Town Hall Public Service Fees
Councilmember Sandy Mckeown made a motion to approve Resolution 2023-02 a resolution setting fees for services provided to the public by the Town, seconded by Councilmember Lynn Pfaff. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.
(Audio minute time stamp – 59:09)
- Resolution 2023-03 Variances 255 Upper Lake Gulch Road
Councilmember Sandy McKeown made a motion to approve Resolution 2023-03 a resolution approving certain variances for 255 upper lake gulch road, seconded by Councilmember Isaac Levy. No discussion. Roll call vote Four (4) approved, two (2) opposed, Ruth Ann Arfsten, James Landon, Mayor affirmed Motion Passed. (Audio minute time stamp – 1:14:47)

VII. NEW BUSINESS:

- Staff Organization Chart / Operating Protocols & Procedures
- The council was supportive of the Staff Organization chart and the delegation of duties presented.
(Audio minute time stamp – 1:44:42)
- Ord. 2023-01 Fire Code Revision
Councilmember Sandy Mckeown made a motion to approve Ordinance 2023-01 an ordinance amending certain portions of Chapter 18 Article 4 of the Larkspur Municipal Code Regarding the international fire code, seconded by Councilmember Lynn Pfaff. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 1:51:47)

VIII. NEW CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)

- **Tim Dumler with Off The Chain 2 LLC to discuss development incentive ideas with council.**
Mr. Dumler presented sales tax projections for the Larkspur Travel Center and possible share back scenarios. No decisions were made, and the topic will continue at the next meeting.

(Audio minute time stamp – 1:16:12)

IX. ACCOUNTING:

- **Payroll Report**
(Audio minute time stamp – 1:52:29)
- **G/F Bills**
Councilmember Isaac Levy made a motion to approve the G/F Bills in the amount of \$34,264.31, seconded by Councilmember James Landon. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:57:00)
- **W/S Bills**
Councilmember Isaac Levy made a motion to approve the W/S Bills in the amount of \$15,901.05, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:57:56)

X. LEGAL UPDATE:

- **Opioid Settlement** (Dan Krob) Continue to opt out
(Audio minute time stamp – 1:58:33)
- **Been Easement Sidewalk Status** (Dan Krob) waiting on property owner to review the easement agreement.
(Audio minute time stamp – 2:01:38)

XI. MAYOR'S REPORT:

- **Monthly Report**
(Audio minute time stamp – 2:03:47)

XII. COUNCIL COMMENTS

- **Sandy McKeown** – Mailboxes for the Town status
- **Isaac Levy** – Stake Town's Property Line to ensure boundaries for cleanup the full length of Glen Walk, get quote for survey Ordinance enforcement.
- **Ruth Ann Arfsten** – Who do people call for pickleball, Lucky Duck coming to council, how much is mobile vendor permits with food trucks, Home Depot Card still under Natasha and Marvin.
- **Lynn Pfaff** – No Comments
- **Mindy Kazurova** – No Comments
- **James Landon** – This was a difficult meeting, no one quit hang in there.
(Audio minute time stamp – 2:04:04)

XIII. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)

- **No Unscheduled Public Appearances**
(Audio minute time stamp – 02:49)

XIV. ADJOURN:

- **Councilmember James Landon made a motion to adjourn, seconded by Councilmember Ruth Ann Arfsten. No discussion. Seven (7) Ayes, Motion Passed.** (Audio minute time stamp – 2:30:55)