



## REGULAR COUNCIL MEETING

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
Jan 5<sup>th</sup>, 2023.

### MINUTES

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Jan 5, 2023 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81744995646>

Meeting ID: 817 4499 5646

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### MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Sherilyn West	X	
Mayor Pro-tem Sandy McKeown	X	
Ruth Ann Arfsten	X	
Mindy Kazurova		X
Lynn Pfaff	X	
Isaac Levy	X	
Janes Landon	X	

#### I. PLEDGE OF ALLEGIANCE:

#### II. MOTION TO APPROVE AGENDA:

- Councilmember Ruth Ann Arfsten made a motion to approve the Agenda for the Regular Council Meeting for Jan 5<sup>th</sup>, 2023, seconded by Councilmember Sandy McKeown. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 0:52)

#### III. MOTION TO APPROVE MINUTES:

- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Dec 15, 2022, seconded by Councilmember Lynn Pfaff. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 1:23)

**IV. SCHEDULED PUBLIC APPEARANCES: (10 min limit)**

- No Scheduled Public Appearances  
(Audio minute time stamp – 2:03)

**V. COMMISSION & BOARD REPORTS: (10 min limit)**

- Planning Commission (PC) Report – Heather Yanda, Secretary:
- 3 Mile Plan Approval  
Councilmember Sandy McKeown made a motion to approve the 3 Mile Plan in and for the Town of Larkspur, seconded by Councilmember Lynn Pfaff. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 10:46)
- Water & Sewer Board (W&S) Report – Lynn Pfaff:
- Nothing to report
- Parks & Recreation Board (P&R) Report – Kathleen White & Mindy Kazurova:
- Joint Workshop with council  
Councilmember Sandy McKeown made a motion to hold a joint workshop at Town Hall with the Parks & Rec board & Town Council on Jan 24<sup>th</sup> at 4:30pm, seconded by Councilmember James Landon. No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 17:33)

**VI. CONTINUING BUSINESS:**

- 2022 Audit Engagement Letter  
Councilmember Sandy McKeown made a motion to approve the mayor to sign the 2022 Audit Engagement letter with Hinkle & Company, seconded by Councilmember Lynn Pfaff. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 21:10)

**VII. NEW BUSINESS:**

- RG & Associates agreement  
Councilmember Isaac Levy made a motion to approve the on-call agreement with RG & Associates for planning services for town projects. Seconded by Councilmember Lynn Pfaff. Discussion. Councilmember Ruth Ann Arfsten asked for clarification on who pays for services and conflict of interest, Mayor clarified. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 27:28)  
Post Office Thank you Lunch  
Councilmember Isaac Levy made a motion to approve purchasing an appreciation lunch for the Larkspur Post office in gratitude of their service to the Town not to exceed \$250 dollars. Seconded by Councilmember Sandy McKeown. No discussion, Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 35:10)
- Cabin Lease Request  
Councilmember Sandy McKeown made a motion to lease Cabin #4 to Restorative Wellness (Judy Boyle) for \$400 dollars a month with first & last month's rent due with a \$30 dollar upcharge per month for space heater use for 9 months. Seconded by Councilmember Lynn Pfaff. No discussion, Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 56:07)
- Cabin Decision Re-address 1<sup>st</sup> Mtg in September  
Councilmember Sandy McKeown made a motion to hold Re-address the Cabins in the first meeting in September not in March, seconded by Councilmember James Landon. No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 1:15:05)

**VIII. NEW CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)**

- Nothing to report

**IX. ACCOUNTING:**

- Payroll Report  
(Audio minute time stamp – 1:29:39)

**X. LEGAL UPDATE:**

- Bag Fee Legislation Memo (Dan Krob)  
(Audio minute time stamp – 1:29:54)

**XI. MAYOR'S REPORT:**

- Monthly Report  
(Audio minute time stamp – 1:35:55)

**XII. COUNCIL COMMENTS**

- Sandy McKeown – No Comments
- Isaac Levy- No Comments
- Ruth Ann Arfsten- No Comments
- Lynn Pfaff- No Comments
- Mindy Kazurova- Apologized for missing the meeting
- James Landon- Travel Center questions / concerns  
(Audio minute time stamp – 1:38:40)

**XIII. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**

- No Unscheduled Public Appearances

**XIV. ADJOURN:**

- Councilmember Lynn Pfaff made a motion to adjourn, seconded by Councilmember Isaac Levy.  
No discussion. Six (6) Ayes, Motion Passed. (Audio minute time stamp – 1:44:44)