



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
Dec 15th, 2022.

MINUTES

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Dec 15, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83964532180>

Meeting ID: 839 6453 2180

One tap mobile

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Meeting ID: 839 6453 2180

Find your local number: <https://us02web.zoom.us/j/83964532180>

MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Sherilyn West	X	
Mayor Pro-tem Sandy McKeown	X	
Ruth Ann Arfsten	X	
Mindy Kazurova	X	
Lynn Pfaff	X	
Isaac Levy	X	
Janes Landon	X	

I. PLEDGE OF ALLEGIANCE:

II. MOTION TO APPROVE AGENDA:

- Councilmember Sandy McKeown made a motion to approve the Agenda for the Regular Council Meeting for Dec 15th, 2022, seconded by Councilmember Lynn Pfaff. **No discussion. Seven (7) ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 1:24)

III. MOTION TO APPROVE MINUTES:

- Councilmember Ruth Ann Arfsten made a motion to approve the Minutes from the Regular Council Meeting on Dec 1, 2022, seconded by Councilmember James Landon. **No discussion. Six (6) Ayes, one (1) abstention, Lynn Pfaff, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 2:04)

IV. SCHEDULED PUBLIC APPEARANCES: (10 min limit)

- No Scheduled Public Appearances

Posted: 1-6-2023 SBH

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Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.

V. COMMISSION & BOARD REPORTS: (10 min limit)

- Planning Commission (PC) Report – Heather Yanda, Secretary:
 - **Nothing to Report**
 - Water & Sewer Board (W&S) Report – Lynn Pfaff:
 - **Nothing to Report**
 - Parks & Recreation Board (P&R) Report – Kathleen White & Mindy Kazurova:
 - **Nothing to Report**
- (Audio minute time stamp – 21:02)**

VI. CONTINUING BUSINESS:

- Plan for Repairs to Town Hall, Set Date for workshop
Councilmember Sandy McKeown made a motion to set a workshop for Town Hall Repairs before the Regular Council Meeting at 5:00pm. Seconded by Councilmember Mindy Kazurova. **Discussion**
Councilmember Ruth Ann Arfsten asked if Jan 5th is too soon after the Holidays to give proper notice?
Seven (7) ayes, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 24:48)

VII. NEW BUSINESS:

- Resolution 2022-26 Agreements & Renewals for 2023
Councilmember Sandy McKeown made a motion to approve Resolution 2022-26 Agreements & Contracts Renewal for 2023. Seconded by Mindy Kazurova. **No discussion, Seven (7) ayes, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 31:40)**

- IGA Douglas County Sheriff /Animal Control
Councilmember Isaac Levy made a motion to approve the IGA with Douglas County Sheriff for law enforcement services and Animal Control services. Seconded by Councilmember Mindy Kazurova. **No discussion, Roll call vote, Seven (7) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 36:16)**

NEW CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)

- Jesse Donovan (Travel Center Variance Request)
Councilmember Sandy McKeown made a motion to approve Variance Request #1 for the Larkspur Travel Center variance for code 16-.6-70F5A & 16-7-560 perimeter landscape area setbacks for commercial district with the condition that the Tenant & or landowner will keep area in good order. Seconded by Councilmember Isaac Levy. **No discussion, Roll call vote, Six (6) Approved, one (1) opposed, Ruth Ann Arfsten. Motion passed. (Audio minute time stamp – 1:20:54)**
Councilmember Isaac Levy made a motion to approve Variance Request #2. Seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote, Seven (7) Approved, zero (0) opposed. Motion passed. (Audio minute time stamp – 1:23:15)**
Councilmember Isaac Levy made a motion to approve Variance Request #3 with an encroachment agreement for the detention pond and access road. Seconded by Councilmember James Landon. **No discussion. Roll call vote, Six (6) Approved, one (1) opposed Ruth Ann Arfsten. Motion passed. (Audio minute time stamp – 1:28:46)**
Councilmember Isaac Levy made a motion to approve Variance Request #4 a code variance of landscape area east & north of retaining wall with condition of coordination with fish and wildlife for species of tree and foliage planned. Seconded by Councilmember James Landon. **Discussion, council clarification on variance. Roll call vote, Six (6) Approved, one (1) opposed, Ruth Ann Arfsten. Motion passed. (Audio minute time stamp – 1:35:36)**

VIII. ACCOUNTING:

- Payroll Report
(Audio minute time stamp – 1:47:32)
- G/F Bills
Councilmember Isaac Levy made a motion to approve the G/F Bills in the amount of **\$54,575.00**,
Seconded by Councilmember Mindy Kazurova. **No discussion. Seven (7) approved, zero (0) opposed.**
Motion passed. (Audio minute time stamp – 1:51:52)
- W/S Bills
Councilmember Isaac Levy made a motion to approve the W/S Bills in the amount of **\$20,002.59**,
Seconded by Councilmember Mindy Kazurova. **No discussion. Seven (7) approved, zero (0) opposed.**
Motion passed. (Audio minute time stamp – 1:52:45)

IX. LEGAL UPDATE:

- Resolution 2022-28 Purchasing Policy
Councilmember Sandy McKeown made a motion to approve **Resolution 2022-28** a resolution approving
a town purchasing policy. Seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote: Seven
(7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 2:03:16)
- Resolution 2022-27 Scheduled Unscheduled Public appearances
Councilmember Ruth Ann Arfsten made a motion to approve **Resolution 2022-27** a resolution approving
a Scheduled & Unscheduled Public Appearances Policy with spelling corrections. Seconded by
Councilmember Mindy Kazurova. **No discussion. Roll call vote: Seven (7) approved, zero (0)
opposed. Motion passed.** (Audio minute time stamp – 2:05:37)
- Ord.2022-20 Traffic Code Adoption
Councilmember Isaac Levy made a motion to approve **Ord.2022-20** an Ordinance adopting the 2020
Model Traffic Code. Seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote:
Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 2:08:22)
- Ord.2022-21 Tri County Health Replacement with DC Health
Councilmember Isaac Levy made a motion to approve **Ord.2022-21** an ordinance replacing Tri-County
Health with Douglas County Health in the Towns Code. Seconded by Councilmember Mindy Kazurova.
No discussion. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.
(Audio minute time stamp – 2:09:28)
- Ord.2022-22 Sales Tax Exemption on baby care / Fem products
Councilmember Sandy McKeown made a motion to approve **Ord.2022-22** an ordinance exempting Sales
and Use Tax collection on certain Items in and for the Town of Larkspur CO. Seconded by
Councilmember Isaac Levy. **No discussion. Roll call vote: Seven (7) approved, zero (0) opposed.**
Motion passed. (Audio minute time stamp – 2:12:27)

X. MAYOR'S REPORT:

- Monthly Report
(Audio minute time stamp – 2:13:07)

XI. COUNCIL COMMENTS

- **Sandy McKeown** – Happy Holidays
- **Isaac Levy**- Happy Holidays
- **Ruth Ann Arfsten**- Tree Lighting was exceptional, employee party was great.
- **Lynn Pfaff**- Nothing
- **Mindy Kazurova**- I can not get metal lid dumpsters from Trash Company
- **James Landon**- Nothing
(Audio minute time stamp – 2:13:46)

XII. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)

- **None**

XIII. ADJOURN:

- **Councilmember Mindy Kazurova made a motion to adjourn, seconded by Councilmember Isaac Levy. No discussion. Seven (7) Ayes, Motion Passed.** (Audio minute time stamp – 2:19:20)