



## REGULAR COUNCIL MEETING

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
Nov 17<sup>th</sup>, 2022.

### MINUTES

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Nov 17, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89502823081>

Meeting ID: **895 0282 3081**

One tap mobile

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Meeting ID: **895 0282 3081**

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### MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Sherilyn West	X	
Mayor Pro-tem Sandy McKeown	X	
Ruth Ann Arfsten	X	
Mindy Kazurova	X	
Lynn Pfaff	X	
Isaac Levy	X	
Janes Landon	X	

#### I. PLEDGE OF ALLEGIANCE:

#### II. MOTION TO APPROVE AGENDA:

- Councilmember Sandy McKeown made a motion to approve the Agenda for the Regular Council Meeting for Nov 17<sup>th</sup>, 2022, seconded by Councilmember Ruth Ann Arfsten. **No discussion. Seven (7) Ayes, zero (0) opposed, Motion Passed.** (Audio minutes time stamp – 36:27)

#### III. 2022 AUDIT BRIEFING:

- Budget Audit was presented by Jim Hinkle (Audio minutes time stamp – 1:20)

#### IV. MOTION TO APPROVE MINUTES:

- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Nov 3, 2022, seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, one abstention (1) Isaac Levy, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 36:50)
- Councilmember Ruth Ann Arfsten made a motion to approve the Meeting Minutes from 2023 Budget Public Hearing on Nov 3<sup>rd</sup>, seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, one abstention (1) Isaac Levy, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 37:41)

#### V. SCHEDULED PUBLIC APPEARANCES: (10 min limit)

- No Scheduled Public Appearances

#### VI. COMMISSION & BOARD REPORTS: (10 min limit)

- Planning Commission (PC) Report – Heather Yanda, Secretary:
- Three-Mile Plan Public Hearing  
(Audio minutes time stamp – 38:50)
- Water & Sewer Board (W&S) Report – Lynn Pfaff:
- Tour of Town Water Plant – James Landon  
(Audio minute time stamp – 39:42)
- Parks & Recreation Board (P&R) Report – Kathleen White & Mindy Kazurova:
- Kat is stepping down as Chairman  
(Audio minute time stamp – 41:13)

#### VII. CONTINUING BUSINESS:

- Cabins update by Marvin Cardenas  
Councilmember Ruth Ann Arfsten made a motion to call Cabin #1 the Larkspur Resource Cabin to include anyone who offers a service or community resource to the community. Seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote: Seven (7) ayes, zero (0) opposed. Motion passed.** (Audio minute time stamp – 45:04)  
Councilmember Mindy Kazurova made a motion to amend the leases to run from April to December. Seconded by Councilmember James Landon. **No discussion. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 1:12:49)  
Councilmember Mindy Kazurova made a motion to pay Marvin Cardenas for the work completed on the decks of cabins #3 and #5 in the amount of \$1500 (\$750 per cabin). Seconded by Councilmember Sandy McKeown. **No discussion. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 1:13:49)  
Councilmember Mindy Kazurova made a motion to grant a right of way permit to Xfinity to trench for an internet line to Cabin #3 that will be paid for by Marvin Cardenas. Seconded by Councilmember James Landon. **Discussion ensued. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 1:15:14)

#### VIII. NEW BUSINESS:

- Bulk Water Ordinance  
Councilmember Sandy McKeown made a motion to approve a bulk water permit to DR&G Services LLC for the non-resident bulk water rate. Seconded by Mindy Kazurova. **Discussion ensued, Roll call vote Seven (7) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:26:45)

- IX. NEW CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)**
- Nothing to Report
- X. ACCOUNTING:**
- Payroll Report
  - G/F
- Councilmember Mindy Kazurova made a motion to approve the General Fund bills in the amount of \$42,455.66. Seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 1:36:24)
- W/S
- Councilmember Isaac Levy made a motion to approve the Water and Sewer bills in the amount of 136,817.86. Seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 1:40:25)
- XI. LEGAL UPDATE:**
- Dan Krob will have a draft of the spending policy for the next meeting
  - Budget Hearing prior to the vote on the 2023 proposed budget
- Councilmember Isaac Levy made a motion to hold a public hearing for the adoption of the 2023 proposed budget within the regular Town Council meeting on December 1, 2022 at 6pm. Seconded by Councilmember Sandy McKeown. **No discussion. Roll call vote: Seven (7) approved, zero (0) opposed. Motion passed.** (Audio minute time stamp – 1:43:16)
- XII. MAYOR'S REPORT:**
- Monthly Report
- (Audio minute time stamp – 1:44:10)
- XIII. COUNCIL COMMENTS**
- **Sandy McKeown** – No comments
  - **Isaac Levy**- asked for an update on 233 Perry Park Ave annexation. We had preapplication meeting and are waiting on them to provide necessary documents and fees, asked for an update on the Fox Farm property. As of now, there has been no annexation petition application submitted.
  - **Ruth Ann Arfsten**- asked if the town would be sending a card to the Archer family? Mayor will follow up with the family on arrangements, and the town will send a card.
  - **Lynn Pfaff**- No comments
  - **Mindy Kazurova**- No comments
  - **James Landon**- he is happy about the motions passed with the cabins this meeting.
- (Audio minute time stamp – 1:48:51)
- XIV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**
- None
- XV. ADJOURN:**
- Councilmember Sandy McKeown made a motion to adjourn, seconded by Councilmember Mindy Kazurova. **No discussion. Seven (7) Ayes, Motion Passed.** (Audio minute time stamp – 1:53:15)