REGULAR COUNCIL MEETING
Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
November 19th, 2020
6:00 PM
AGENDA

Pursuant to the emergency declaration all Town Council members, including the Mayor, and Town Clerk shall be attending the meeting by computer or telephone and members of the public shall have the ability to attend and monitor the meeting by computer or telephone as well.

Join Zoom Meeting
https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F87674804012%3Fpwd%3DUCtWVE9Pcm02R2tMRC94a3E2ZE1udz09&data=04%7C01%7Cdjohnson%40townoflarkspur.org%7Ca6f4d886dc884084491308d88cee84ad%7C1fde14ea4f884d99ae98b5db57ebb76f%7C0%7C1%7C637414303527140449%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C2000&sdata=f1cRhhz9IiJQlIX7BL0Ps4dM7RTRuPu%2B2F2HivtbKYA%3D&reserved=0

Meeting ID: 876 7480 4012
Passcode: 364065
One tap mobile
+13462487799,,87674804012#,,,,,0#,,364065# US (Houston)
+16699009128,,87674804012#,,,,,0#,,364065# US (San Jose)
Dial by your location
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C)
Meeting ID: 876 7480 4012
Passcode: 364065

Find your local number: https://us02web.zoom.us/u/keceMGBuEo

I. MEETING CALLED TO ORDER/ROLL CALL: All members were present.

	PRESENT	ABSENT
Mayor Marvin Cardenas		
Mayor Pro-Tem Isaac Levy		
Paul Bowers		
Shannon Buss		

Posted: 12-09-20 SBH

William Teague
Brian Cook
Sandy McKeown

II. PLEDGE OF ALLEGIANCE: All members stood and recited the Pledge of Allegiance.

III. MOTION TO APPROVE AGENDA: A motion to approve the Agenda of November 19th Regular Council Meeting Agenda was made by councilmember Shannon Buss, seconded by councilmember William Teague. No discussion. In a roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed. MOTION CARRIED.

IV. MOTION TO APPROVE MINUTES: (1805-1810)

- **Corrected Meeting Minutes Oct 15, 2020 Regular Meeting Draft: A motion to approve the Corrected Minutes of October 15, 2020 Council Meeting was made by councilmember Paul Bowers, seconded by councilmember Sandy McKeown. No discussion. In a roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed. MOTION CARRIED.**
- **Meeting Minutes from Nov 5, 2020 Regular Meeting Draft: A motion to approve the Minutes of November 5, 2020 Regular Council Meeting was made by councilmember Sandy McKeown, seconded by councilmember Paul Bowers. No discussion. In a roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed. MOTION CARRIED.**

V. SCHEDULED PUBLIC APPEARANCES: (10 min limit)

- **Casey Adragna:** Multi Use Development Project: Casey addressed the Council and gave his new rendition of how the apartment and business complex will look. The buildings were less dense, they were terraced on the left side and the rooflines were lowered. The units were bigger (2 bedroom-2 bath, with 1,000 s.f.). It was thought this would attract better tenants. The new conceptual drawings had more stone and wood, and the residences were placed behind the retail spaces. The maximum height was at 28 feet with a surplus of 10 parking spaces. The builder wants to have strong buy-in from the town. Not looking to turn these units into Section 8 housing and Casey will have Alex call councilmember Sandy McKeown to address this issue. Councilmember Brian Cook has talked to the builder about the Section 8 issue, but the Council wants more assurance that it won't happen. Councilmember Isaac Levy suggested putting something in the PUD about 'no Section 8' housing. Councilmember Brian Cook wants to bring it to a vote of the people. Ed Blanchard wants definite measurements rather than concepts. Many residents were opposed to growth and some wanted the units to be sold rather than rented. Questions arose about what type of businesses would be approved for this complex. Casey said he would

present all these comments to Alex when he returns from his travel.

- **Jessica Wulf:** Address to Council: Jessica said she had her questions answered by Casey's presentation and did not need additional time.

VI. ACCOUNTING: (1825-1835)

- Finance Update: Donnelle Johnson: Donnelle put her excel spreadsheets up on the screen for all to see.
- Bills to Pay
  - ✓ General Fund: A motion was made to pay the general fund bills in the amount of 14,111.19 by councilmember Shannon Buss, seconded by councilmember William Teague. Discussion: Legal bills seem to be in line with previous months. The Outside the Box bill for $180.00 was research done to give the Town information on places to look for grant money to pay for ballfield lights in the future. In a roll call vote, Six (6) approved, zero (0) opposed, Mayor affirmed. MOTION CARRIED.
  - ✓ Water & Sewer Fund: A motion was made to pay the water and sewer bills in the amount of $8,521.00 by councilmember Shannon Buss, seconded by councilmember Sandy McKeown. Discussion: this is Semocor's regular billing. In a roll call vote, six (6) approved, zero (0) opposed, Mayor affirmed. MOTION CARRIED.

VII. COMMISSION & BOARD REPORTS: (1835-1845)

- Planning Commission (PC) Report – Matias Cumsille, Chair: A meeting was held on Monday.
- Water & Sewer Board (W&S) Report – Tricia Bernhardt, Chair: A meeting was held; however, no quorum was reached. Marvin gave an update of how the grant money was spent and that it would be expended by the deadline. He also gave a presentation on a fertilizer that retains moisture in the soil and we will plan to use it in the spring.
- Parks & Recreation Board (P&R) Report – Randy Johnson, Chair: Bill Kramer was not on the call to give information on the P&R Meeting.

VIII. CONTINUING BUSINESS: (1845-1855)

- UC Denver Street Scape Project: Councilmember Sandy McKeown wants to have Councilmember Brian Cook and Lynn Pfaff together in a meeting to discuss the streetscape program when she returns from her scheduled travel. She will also schedule a workshop to present the information she has gathered on streetscape.
- Magnesium Chloride proposals: We plan to get a road grader from the county. It will not be free; however, they estimate $500 or less to grade Douglas Boulevard and plan to use road base from Morrison. The county has been in contact with Marvin concerning this project.
- CIRSA Certificate of Insurance Renewal: A motion to maintain the coverage provided by CIRSA in the past was made by councilmember

Shannon Buss, seconded by councilmember William Teague. Discussion: Marvin will have a resolution drawn up by Legal Counsel to approve coverages. In a roll call vote, six (6) approved, zero (0) opposed, Mayor affirmed. MOTION CARRIED.

- Employee Monitoring Software: Brian Cook: There did not seem to be enough interest in obtaining this type of software from the Council.

IX. NEW BUSINESS: (1855-1920)

- **Karen Goldman, Professional Services Agreement: Karen was not available for this call so Donnelle brought up the Agreement with the Town and Mayor read through it.**

X. CONSTRUCTION & DEVELOPMENT PROJECTS: (1920-1925): No new updates. No reply from Tim Dunler.

XI. MAYOR'S REPORT: (1925-1935): Covid Testing has been delayed until December 3rd and we will have the unit in Larkspur for 3 days (Thursdays). Marvin had already talked about grading of the dirt road. Regarding the hiring process for Town Clerk, Douglas County Human Resources personnel along with Karen Goldman are reviewing applications and once they weed out 3 or 4 strong candidates, we will present them to the Council. We are still working with the cabins and getting bids for the cement curbs.

XII. COUNCIL COMMENTS: (1935-1940): Councilmember Sandy McKeown asked about the employee retention issue and stated she was not in favor of it. She also asked about the lights in Jellystone and since it is closed for the season all lights are out and Mayor agreed to revisit the brightness of the lights before they open again. Councilmember McKeown stated she thought the Council was to divisive and she did not like the comments she heard at this meeting. Councilmember Shannon Buss said we need to look on the positive side. Councilmember Paul Bowers wants clarification on 'right of use' for property development. He also stated he has not seen any sign of people being cited for Ordinance violations and everyone needs to follow the rules and show pride of ownership in their property—the rules are for all, not just a few.

XIII. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit): Ruth Ann Arfsten spoke and agreed with Councilmember Sandy McKeown about the division in the Town. Ed Blanchard spoke about the possibility of voicing complaints in an email instead of at the Council meetings. Donnelle Johnson, the Accounting Manager stated she would resign effective December 3rd. She is working on standard operating procedures for her position. She has an opportunity for another job with benefits and more pay and with her husband being unemployed, it was something she could not turn down. She is doing her job and Natasha's at present and will continue to help on a part-time basis if needed.

XIV. ADJOURN: (1950) A motion was made to adjourn, and all were in favor. All AYES.

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting.

Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the Agenda.

Posted: 12-09-20 SBH