



**REGULAR COUNCIL MEETING**

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
April 21st, 2022

**MINUTES**

*Pursuant to the emergency declaration all Town Council members, including the Mayor, and Town Clerk shall be attending the meeting by Zoom Meeting or telephone and members of the public shall have the ability to attend and monitor the meeting by Zoom Meeting or telephone as well.*

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Apr 21, 2022, 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89290467824>

Meeting ID: **892 9046 7824**

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Meeting ID: **892 9046 7824**

Find your local number: <https://us02web.zoom.us/u/kBRF5cqFW>

**MEETING CALLED TO ORDER/ROLL CALL: The meeting was called to order at 6:00 pm and members were present as shown below.**

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Isaac Levy	X	
Mayor Pro-tem Sandy McKeown	X	
Sherilyn West	X	
Paul Bowers	X	
Ruth Ann Arfsten	X	
Mindy Kazurova	X	
Lynn Pfaff	X	

**I. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by all present councilmembers.

**Posted: 5-06-2022 SBH**

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**II. NEWLY ELECTED MEMBERS SWEAR IN**

- Newly Elected members sworn in by Town Clerk Mayor-Sherilyn West, Councilmembers-Sandy Mckeown, Isaac Levy, Mindy Kazurova, Lynn Pfaff, Ruth Ann Arfsten **(Audio minutes time stamp 1:35)**
- Councilmember Lynn Pfaff made a motion to appoint Sandy Mckeown as Mayor Pro-Tem, seconded by Councilmember Mindy Kazurova. **No discussion. Six (6) Ayes Motion Passed. (Audio minutes time stamp 4:59)**
- **Coin Toss for Term limits between Isaac Levy & Sandy Mckeown (Audio minutes time stamp 7:15)**

**III. MOTION TO APPROVE AGENDA:**

- Councilmember Sandy Mckeown made a motion to approve the Agenda for the Regular Council Meeting Agenda of April 21st, 2022, seconded by Councilmember Lynn Pfaff. **No discussion. Six (6) Ayes Motion Passed. (Audio minutes time stamp 8:11)**

**IV. MOTION TO APPROVE MINUTES:**

- Councilmember Sandy Mckeown made a motion to approve the Regular Town Council Meeting Minutes for Apr 7th, 2022, seconded by Council member Lynn Pfaff **Discussion Name of employee in minutes. Six (6) Ayes Motion Passed. (Audio minutes time stamp 8:50)**

**V. SCHEDULED PUBLIC APPEARANCES**

- Matias Cumisille **(Audio minutes time stamp 10:12)**

**VI. COMMISSION AND BOARD REPORTS:**

**PLANNING COMMISSION:**

- Nothing to Report

**WATER & SEWER BOARD:**

- Will Parker (Semecor Report) **(Audio minutes time stamp 21:00)**

**PARK & RECREATION BOARD:**

- Scott Allen Parks & Rec Board **(Audio minutes time stamp 25:27)**
- Larkspur Schools Use of Park

Councilmember Isaac Levy made a motion to waive all school or PTO function park fees, seconded by Council member Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 37:21)**

- Park Benches  
Councilmember Sandy Mckeown made a motion to approve 7,053.06 to treetop products.com for 6 6ft benches with liftgates, seconded by Council member Isaac Levy. **No discussion. Roll call vote Five (5) approved, One (1) opposed Councilmember Ruth Ann Arfsten, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:01:23)**

**Posted: 5-06-2022 SBH**

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**VII. CONTINUING BUSINESS:**

- (RAQC) Regional Air Quality Council Donation  
Councilmember Sandy Mckeown made a motion to contribute to the Regional Air Quality Council 2022 work program in the amount of \$100.00, seconded by Council member Isaac Levy. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:22:58)**

**VIII. NEW BUISNESS**

- Deputy Town Clerk Selection  
Councilmember Isaac Levy made a motion to contribute to offer position to Heather Yanda at \$25.00 an hr. not to exceed 31 hrs. a week, seconded by Council member Sandy Mckeown. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:27:15)**

**IX. ACCOUNTING**

- Payroll Reports  
**(Audio minutes time stamp 1:32:09)**
- G/F Bills  
Councilmember Sandy Mckeown made a motion to approve the General Fund Bills in the amount of \$46,057.63, seconded by Council member Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:49:28)**
- W/S Bills  
Councilmember Sandy Mckeown made a motion to approve the Water Sewer Bills in the amount of \$99,435.96, seconded by Council member Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:50:41)**

**X. LEGAL UPDATES:**

- **Resolution.2022-07** Fee Schedule Updates  
Councilmember Sandy Mckeown made a motion to approve **Resolution.2022-07**, a Resolution of the Town Council of the Town of Larkspur to amend the fee schedule regarding water, wastes water and park fees, seconded by Council member Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:53:03)**
- **Ord.2022-10** Commercial Accessory Building use by right  
Councilmember Mindy Kazurova made a motion to Approve **Ord..2022-10** an Ord. amending the Larkspur Municipal code section 16-7-470 and section 16-7-480 regarding uses by right and uses by special review in the business district, seconded by Council member Isaac Levy. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 2:12:22)**

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- **Ord.2022-08 Ballot Measure Adaption**

Councilmember Sandy Mckeown made a motion to approve **Ord..2022-08** an Ord. instituting the results of the April 5<sup>th</sup>, 2022, Election amending articles two three eight and nine of the Home Rule Charter regarding elections, seconded by Council member Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:55:00)**

- **Ord.2022-09 Election Commission Language move from Charter to the Code**

Councilmember Sandy Mckeown made a motion to approve **Ord..2022-09** an Ord. amending Larkspur municipal code regarding the election commission, seconded by Council member Isaac Levy. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:56:28)**

- **Ord.2022-11 Adoption of Building Codes By Reference**

Councilmember Mindy Kazurova made a motion to approve **Ord..2022-11** an Ord. adopting by reference of the International Building Codes 2018 editions, seconded by Council member Isaac Levy. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 2:08:02)**

- **Ord.2022-12 Mayor Powers Charter Change**

Councilmember Sandy Mckeown made a motion to approve **Ord..2022-12** an Ord. instituting the results of the Town of Larkspur Colorado municipal election April 5, 2022, related to amending articles three & four of the Home rule charter of the Town of Larkspur regarding the duties and powers of the Mayor, seconded by Council member Lynn Pfaff. **No discussion. Roll call vote Five (5) approved, one (1) opposed Councilmember Ruth Ann Arfsten, Mayor affirmed Motion Passed.**

**(Audio minutes time stamp 2:09:46)**

- **Resolution.2022-08 Emergency Declaration Extension**

Councilmember Mindy Kazurova made a motion to approve **Resolution.2022-08** a Resolution of the Town Council of the Town of Larkspur extending the Local Disaster emergency in and for the Town of Larkspur Colorado, seconded by Council member Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.**

**(Audio minutes time stamp 2:14:19)**

- **Jellystone Steyn Development Update**

**(Audio minutes time stamp 2:15:43)**

- **GMS Standard Contract**

**(Audio minutes time stamp 2:21:36)**

## **XI. MAYORS REPORT:**

- **Purchase of Municode Books for the Council**

Councilmember Isaac Levy made a motion to purchase new code books for council not to exceed \$3,000.00, seconded by Council member Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.**

**(Audio minutes time stamp 2:26:35)**

**Posted: 5-06-2022 SBH**

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- CML Review
- Flood Damage Town Hall-Alarm Services
- 4 Security Cameras Installed North End of Park
- Deputy Presence at Meetings-Decision made not to continue having Deputy present  
**(Audio minutes time stamp 2:24:53)**

**XII. COUNCIL COMMENTS:**

- Councilmember Ruth Ann Arfsten- Rebuttal to comments
- Councilmember Mindy Kazurova- None
- Councilmember Lynn Pfaff- None
- Councilmember Sandy Mckeown- Dirt Roads Mag Chloride application
- Councilmember Isaac Levy-Rumors and Division effect on Town  
**(Audio minutes time stamp 2:38:58)**

**XIII. UNSCHEDULED PUBLIC APPEARANCES:**

- None

**XIV. ADJOURN:**

- A motion to adjourn the meeting, was made by Councilmember Isaac Levy, seconded by Councilmember Sandy Mckeown. **No Discussion All Ayes. Meeting adjourned.**  
**(Audio minutes time stamp 3:10:59).**

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