



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
April 7th, 2022

MINUTES

Pursuant to the emergency declaration all Town Council members, including the Mayor, and Town Clerk shall be attending the meeting by Zoom Meeting or telephone and members of the public shall have the ability to attend and monitor the meeting by Zoom Meeting or telephone as well.

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Apr 7, 2022, 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85944002530>

Meeting ID: **859 4400 2530**

One tap mobile

+16699009128,85944002530# US (San Jose)

+12532158782,85944002530# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: **859 4400 2530**

Find your local number: <https://us02web.zoom.us/u/kb2AIvNIjZ>

MEETING CALLED TO ORDER/ROLL CALL: The meeting was called to order at 6:00 pm and members were present as shown below.

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Isaac Levy	X	
Mayor Pro-tem Sandy McKeown	X	
Sherilyn West	X	
Paul Bowers	X	
Ruth Ann Arfsten	X	
Mindy Kazurova		X
Lynn Pfaff	X	

I. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all present councilmembers.

Posted: 4-22-2022 SBH

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



II. MOTION TO APPROVE AGENDA:

- Councilmember Ruth Ann Arfsten made a motion to approve the Agenda for the Regular Council Meeting Agenda of April 7th, 2022, seconded by Councilmember Paul Bowers. **No discussion. Six (6) Ayes Motion Passed.**

(Audio minutes time stamp 1:24)

III. MOTION TO APPROVE MINUTES:

- Councilmember Sandy McKeown made a motion to approve the Regular Town Council Meeting Minutes for Mar 17th, 2022, with corrections, seconded by Council member Sherilyn West. **No Discussion. Six (6) Ayes Motion Passed.**

(Audio minutes time stamp 3:06)

IV. SCHEDULED PUBLIC APPEARANCES

- Fox Farm Road Annexation
Councilmember Sherilyn West made a motion to approve Ken Marsh and his engineers to conduct a study on the Water & Wastewater treatment plants on capacity at his expense, seconded by Council member Paul Bowers.

Discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 22:56)

V. COMMISSION AND BOARD REPORTS:

PLANNING COMMISSION:

- **Ord. 2022-06 Building Design Criteria**
Councilmember Sherilyn West made a motion to approve Ord. 2022-06 an ordinance amending section 16-18-1 of the Town of Larkspur Municipal code regarding building design criteria, seconded by Council member Lynn Pfaff. **Discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.**
- **Planning Commission External Design Criteria Recommendation 9071 S Frink Rd**
Councilmember Sherilyn West made a motion to approve Planning Commission's Recommendation for 9071 S. Frink Rd external Design Criteria, seconded by Council member Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.**
- **Planning Commission External Design Criteria Recommendation 225 Colorado Ave**
Councilmember Sherilyn West made a motion to approve Planning Commission's Recommendation for 225 Colorado Ave Plot Plan and Compliance with design criteria. external Design Criteria, seconded by Council member Paul Bowers. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.**

(Audio minutes time stamp 1:24:21)

WATER & SEWER BOARD:

- No Report

(Audio minutes time stamp 1:31:18)

PARK & RECREATION BOARD:

- No Report

- **(Audio minutes time stamp 1:31:18)**

Posted: 4-22-2022 SBH

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



VI. CONTINUING BUSINESS:

- GMS Water Tap / Grant Funds Authorization
Councilmember Sherilyn West made a motion to approve the Mayor to sign the GMS Mineral Impact draw request and pay GMS bill, seconded by Council member Sandy Mckeown. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 1:54:10)
- GMS Professional Services Agreement
Town Attorney will review and give recommendation next meeting.
(Audio minutes time stamp 2:07:42)

VII. NEW BUISNESS

- Regional Air Quality Membership Invoice
(Audio minutes time stamp 2:08:31)

VIII. ACCOUNTING

- Payroll Reports
(Audio minutes time stamp 2:08:50)
- Accounting Manager Position
Councilmember Paul Bowers made a motion to hire Creed Consulting LLC under contract at \$5000 a month up to 32 hours a week, seconded by Council member Ruth Ann Arfsten. No discussion. Roll call vote Five (5) approved, one (1) opposed (Sandy Mckeown), Mayor affirmed Motion Passed. (Audio minutes time stamp 28:58)

IX. LEGAL UPDATES:

- Ord.2022-04 Sign Code
Councilmember Sherilyn West made a motion to Approve Ord.2022-04 amending chapter 16 article 15 in the Larkspur Municipal Code regarding signs, seconded by Council member Sandy Mckeown. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 2:09:54)
- Ord.2022-05 Mayors Salary Affirmation
(Audio minutes time stamp 2:11:41)
- Accessory Use Building Back to use by right
(Audio minutes time stamp 2:16:18)
- Employee Flex Time
Councilmember Paul Bowers made a motion to give credit for 1 hour per 1 hour over 40 hrs. worked no to exceed 120hrs for sick time only, seconded by Council member Sherilyn West. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp 2:31:24)
- 2018 Building Code Adoption
(Audio minutes time stamp 2:40:54)
- Liquor License Payment Amount
(Audio minutes time stamp 2:41:20)

X. COUNCIL COMMENTS:

- Councilmember Sherilyn West- Plans to put more information in Newsletter, needs councilmembers to provide Bios.

Posted: 4-22-2022 SBH

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



- Councilmember Paul Bowers- Mom has passed, Plaque and Flowers
Councilmember Paul Bower's mom has passed, and he made a motion to have the \$300 donation of flowers allotted by the Town for passing residents to be used to purchase a plaque for her to be placed on the Been bench and \$250 to go towards having Moondance Gardens plant potted flowers at the Bench, seconded by Council member Sandy Mckeown. No discussion. Roll call vote Five (5) approved, zero (0) opposed Mayor affirmed Motion Passed. (Audio minutes time stamp 2:46:38)
- Councilmember Ruth Ann Arfsten-Signs knocked down have w made a claim, Who's driveways get plowed out and who does not. Newsletter inputs from Council.
- Councilmember Mindy Kazurova- Absent
- Councilmember Lynn Pfaff- None
- Councilmember Sandy Mckeown- None
(Audio minutes time stamp 2:48:28)

XI. MAYORS REPORT:

- Election Results
- New Council member
(Audio minutes time stamp 2:45:22)

XII. UNSCHEDULED PUBLIC APPEARANCES:

- William Lucero- Starting up the Yearly Larkspur Picnic (Larkspur Day).
(Audio minutes time stamp 2:58:27).

XIII. ADJOURN:

- A motion to adjourn the meeting, was made by Councilmember Lynn Pfaff, seconded by Councilmember Sandy Mckeown. No Discussion All Ayes. Meeting adjourned.
(Audio minutes time stamp 3:01:10).

Posted: 4-22-2022 SBH

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.