



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
September 16, 2021

MINUTES

Pursuant to the emergency declaration all Town Council members, including the Mayor, and Town Clerk shall be attending the meeting by Zoom Meeting or telephone and members of the public shall have the ability to attend and monitor the meeting by Zoom Meeting or telephone as well.

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Sep 16, 2021, 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84275818147>

Meeting ID: 842 7581 8147

MEETING CALLED TO ORDER/ROLL CALL: The meeting was called to order at 6:07 pm and all members were present.

	<u>PRESENT</u>	<u>ABSENT</u>
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Mayor Isaac Levy	X	
Mayor Pro-tem Sandy McKeown	X	
Sherilyn West	X	
Paul Bowers	X	
Ruth Ann Arfsten	X	
Mindy Kazurova	X	
Lynn Pfaff	X	

I. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all present councilmembers.

II. MOTION TO APPROVE AGENDA: Councilmember Sandy McKeown made a motion to approve the Agenda for the Regular Council Meeting of September 16, 2021, seconded by Councilmember Lynn Pfaff. No discussion. In a roll call vote of Seven (7) approved, zero (0) opposed, Mayor affirmed. Motion Carried.

III. MOTION TO APPROVE MINUTES

- Workshop Minutes on CIRSA Best Practices: Councilmember Sandy McKeown made a motion to approve the minutes from the CIRSA Best Practices Workshop, seconded Council member Lynn Pfaff. No discussion. All AYES.
- Regular Council Meeting Minutes from September 2, 2021. A Motion was made by Councilmember Sandy McKeown to approve the minutes as corrected of September 2, 2021, seconded by Councilmember Ruth Ann Arfsten. Discussion: Ruth Ann Arfsten

Posted: 10-08-2021 SBH

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wanted the minutes corrected to show she was the one who seconded the motion to approve the Agenda. She also wanted a correction on Continuing Business to show she **OPPOSED** the motion to return the speed bumps making the vote 6-1-0. She also mentioned that she would like her name corrected in the Newsletter to Ruth Ann. **In a roll call vote of Seven (7) approved, zero (0) opposed, Mayor approved. Motion Carried.**

IV. SCHEDULED PUBLIC APPEARANCES: The Jellystone presentation by Ian Steyn has been cancelled. They will meet with the Planning Commission first and then the Commission will give a recommendation to Council.

V. COMMISSION AND BOARD REPORTS:

- **PLANNING COMMISSION:** Matias Cumsille: Matias held an informal meeting at the park to layout the sidewalks and the findings will be discussed at the next Planning Commission meeting. It was noted there are three (3) vacancies on the Planning Commission. The Council received four applications: Rachel Stevens for Water & Sewer Board; Shannon Buss for Planning Commission or Water & Sewer Board; Brian Cook for the Planning Commission or Water & Sewer Board; and Bill Lucero for the Planning Commission.
- Councilmember Sherilyn West made a motion to approve Brian Cook (Alternate), Bill Lucero (member), and Shannon Buss (Alternate) to the Planning Commission, seconded by Councilmember Lynn Pfaff. **Discussion:** There was discussion about the Water and Sewer Board also and whether Brian Cook should be on the Water & Sewer Board. **In a roll call vote of Two (2) approved, Five (5) opposed (McKeown, Kazurova, Bowers, Arfsten, Levy). Motion Failed.**
- Councilmember Paul Bowers made a motion to appoint Rachel Stevens to the Water & Sewer Board, seconded by Councilmember Sandy McKeown. **No discussion. In a roll call vote of Seven (7) approved, Zero (0) opposed. Motion Carried.**
- Councilmember Sandy McKeown made a motion to appoint Brian Cook to the Water & Sewer Board as a member, seconded by Councilmember Lynn Pfaff. **No discussion. In a roll call vote of Four (4) approved, Three (3) opposed (Bowers, Kazurova, Arfsten). Motion Carried.**
- Councilmember Paul Bowers made a motion to put Bill Lucero on the Planning Commission as a member and Shannon Buss as an alternate, seconded by Mindy Kazurova. **There is one more alternate spot on the Planning Commission. In a roll call vote of Five (5) approved, Two (2) opposed, (West, Pfaff), Motion Passed.**
- **WATER & SEWER BOARD:** Will Parker: Will gave an update of the July and August Water Systems Reports and went over the repairs that have been done and those still needing attention. He plans to be at the Budget meeting on September 30 and will have a list of items needed. He wants to put the lift station in next year's budget plan.
- **PARK & RECREATION BOARD:** Kathy White: No meeting.

VI. CONTINUING BUSINESS:

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- Repairs to Town Hall: Tabled for now. Caution tape installed.
- Front Range Trail: **One of the property owners wants the Town to buy his property. We may hold an Executive Session next council meeting to discuss.**
- DRCOG Sidewalks: Planning Commission will give a presentation next week. Councilmember Sandy McKeown and Kat White will meet this week.
- Great Western: Working on site plan
- Cabins: Boardwalk pending. It was discussed to see if we can include the boardwalk in the sidewalk project. Park & Rec needs to come up with a plan.
- ATV Ordinance: Dan Krob will check on age restrictions: 15 yrs. with permit, curfew, mopeds? insurance requirement. Dan will report back with options.
- Charter Changes: Karen Goldman back in October.
- Armbruster improvements: **Motion was made by Councilmember Mindy Kazurova to go with Option 1 and only do the Town Roads. Mayor will call Seals & Stripes and make changes, seconded by Councilmember Ruth Ann Arfsten. No discussion. In a roll call vote of Seven (7) approved, Zero (0) opposed. Mayor affirmed. Motion Carried.**
- **Councilmember Mindy Kazurova made a motion to proceed with the Nova bid if Armbruster signs a waiver, seconded by Councilmember Lynn Pfaff. No discussion. In a roll call vote of Seven (7) approved, Zero (0) opposed, Mayor affirmed. Motion Carried.**

VII. NEW BUSINESS:

- State vs. Local Collection of Taxes: Donnelle Johnson made a proposal that we look into the State collecting sales tax or us. It would make it so much easier to get some other projects done without all the menial tasks associated with inputting sales tax. We would get our money 3 weeks later, but the State would collect it monthly. We would have to make changes with CRF. We can discuss some of these things at the Budget Meeting.
- Payroll Package was included in your packets so you can see how much is spent on payroll. Councilmember Mindy Kasurova's information will be included in the next package.
- Bridge Repair: How much will we need in 2022 to fix the bridges. Councilmember Sandy McKeown and Mayor will investigate and meet with Councilmember Sherilyn West to determine costs.

VIII. ACCOUNTING:

- The Budget Workshop is scheduled for September 30, 2021.

IX. LEGAL UPDATES:

- Emergency Declaration Resolution 2021-15:
- Lodging Tax: Councilmember Sherilyn West made a spreadsheet of other Towns and how they handle lodging tax. Castle Rock did propose going from 4% to 10% and specified it for Park & Rec improvements. Denver is 10.75% and Aurora is 8%. Mayor thought earmarking the increase to go to a specific project was a good idea, i.e., water

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treatment, bridges, etc. We will talk it over at the budget meeting and give Dan Krob the amount we want to raise our lodging tax.

- Bear Ordinance Update: Dan Krob is working with Sean Dodd at CPW. The bear ordinance was changed, and metal lids or electric fence language was put in. **A motion was made by Councilmember Sandy McKeown to approve the Bear Ordinance with changes, seconded by Councilmember Paul Bowers. Discussion:** Ruth Ann Arfsten wanted to know how many warnings they can get before fined. **In a roll call vote of Seven (7) approved, Zero (0) opposed, Mayor affirmed. Motion Carried.**
- Sign Ordinance: Planning Commission will review the sign ordinance and make recommendations. We will discuss when Town Clerk returns.
- Resolution 2021-14 Park Fees Waiver: **A motion was made by Councilmember Paul Bowers to approve the Ordinance 2021-14 to waive Town Resident Park Fees for memorials, seconded by Councilmember Ruth Ann Arfsten. No discussion. In a roll call vote of Seven (7) approved, Zero (0) opposed, Mayor affirmed. Motion Carried.**

X. MAYORS REPORT: .

Mayor was asking for a volunteer to be the CDOT Liaison and he opted to do it until someone else steps up.

XI. COUNCIL COMMENTS:

- Councilmember Sandy McKeown wants to know about the roads in the Pines - Mayor and Town Clerk will investigate.
- Campground is closed but they keep some sites open. Councilmember McKeown is still concerned about the lighting. Are the engineers still working on the water study? What about the ordinance violations, no word from Susie Ellis? Are we happy with her? Discuss at Budget Meeting.
- Councilmember Lynn Pfaff: We need to have a workshop to eliminate some of these to do's perhaps schedule it after the budget meeting.
- Councilmember Ruth Ann Arfsten: What can be done about dogs off leash call Douglas County/Animal control. Also call them about people who don't clean up after animals. Why does the mayor get paid if he is not in the town hall 40 hours like the previous mayor? Dan Krob said there was never a specified number of hours that had to be worked and Mayor Levy said he would be glad to show what he has accomplished and that he spends many hours on the phone with legal and town staff resolving issues. Bill Lucero said he thought the Mayor was doing a good job and earning his money.
- Councilmember Paul Bowers says putting Brian Cook on the Water & Sewer Board is a conflict of interest. Dan Krob said the Water & Sewer Board does not have decision making abilities.

XII. UNSCHEDULED PUBLIC APPEARANCES: Kat White would like to see the electronic board updated to show 1 alternate vacancy on Planning Commission, 1 on Park & Rec and Water & Sewer Board vacancies.

XIII. ADJOURN: **A motion was made to adjourn the meeting, All Ayes. Meeting adjourned.**

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