



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
May 20th, 2021
6:00 PM
MINUTES

Pursuant to the emergency declaration all Town Council members, including the Mayor, and Town Clerk shall be attending the meeting by Zoom Meeting or telephone and members of the public shall have the ability to attend and monitor the meeting by Zoom Meeting or telephone as well.

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: May 20, 2021 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

MEETING CALLED TO ORDER/ROLL CALL: The meeting was called to order at 6:00 pm and all members were present.

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Isaac Levy	X	
Mayor Pro-tem Sandy McKeown	X	
Sherilyn West	X	
Paul Bowers	X	

- I. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by all present councilmembers.
- II. MOTION TO APPROVE AGENDA:** Councilmember Sandy McKeown made a motion to approve the Agenda for the Regular Council Meeting of May 20, 2021, seconded by Councilmember Sherilyn West. No discussion. In a roll call vote of Four (4) approved, zero (0) opposed, Mayor affirmed. Motion Carried.
- III. MOTION TO APPROVE MINUTES:**
 - Meeting Minutes from May 6, 2021 Regular Meeting Draft: Motion was made by councilmember Sherilyn West, to approve with corrections the minutes from the Regular Council Meeting of May 6, 2021, seconded by councilmember Sandy McKeown. Discussion: We were going to check on using the pickleball court at the campground. We were not yet approved; however, our court is finished and ready for play, so we don't need to check on using the campground's court. In a roll call vote of Four (4) approved, zero (0) opposed, mayor affirmed. Motion Passed.
 - Meeting Minutes from April 22, 2021, Special Meeting on Kazurova Rezoning Draft: Motion was made by councilmember Sandy McKeown to approve the minutes from the Kazurova Rezoning Meeting of May 6, 2021, seconded by councilmember Paul Bowers. No discussion. In a roll call vote of Three (3) approved, zero (0) opposed, one (1)

Posted: 6-04-2021 SBH

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abstention (Sherilyn West), mayor affirmed. Motion Passed.

IV. SCHEDULED PUBLIC APPEARANCES: (10 min limit):

- **Gilad Schwartz** said there would be Music in the Park from June to August, beginning the 2nd and 4th Friday of each month. They are going to hire security at \$57 per hour and at 3 hours for each event it will cost \$171 per event. They plan to have 6 events which will cost \$1026.00 for the season. Gilad wants the logos for contributors to appear on the billboard on I-25 and Stephanie will be in touch to give us the information. Dan Krob said he spoke with Lamar and they said we could put any events happening in Larkspur on the billboard, but logos tend to be a bit challenging. Sean Hogan will send a copy of the Lamar memo to all Council members. **A motion was made by councilmember Sandy McKeown to pay for security for the Music in the Park events, seconded by councilmember Sherilyn West. No discussion. In a roll call vote of Four (4) approved, zero (0) opposed, Mayor affirmed. Motion Passed.**

V. ACCOUNTING:

- Finance Update: Donnelle Johnson gave a presentation on QuickBooks and the Bank situation.
- Quick Books Transition/Bank Changes: Donnelle is continuing to work on moving financials to QuickBooks. She will run a one-user Accufund until the audit is completed for the year to make sure all expenditures are captured. We decided to stay with Community Bank after meeting with a senior executive of the bank. They apologized for all the problems we had while with Community Bank and assigned Daniel Kingery to work directly with us. Daniel said he would do his utmost to make our relationship a good one. We will have increased credit limits and credit cards will no longer be tied to personal credit. We will have a higher earnings credit (3%) than we could get with Wells Fargo. **A motion was made by councilmember Sherilyn West to stay with Community Bank rather than moving to Wells Fargo Bank, seconded by councilmember Sandy McKeown. No discussion. In a roll call vote of Four (4) approved, zero (0) opposed, Mayor affirmed. Motion Passed.**
- ACH Auto Pay: Reed Lutter has compiled a list and when bills are paid, he will set up the Bills for ACH.

VI. COMMISSION AND BOARDS REPORTS:

- Planning Commission: Matias Cumsille met this week with Great Western Tree Care and approved their site plan with conditions. The building rendering showed wood and stone on three sides—it needs to encompass all four sides. The plan was incomplete because it did not show where the utilities came from, two driveways need culverts, and the drainage plan was incomplete. Great Western has hired Archer & Associates to work with them to complete the site plan. When the new site plan is submitted, the Planning Commission will review it and present it at the June 3rd Zoning Meeting at 6:00 pm.
- **Board (W&S) Report** – Tricia Bernhardt, Chair: Will Parker gave an update of work completed or underway on the water and wastewater systems. They have replaced two aerators and 1 motor and repairs on the upper tank are scheduled. They replaced check 2 valve at the lift station and the lower bypass valve will be replaced eventually. They have back up items on the shelf. The last motors lasted five years. We paid \$3600 for 3 and put 2 in use. As an aside Will said he was advised by the Board members not to approve the Fox Farm annexation because we don't need the extra load on our water systems.

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- **Parks & Recreation Board (P&R) Report** – The Park and Rec Board membership includes Kat White, Randy Johnson, Bill Fischer, Deb Fischer, Anita Wilkinson, Ron Lilley and Dave Fesing. The Board nominated Kat Fesing as Chairperson and Bill Fischer went from Alternate to regular member. They will ask someone to step down as regular member at the next meeting. The Board showed a round cedar post for the signs in the park and they will revisit the park ballfield and pavilion fees at the next meeting to consider raising them. They purchased two benches for the park one is 6 ft long and green like the tables in the park. The other bench is for the veteran's monument and will be placed after the monument is set to see where it best fits. Various councilmembers did not like the benches and Bill Kramer agreed to send out copies of various benches for them to consider. Bill Kramer wanted to get approval for food trucks so he could get permits and determine parking spots. The Council agreed on three food trucks during park events. The Veterans Monument has raised the needed funding to break ground so they will have a meeting at the Spur on Friday, June 4th at 2:00 p.m.
- **Concession Stand (Bill Fischer / Matt Denney):** Bill wants to be in compliance and no longer plans to use the cabin for his concession stand. He prefers to build a pavilion in the space using the same color as the rest of the pavilions. It would be multipurpose, with a freezer, refrigerator and it will cost more. He is looking at a pre-engineered pavilion and will provide pictures. He will need to put water, sewer, electricity and pour a concrete pad and bring in the building later. Will Parker asked about a separate meter from the water tap to meter cost of water coming from the pavilion and bathrooms at a cost of \$2800. James Stockstill suggested a less expensive option would be a side meter to hook on the existing meter at a much lower cost. James will get particulars.

VII. CONTINUING BUSINESS:

- **Park Maintenance Position Candidate Selection:** John Tillson was selected as the best applicant. His work will be Part Time seasonal. He will be paid \$18.00 per hour and will work from 6:30 a.m. to 2:00 p.m., beginning Memorial Day to Labor Day. The budget for that position is \$6,720 per year. A motion was made by councilmember Sandy McKeown to hire John Tillson as the Park Maintenance position to work less than 32 hours per week, seconded by councilmember Paul Bowers. No discussion. In a roll call vote of Four (4) approved, zero (0) opposed, Mayor confirmed. Motion Passed.

VIII. NEW BUSINESS:

Little Peacock Coffee Shop clarification on when and where they are allowed to operate. There was a discussion as to whether they should be allowed to set up in the park at special events, always or weekends only. Dan Krob said we need to be careful of the Transient Vendor License because we would have to treat all vendors the same who had the permit. The Council asked if they could give multiple locations. In the end, it was decided to table this to the next meeting the Little Peacock owners could attend.

IX. CONSTRUCTION & DEVELOPMENT PROJECTS: The orange fence is fixed. Councilmember Paul Bowers was pleased.

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X. LEGAL UPDATE:

- Kazurova Rezone Ordinance: Dan Krob said there was some potential for conflict in the application. It wasn't clear whether they meant the rezoning to go from residential to Commercial or Business to Commercial. Councilmember Sandy McKeown wants to wait until we can talk with them and get clarity. We will table until Dan Krob can contact her.
- CIRSA Training: The CIRSA people were glad to hear that we wanted training and they offered May 27 or June 10. Dan Krob will coordinate. **A motion was made by councilmember Sherilyn West to have a Special CIRSA Workshop on June 10 at 6:00 p.m., seconded by councilmember Sandy McKeown. No discussion. In a roll call vote of Four (4) approved, zero (0) opposed, Mayor affirmed. Motion Passed.**
- JELLYSTONE AGREEMENT: The cost for residents was discussed, it appears people were being charged more than what the Agreement stated. Dan Krob agreed to coordinate with Jellystone and send a confirmation to Council. The last newsletter gave the process for obtaining new identification cards to present to Jellystone.

XI. MAYOR'S REPORT: Mayor Levy was glad to report the orange fence is finally fixed. Renfair preparation is well underway by the Town. Hickenlooper's handling of veterans, elderly, social security was put up on the screen and will be published in the next Newsletter. We will have a report on Ordinance Violations at the Special Meeting on June 3. Tap Fee increases cannot take place until we have a water rate study. We need to get the study done so we can justify raising tap fees and will ask for Clay Brown's help in this matter. On the sidewalks, Sean Hogan sent a letter to the County. May 26th is the closing date for applicants for council seats in the next election. Town Hall is tracking activity and installing cameras inside and outside to get rid of blind spots. Tri County pays for COVID or other emergency expenses where Douglas County does not. If we drop out of Tri County, we lose funding. Dan Krob recommends no change.

XII. COUNCIL COMMENTS: Paul Bower wanted to know if you have to wear masks if vaccinated. The Been sister, Juanita, will come to talk with the Town about their reunion. Sherilyn West was concerned about the phone message, it will be fixed.

XIII. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)

XIV. ADJOURN: **A motion was made by councilmember Paul Bowers to adjourn the Regular Council Meeting at 9:45 p.m., seconded by councilmember Sherilyn West. All AYES.**

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