



## REGULAR COUNCIL MEETING

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
Oct 6<sup>th</sup>, 2022.

### MINUTES

*Pursuant to the emergency declaration all Town Council members, including the mayor, and Town Clerk shall be attending the meeting by Zoom Meeting or telephone and members of the public shall have the ability to attend and monitor the meeting by Zoom Meeting or telephone as well.*

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Oct 6th, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81074253516>

Meeting ID: 810 7425 3516

One tap mobile

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Meeting ID: 810 7425 3516

Find your local number: <https://us02web.zoom.us/u/kdCzaDVMRI>

### MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Sherilyn West	X	
Mayor Pro-tem Sandy McKeown	X	
Ruth Ann Arfsten	X	
Mindy Kazurova		X
Lynn Pfaff	X	
Isaac Levy	X	
Janes Landon	X	

#### I. PLEDGE OF ALLEGIANCE:

#### II. MOTION TO APPROVE AGENDA:

- Councilmember Sandy McKeown made a motion to approve the Agenda for the Regular Council Meeting Agenda for Oct 6<sup>th</sup>, 2022, seconded by Council Member Ruth Ann Arfsten. No discussion. Six (6) Ayes, zero (0) opposed, Motion Passed. (Audio minutes time stamp – 5:34)

#### III. MOTION TO APPROVE MINUTES:

- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Sep 15th, 2022, seconded by Councilmember Lynn Pfaff. No discussion. Six (6) Ayes, zero (0) opposed, Motion Passed. (Audio minutes time stamp – 6:27)
- Councilmember Sandy McKeown made a motion to approve the Minutes from the WOODMOOR Budget



workshop Meeting on Sep 29th, 2022, seconded by Councilmember Ruth Ann Arfsten. No discussion. Roll call vote Five (5) approved, zero (0) opposed, one (1) abstention Isaac Levy, Mayor affirmed Motion Passed. (Audio minutes time stamp – 7:14)

#### IV. DOUGLAS COUNTY SCHOOL DISTRICT

- Resolution 2022-21

Councilmember Sandy McKeown made a motion to approve Resolution 2022-21 a resolution of the town council of the town of larkspur in support of the Douglas County School District's 2022 mill levy override and bond Ballot initiative, seconded by Councilmember Isaac Levy. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp – 33:53)

#### V. SCHEDULED PUBLIC APPEARANCES: (10 min limit)

- William E. Lucero (Not Present)
- Ed Blanchard (Public Works)

Councilmember Sandy McKeown made a motion to keep James as the Towns Director of Public Works & Parks Maintenance and not to add someone new or change the title, seconded by Councilmember Isaac Levy. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 49:06)

#### VI. COMMISSION & BOARD REPORTS: (10 min limit)

- Planning Commission (PC) Report – Matias Cumsille, Chair:
- Nothing to Report (Audio minutes time stamp – 55:05)
- Water & Sewer Board (W&S) Report – Rachael Stevens, Chair:
- Water & Sewer Board Application (Janell Walter)

Councilmember Sandy McKeown made a motion to approve the water & Sewer Board Application for Janell Walter for a term beginning immediately, seconded by Council Member James Landon. No discussion. Six (6) Ayes, zero (0) opposed, Motion Passed. (Audio minute time stamp – 56:29)

- Parks & Recreation Board (P&R) Report – Kathleen White, Chair:
- Nothing to Report (Audio minute time stamp – 57:14)

#### VII. CONTINUING BUSINESS:

- Community Use of Town Resources & Staff Form (Audio minute time stamp – 57:21)

#### VIII. NEW BUSINESS:

- PTO Trunk R Treat / Christmas Tree Lighting Support (Mayor)  
Councilmember Isaac Levy made a motion to put \$1000.00 to have a really awesome pumpkin patch & hayride in the park, seconded by Councilmember Lynn Pfaff. No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 1:01:15)

#### IX. NEW CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)

- 9138 Spruce Mt Road Site Plan Procedure Request
- Great Western Tree Care- Hooked up to Water & Sewer

#### X. ACCOUNTING:

- Payroll Report (Audio minute time stamp – 1:04:59)
- Staff Salary Review

Councilmember Sandy McKeown made a motion to approve option 5 pay adjustment in Appendix A of

the proposed 2023 budget for staff salaries, seconded by Councilmember Lynn Pfaff. **Discussion**, Ruth Ann Arfsten did not remember discussing at budget meeting, Isaac Levy clarified option. **Roll call vote Five (5) approved, one (1) opposed Ruth Ann Arfsten, Mayor affirmed Motion Passed.**

(Audio minute time stamp – 1:07:23)

**XI. LEGAL UPDATE:**

- **Ord.2022-20 Local Disaster Emergency Extension (not continued)**

It was discussed by council and agreed that we would not continue to declare a disaster emergency in Larkspur. (Audio minute time stamp – 1:13:13)

- Ord. Violation Update

(Audio minute time stamp – 1:14:20)

**XII. MAYOR'S REPORT:**

- Monthly Report

(Audio minute time stamp – 1:15:31)

**XIII. COUNCIL COMMENTS**

- **Sandy McKeown** – Needs verification of Nov 10<sup>th</sup> Elected Officials, water alarm status, Federation Culvert work progress, Glenn Walk status?
- **Isaac Levy**- Elected Officials Autumn Fest, Christmas Tree Lighting, Social Media Status, accounting change status, Tax Self collecting next update?
- **Ruth Ann Arfsten**- Cabins use for Christmas lights / events, placing Bear carving by Cabins, (Recommended putting survey in Newsletter), Douglas County Aging Resources update, gave reason for staff salary vote.
- **Lynn Pfaff**- Is Dec 3<sup>rd</sup> everything?
- **Mindy Kazurova**- Absent.
- **James Landon**- No Comments

(Audio minute time stamp – 1:19:57)

**XIV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**

- Chelsea Day (online) – James does a great job in Town as the director of Public Works.

(Audio minute time stamp – 1:48:48)

**XV. ADJOURN:**

Councilmember Isaac Levy made a motion to adjourn, seconded by Councilmember Lynn Pfaff.

**No discussion. Six (6) Ayes, Motion Passed.** (Audio minute time stamp – 1:49:37)