



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
Mar 2nd, 2023.

6:00 pm

AGENDA

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Mar 2nd, 2023 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88935946972>

Meeting ID: 889 3594 6972

One tap mobile

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Dial by your location

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Meeting ID: 889 3594 6972

Find your local number: <https://us02web.zoom.us/j/88935946972>

MEETING CALLED TO ORDER/ROLL CALL:

PRESENT

ABSENT

Mayor-Sherilyn West
Mayor Pro-tem-Sandy McKeown
Ruth Ann Arfsten
Mindy Kazurova
Lynn Pfaff
Isaac Levy
James Landon

I. PLEDGE OF ALLEGIANCE:

II. MOTION TO APPROVE AGENDA:

- Reg Town Council Meeting Mar 2nd, 2023

III. MOTION TO APPROVE MINUTES:

- Meeting Minutes from Feb 16th, 2023, Regular Meeting
- Meeting Minutes from Feb 23rd Concept Review with Planning Commission

IV. REQUEST FOR UNSCHEDULED PUBLIC APPEARANCES

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Posted: 3-1-2023 SBH

Page | 1

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



- V. SCHEDULED PUBLIC APPEARANCES: (10 min limit)**
- No Scheduled Public Appearances
- VI. COMMISSION & BOARD REPORTS: (10 min limit)**
- Planning Commission (PC) Report – Heather Yanda, Secretary:
 - Nothing to Report
 - Water & Sewer Board (W&S) Report – Lynn Pfaff:
 - Nothing to Report
 - Parks & Recreation Board (P&R) Report – Mindy Kazurova:
 - Parks & Rec Brief (Mindy Kazurova)
- VII. CONTINUING BUSINESS:**
- Town Hall repair assessment and discussion
 - Discussion on Incentive ideas for Off the Chain 2 LLC
- VIII. ONGOING CONTINUING BUSINESS:**
- Front Range Trail (On hold project will need to be started from beginning due to time)
 - Sidewalk Project (Easement request being drafted by Town Attorney)
 - Cabins (6-month revisit September 2023)
 - Repairs to Town Hall (assessment for repairs Scope of work done on 2/1/2023)
 - Jelly Stone Steyn Property (ongoing)
 - Gazebo / Snack Bar in Park (permit issued ongoing)
 - Water alarm Install (Town Hall Installed need Wi-Fi Free Library)
 - Trees in Park & Town Right of ways Maintenance (In progress)
 - Tree Stump in the Park Carving / Bear Repair (Signed Quote scheduled for Spring /ongoing)
 - Mailboxes for Residents (Mtg with postmaster held sched presentation with council)
 - Weekly Food Truck Program (Ongoing)
 - Survey Glenn Walk for property Lines (Ongoing)
- IX. NEW BUSINESS:**
- Resolution 2023-04 233 Perry Park Avenue Annexation petition
 - Verizon Hotspot/ comcast Internet services
- X. CONSTRUCTION & DEVELOPMENT PROJECTS:**
- Variances requests for Larkspur Travel Center
- XI. ACCOUNTING:**
- Payroll Report
- XII. LEGAL UPDATE:**
- No Legal Updates
- XIII. MAYOR'S REPORT:**
- Monthly Report
- XIV. COUNCIL COMMENTS**
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- XV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**
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- XVI. ADJOURN:**



APPROVED MOTIONS PRIOR MEETING

- Councilmember James Landon made a motion to approve the Agenda for the Regular Council Meeting for Feb 16th, 2023, seconded by Councilmember Sandy McKeown . **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 01:03)
- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Feb 02, 2023, seconded by Councilmember Ruth Ann Arfsten. **No discussion. Roll call vote Five (5) approved, zero (0) opposed, one (1) abstention, Isaac Levy, Mayor affirmed Motion Passed.** (Audio minutes time stamp -1:45)
- Councilmember Sandy McKeown made a motion to appoint Debbie Fischer’s application to go from alternate to full member to replace David Fesing on the Parks & Rec board, seconded by Councilmember Mindy Kazurova. **No discussion. Seven (7) ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 12:10)
- Councilmember Sandy McKeown made a motion to approve using the informal Bid process for the purchase of new child’s playground equipment, seconded by Councilmember Lynn Pfaff. **Discussion, Mayor read purchase policy for informal Bids. Roll call vote Seven (7) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 14:06)
- Councilmember Sandy McKeown made a motion to approve Resolution 2023-02 a resolution setting fees for services provided to the public by the Town, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 59:09)
- Councilmember Sandy McKeown made a motion to approve Resolution 2023-03 a resolution approving certain variances for 255 upper lake gulch road, seconded by Councilmember Isaac Levy. **No discussion. Roll call vote Four (4) approved, two (2) opposed, Ruth Ann Arfsten, James Landon, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:14:47)
- Councilmember Sandy McKeown made a motion to approve Ordinance 2023-01 an ordinance amending certain portions of chapter 18 Article 4 of the Larkspur Municipal Code Regarding the international fire code, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:51:47)
- Councilmember Isaac Levy made a motion to approve the W/S Bills in the amount of \$15,901.05, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:57:56)
- Councilmember Isaac Levy made a motion to approve the G/F Bills in the amount of \$34,264.31, seconded by Councilmember James Landon. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:57:00)
- Councilmember James Landon made a motion to adjourn, seconded by Councilmember Ruth Ann Arfsten. **No discussion. Seven (7) Ayes, Motion Passed.** (Audio minute time stamp – 2:30:55)