



## REGULAR COUNCIL MEETING

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
Feb 16<sup>th</sup>, 2023.

6:00 pm

### AGENDA

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Feb 16th, 2023 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/84513659565>

Meeting ID: **845 1365 9565**

One tap mobile

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Dial by your location

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Meeting ID: **845 1365 9565**

Find your local number: <https://us02web.zoom.us/u/kCQggh9gg>

### MEETING CALLED TO ORDER/ROLL CALL:

#### PRESENT

#### ABSENT

Mayor-Sherilyn West  
Mayor Pro-tem-Sandy McKeown  
Ruth Ann Arfsten  
Mindy Kazurova  
Lynn Pfaff  
Isaac Levy  
James Landon

#### I. PLEDGE OF ALLEGIANCE:

#### II. MOTION TO APPROVE AGENDA:

- Reg Town Council Meeting Feb 16th, 2023

#### III. MOTION TO APPROVE MINUTES:

- Meeting Minutes from Feb 2nd, 2023, Regular Meeting

#### IV. REQUEST FOR UNSCHEDULED PUBLIC APPEARANCES

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**Posted: 2-15-2023 SBH**

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Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



- V. SCHEDULED PUBLIC APPEARANCES: (10 min limit)**
- No Scheduled Public Appearances
- VI. COMMISSION & BOARD REPORTS: (10 min limit)**
- Planning Commission (PC) Report – Heather Yanda, Secretary:
    - Nothing to Report
  - Water & Sewer Board (W&S) Report – Lynn Pfaff:
    - Semocor Jan Report (Will Parker)
  - Parks & Recreation Board (P&R) Report – Mindy Kazurova:
    - Parks & Rec Brief (Mindy Kazurova)
    - Food Truck Findings (Heather Yanda)
    - Weddings in the Park (Heather Yanda)
    - Farmers Market (Kat White)
- VII. CONTINUING BUSINESS:**
- Resolution 2023-02 Town Hall Public Service Fees
  - Resolution 2023-03 Variances 255 Upper Lake Gulch Road
- VIII. ONGOING CONTINUING BUSINESS:**
- Front Range Trail (On hold project will need to be started from beginning due to time)
  - Sidewalk Project (Easement request being drafted by Town Attorney)
  - Cabins (6-month revisit September 2023)
  - Repairs to Town Hall (assessment for repairs Scope of work done on 2/1/2023)
  - Jelly Stone Steyn Property (ongoing)
  - Gazebo / Snack Bar in Park (permit issued ongoing)
  - Water alarm Install (Units Received install pending)
  - Trees in Park & Town Right of ways Maintenance (In progress)
  - Tree Stump in the Park Carving / Bear Repair (Signed Quote scheduled for Spring /ongoing)
  - Mailboxes for Residents (Mtg with postmaster held sched presentation with council)
  - Weekly Food Truck Program (Ongoing)
  - Fox Farm Rd Concept Presentation (Scheduled for 6:00 pm at Larkspur Fire Station 2-23-23)
- IX. NEW BUSINESS:**
- Staff Organization Chart / Operating Protocols & Procedures
  - Ord. 2023-01 Fire Code Revisions
- X. CONSTRUCTION & DEVELOPMENT PROJECTS:**
- Tim Dumler with Off the Chain 2 LLC To discuss incentive ideas with the Council.
- XI. ACCOUNTING:**
- Payroll Report
  - G/F Bills
  - W/S Bills
- XII. LEGAL UPDATE:**
- Opioid Settlement Legal Updates (Dan Krob)
  - Been Easement Sidewalk status (Dan Krob)
- XIII. MAYOR'S REPORT:**
- Monthly Report



**XIV. COUNCIL COMMENTS**

**XV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**

**XVI. ADJOURN:**

**APPROVED MOTIONS PRIOR MEETING**

- Councilmember Ruth Ann Arfsten made a motion to approve the Agenda for the Regular Council Meeting for Feb 2<sup>nd</sup>, 2023, seconded by Councilmember James Landon. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp – 1:10)**
- Councilmember Ruth Ann Arfsten made a motion to approve the Minutes from the Regular Council Meeting on Jan 19<sup>th</sup>, 2023, seconded by Councilmember Lynn Pfaff. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minutes time stamp – 1:56)**
- Councilmember Sandy McKeown made a motion to approve the Minutes from the Public Workshop for Town Council / Parks & Rec on Jan 24<sup>th</sup>, 2023, seconded by Councilmember Lynn Pfaff. **No discussion. Five (5) ayes, zero (0) opposed, one (1) abstention, Mindy Kazurova Mayor affirmed Motion Passed. (Audio minutes time stamp – 4:17)**
- Councilmember Sandy McKeown made a motion to approve The purchase of 2 Flo by Moen Flood detection systems from Amazon not to exceed \$1500.00, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed. (Audio minute time stamp – 27:19)**
- Councilmember Lynn Pfaff made a motion to adjourn, seconded by Councilmember James Landon. **No discussion. Six (6) Ayes, Motion Passed. (Audio minute time stamp – 48:49)**