



REGULAR COUNCIL MEETING

Town Hall
8720 Spruce Mountain Road
Larkspur, Colorado 80118
Jan 19th, 2023.

6:00 pm

AGENDA

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Jan 19th, 2023 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/81322845614>

Meeting ID: 813 2284 5614

One tap mobile

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Dial by your location

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Meeting ID: 813 2284 5614

Find your local number: <https://us02web.zoom.us/u/k3yW12AFI>

MEETING CALLED TO ORDER/ROLL CALL:

PRESENT

ABSENT

Mayor-Sherilyn West
Mayor Pro-tem-Sandy McKeown
Ruth Ann Arfsten
Mindy Kazurova
Lynn Pfaff
Isaac Levy
James Landon

I. PLEDGE OF ALLEGIANCE:

II. MOTION TO APPROVE AGENDA:

- Reg Town Council Meeting Jan 19th, 2023

III. MOTION TO APPROVE MINUTES:

- Meeting Minutes from Jan 5th, 2023, Regular Meeting
- Public Workshop Town Hall Repairs Jan 5th Minutes

IV. REQUEST FOR UNSCHEDULED PUBLIC APPEARANCES

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Posted: 1-18-2023 SBH

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Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



- V. **SCHEDULED PUBLIC APPEARANCES: (10 min limit)**
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- VI. **COMMISSION & BOARD REPORTS: (10 min limit)**
- Planning Commission (PC) Report – Heather Yanda, Secretary:
 - **Jacob Gump Planning Commission Application**
 - Water & Sewer Board (W&S) Report – Lynn Pfaff:
 - **Will Parker Semocor Report**
 - Parks & Recreation Board (P&R) Report – Mindy Kazurova:
 - **Parks & Rec Brief** (Mindy Kazurova)
- VII. **CONTINUING BUSINESS:**
- **Resolution 2023-1- 3 Mile plan adoption**
- VIII. **ONGOING CONTINUING BUSINESS:**
- Front Range Trail (On hold project will need to be started from beginning due to time)
 - Sidewalk Project (Easement request from Archer received, sched meeting w/new owners)
 - Cabins (6-month revisit September 2023)
 - Repairs to Town Hall (working on Scope of work)
 - Jelly Stone Steyn Property (ongoing)
 - Gazebo / Snack Bar in Park (permit issued ongoing)
 - Water alarm (proposal to council in Feb)
 - Trees in Park & Town Right of ways Maintenance (In progress)
 - Tree Stump in the Park Carving / Bear Repair (Signed Quote scheduled for Spring /ongoing)
 - Mailboxes for Residents (Mtg with postmaster held sched presentation with council)
 - Post Office Thank you Lunch (scheduled for Feb 7th 10:00 am)
- IX. **NEW BUSINESS:**
- **Weekly Food Truck Program**
- X. **CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)**
- **Fox Farm Rd Concept Presentation date**
- XI. **ACCOUNTING:**
- **Payroll Report**
 - **G/F Bills**
 - **W/S Bills**
- XII. **LEGAL UPDATE:**
- **(Dan Krob)**
- XIII. **MAYOR'S REPORT:**
- **Monthly Report**
- XIV. **COUNCIL COMMENTS**
- XV. **UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**
- XVI. **ADJOURN:**



APPROVED MOTIONS PRIOR MEETING

- Councilmember Ruth Ann Arfsten made a motion to approve the Agenda for the Regular Council Meeting for Jan 5th, 2023, seconded by Councilmember Sandy McKeown. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 0:52)
- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Dec 15, 2022, seconded by Councilmember Lynn Pfaff. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 1:23)
- Councilmember Sandy McKeown made a motion to approve the 3 Mile Plan in and for the Town of Larkspur, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 10:46)
- Councilmember Sandy McKeown made a motion to hold a joint workshop at Town Hall with the Parks & Rec board & Town Council on Jan 24th at 4:30pm, seconded by Councilmember James Landon. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 17:33)
- Councilmember Sandy McKeown made a motion to approve the mayor to sign the 2022 Audit Engagement letter with Hinkle & Company, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 21:10)
- Councilmember Isaac Levy made a motion to approve the on-call agreement with RG & Associates for planning services for town projects. Seconded by Councilmember Lynn Pfaff. **Discussion.** Councilmember Ruth Ann Arfsten asked for clarification on who pays for services and conflict of interest, Mayor clarified. **Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 27:28)
- Councilmember Isaac Levy made a motion to approve purchasing an appreciation lunch for the Larkspur Post office in gratitude of their service to the Town not to exceed \$250 dollars. Seconded by Councilmember Sandy McKeown. **No discussion, Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 35:10)
- Councilmember Sandy McKeown made a motion to lease Cabin #4 to Restorative Wellness (Judy Boyle) for \$400 dollars a month with first & last month's rent due with a \$30 dollar upcharge per month for space heater use for 9 months. Seconded by Councilmember Lynn Pfaff. **No discussion, Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 56:07)
- Councilmember Sandy McKeown made a motion to hold Re-address the Cabins in the first meeting in September not in March, seconded by Councilmember James Landon. **No discussion. Six (6) Ayes, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 1:15:05)
- Councilmember Lynn Pfaff made a motion to adjourn, seconded by Councilmember Isaac Levy. **No discussion. Six (6) Ayes, Motion Passed.** (Audio minute time stamp – 1:44:44)