



**TOWN OF LARKSPUR  
8720 Spruce Mountain Road  
P.O. Box 310  
Larkspur, Colorado 80118  
303-681-2324**

**PARK FACILITIES RESERVATION/PERMIT**

1. Complete application below and on back.
2. Submit application along with requested Facilities Fees and refundable \$100 damage/cleanup deposit to Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118 or mail to P.O. Box 310, Larkspur, CO 80118 **(The deposit will be returned within one to two weeks after the scheduled event)**
3. Make checks payable to "Town of Larkspur".
4. Park Facilities are reserved on a first come first served basis and persons with permits have exclusive use of facilities reserved for the date(s) and times shown on the permit.
5. Use of Town Park Facilities is for the enjoyment of everyone and should not be abused. Anyone caught deliberately damaging Town property will be fined and prosecuted to the full extent of the law.
6. The Town of Larkspur assumes no liability for any injuries sustained while using Park Facilities.

Application Date \_\_\_\_\_

Applicant Name(s) \_\_\_\_\_

Applicant Address \_\_\_\_\_

Applicant Phone # \_\_\_\_\_ Applicant Email \_\_\_\_\_

Name of Organization (if applicable): \_\_\_\_\_

Organization Address: \_\_\_\_\_

Organization Phone #: \_\_\_\_\_

DATE(s) Requested \_\_\_\_\_

HOURS OF USE: **From** \_\_\_\_\_ AM \_\_\_\_\_ PM **To** \_\_\_\_\_ AM \_\_\_\_\_ PM

Estimated Number of Persons Attending: \_\_\_\_\_

Place an "X" on the line alongside the fee for the facility being requested.

<b>TOWN OF LARKSPUR COMMUNITY PARK FEE SCHEDULE 80118 Area Only</b>	Resident / Resident Business/ Non-Profit <b>Town Residents &amp; Businesses Non-Profits</b> <b>-20%</b>	Non-Resident/Non-Resident Business/ For Profit <b>+50%</b>
<b>DEPOSIT \$100.00</b> <b>X</b>	<b>DEPOSIT \$100.00</b> <b>X</b>	<b>DEPOSIT \$100.00</b> <b>X</b>
North Pavilion \$120.00        _____	\$96.00                                    _____	\$180.00                                    _____
Large Picnic Shelter \$115.00    _____	\$92.00                                    _____	\$173.00                                    _____
Small Picnic Shelter \$50.00    _____	\$40.00                                    _____	\$75.00                                    _____
Volleyball Court \$40.00        _____	\$32.00                                    _____	\$60.00                                    _____
Horse Shoe Courts \$20.00 ea. _____	\$16.00                                    _____	\$30.00                                    _____
Fire Pit \$100.00                    _____	\$80.00                                    _____	\$150.00                                    _____
<b>Ball Field Fees are Fixed</b>		
Ball Field (League Practice)	\$45.00 (per day)                    _____	\$68.00 (per day)                    _____
Ball Field (League Games)	\$80.00 (per day) (Mon-Fri) _____	\$120.00 (per day) (Mon-Fri) _____
Ball Field (League Games)	\$100.00 (per day) (Sat-Sun) _____	\$150.00 (per day) (Sat-Sun) _____
Ball Field (Non-League Practice)	\$50.00 (per day)                    _____	\$75.00 (per day)                    _____
Ball Field (Non-League Games)	\$60.00 per game                    _____	\$90.00 (per day)                    _____
Ball Field Tournament	\$175.00 per day                    _____	\$300.00 per day                    _____
Larkspur Community Park All Facilities*** All Day	\$375.00                                    _____	\$550.00                                    _____

**The above fees apply to use of park facilities for four (4) hours. Additional hours will be charged at a flat rate of \$10 per hour. \_\_\_ hours @ \$10 = \_\_\_**

**\*\*\*DOES NOT INCLUDE PLAYGROUNDS!\*\*\***

\_\_\_\_\_  
**APPLICANT SIGNATURE**

January 2018

DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

Date Approved \_\_\_\_\_ Approved by \_\_\_\_\_

Deposit Paid \$ 100 Date Paid \_\_\_\_\_ Cash \_\_\_ Check # \_\_\_\_\_ Date Ret \_\_\_\_\_

Total Fee(s) Paid \$ \_\_\_\_\_ Date Paid \_\_\_\_\_ Cash \_\_\_ Check # \_\_\_\_\_

**PERMIT #** \_\_\_\_\_ Date Permit Issued \_\_\_\_\_

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