



**TOWN OF LARKSPUR
RESOLUTION NO. 2022-27**

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF LARKSPUR SETTING A POLICY ON
SCHEDULED AND UNSCHEDULED PUBLIC
APPEARANCE**

WHEREAS, Section 3.10 of the Larkspur Muni Code it states that

"All regular, special, and emergency meetings of the Council shall be open to the public, and citizens shall have reasonable opportunity to be heard under such rules and regulations as the Council may prescribe" and

WHEREAS, it is the desire of the Council to provide a time for the public to be heard and

WHEREAS, it is the desire of the Council to have a policy in place for such public appearances.

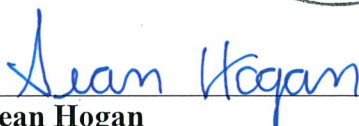
NOW, THEREFORE, BE IT RESOLVED THAT

The Town Council of the Town of Larkspur had adopted the following policy for scheduled and unscheduled public appearances attached hereto as Exhibit A.

INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF LARKSPUR THIS 15th DAY OF DECEMBER 2022.



ATTEST:


Sean Hogan
Town Clerk

Votes Approved: 7
Votes Opposed: 0
Abstained: 0
Absent: 0

**TOWN COUNCIL OF THE
TOWN OF LARKSPUR, COLORADO**


Sherilyn West
Mayor



Exhibit A

POLICY OF THE TOWN COUNCIL OF THE TOWN OF LARKSPUR ON SCHEDULED AND UNSCHEDULED PUBLIC APPEARANCE

SCHEDULED PUBLIC APPEARANCE:

1. Request to be placed on the agenda under Scheduled Public Appearance must be submitted to the Town Clerk, along with who is speaking and a topic, by 5:00 PM the Friday before the meeting the request is for.
2. There is a ten (10) minute limit per person
3. Up to three (3) Scheduled Public Appearance per meeting at the discretion of the Town Clerk taking into consideration the length of the agenda

UNSCHEDULED PUBLIC APPEARANCE

1. In order to speak under unscheduled public appearances, the person wanting to speak must sign up on the sign-up sheet. If attending virtually, the Mayor will ask if anyone would like to be added to the list.
2. There is a three (3) minute limit per person.
3. You must be present in person or virtually to speak.
4. Pooling of minutes is not allowed.
5. If there are more than fifteen (15) people signed up to speak the time limit may be lowered to ninety (90) seconds.

GUIDELINES FOR ALL SPEAKERS

1. You will be given a warning prior to the end of your time limit. Please be respectful of the time given.
2. Obscene speech is not protected speech and will not be tolerated
3. Fighting words are not protected speech and will not be tolerated.
 - a. Fighting words are words directed at the person of the hearer and inherently likely to cause a violent reaction.