



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
December 6th, 2018
6 PM
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 p.m.

PRESENT	ABSENT	NON-VOTING
Tabitha Parks		Town Attorney- Scotty Krob
Paul Bowers		Town Clerk/Manager -
	Isaac Levy	Matt Krimmer
Heather Sanchez		
Jennell Waggle		
Mayor Pro-tem Jeremiah Holmes		
Mayor Gerry Been		

TOWN STAFF PRESENT: Michelle Wagner, Susan Kerry, Christina Wagner, Sherilyn West, Sandra Mason, Sharon Roman, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited

PUBLIC ATTENDEES: Gary Abel, Ruth Ann Arfsten, Marty Perrien, Tricia Bernhardt, Doug Look, Lisa Bowers, Rich Cargill, Cindy Cook, Brian Cook, Marvin Cardenas, Lynn Pfaff

SCHEDULED PUBLIC APPEARANCES:

- **Zack Schmidt, Thrive Broadband**, addressed the Council on behalf of Doug Look to request an extension of the Temporary Structures Permit for the property at 410 Plum Creek Avenue. Six month extension was granted.

UNSCHEDULED PUBLIC APPEARANCES:

- **Marvin Cardenas** requested the Council eliminate the Deputy Town Manger position and demanded an immediate motion be made to implement the action. Council scheduled a public workshop on January 10th 2019 at 6 p.m.to discuss the matter.

MOTIONS:

Paul Bowers made a motion to approve a six-month extension of the Temporary Structures Permit for the Doug Look property at 410 Plum Creek Avenue. for use by Thrive Broadband subject to completion of the privacy fence enclosing the property with no more than a 20 ft. wide entrance and assuring that the fence is maintained in a satisfactory condition. The motion was seconded by Jeremiah Holmes and a passed by voice vote 6-0-0.

A motion was made by Jennell Waggle and seconded by Tabitha Parks to approve payment of General Fund bills in the amount of \$61,092.54. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Tabitha Parks made a motion to approve payment of bills for Water and Sewer expenditures totaling \$26,772.40. Jennell Waggle seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Jennell Waggle to approve Resolution 18-19, A RESOLUTION AMENDING THE 2018 BUDGET FOR THE TOWN OF LARKSPUR. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Jennell Waggle made a motion to approve Resolution 18-20, A RESOLUTION TRANSFERRING SUMS OF MONEY TO DEFRAY EXPENSES WITHIN THE WATER AND SEWER FUND OF THE 2018 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Tabitha Parks. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Heather Sanchez to approve Resolution 18-21, A RESOLUTION LEVYING A TAX OF 15.00 MILLS AND CERTIFYING SAID MILL LEVY TO THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jennell Waggle to approve Resolution 18-22, A RESOLUTION TRANSFERRING SUMS OF MONEY TO DEFRAY EXPENSES WITHIN THE WATER AND SEWER FUND OF THE 2018 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Jeremiah Holmes and a roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Heather Sanchez made a motion to approve Resolution 18-24, A RESOLUTION TRANSFERRING SUMS OF MONEY FROM THE GENERAL FUND OF THE 2018 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Jeremiah Holmes and a roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Mayor Gerry Been made a motion to approve council public hearing meeting minutes for November 15th, 2018. The motion was seconded by Jeremiah Holmes. Motion carried by unanimous voice vote 5-0-1.

A motion was made by Jeremiah Holmes and seconded by Jennell Waggle to approve regular council meeting minutes for November 15th, 2018. Motion carried by unanimous voice vote 5-0-1.

Heather Sanchez made a motion to accept a liquor license application from Timothy Dumler, dba Ape Rock Spirits, LLC, and set a Public Hearing date of January 17th,

2019, preceding the regular Council meeting, at 5:30 p.m. The motion was seconded by Paul Bowers. Motion carried by unanimous voice vote 6-0-0.

Jeremiah Holmes made a motion to declare Town Hall closed December 24, 2018, Christmas Eve, and December 31, 2018, New Years Eve. The motion was seconded by Tabitha Parks. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to direct Town staff to purchase a plaque honoring Jim and Kat Fesing, aka Mr. and Mrs. Santa Claus, for their many years of volunteering at the Town's Annual Tree Lighting Ceremony. The motion was seconded by Tabitha Parks. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Mayor Gerry Been and seconded by Jeremiah Holmes to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-0. Mayor Gerry Been adjourned the Council meeting at 8.:13 p.m.

ACCOUNTING: General Fund and Water and Sewer Fund bills for \$61,092.54 and \$26,772.40, respectively, were approved. The Council also approved Resolutions 18-19, 18-20, 18-21, 18-22, and 18-24 completing year end fund transfers, adjusting the 2018 budget, and setting and certifying the Town's Mill Levy.

SEMOCOR REPORT: Paul Grant presented the October 2018 report.

COMMISSION AND BOARD REPORTS:

- **Planning Commission (PC)** – Marvin Cardenas, Chair, informed the Council that the next PC meeting is scheduled for Monday, Dec. 10th at 5 p.m.
- **Water and Sewer Board (W&S)** – **Trish Bernhardt, Chair**, informed the Council that additional information regarding the planned wastewater treatment plant has been requested from Town staff and the next W&S Board meeting is scheduled for December 13th at 6 p.m.
- **Parks and Recreation Board (P&R)** – **Ralph Marsh, Chair**, was unable to be present, however Matt Krimmer informed Council that the next P&R Board meeting has been scheduled for January 8 at 4:30 p.m. and that all board members played an active part in the Dec. 1st tree lighting.

TOWN OPERATION REPORTS: Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Construction & Development Projects** – Report provided
 - ✓ **Jellystone at Larkspur**
 - Negotiations are continuing for an updated financial commitment from Sun supporting a new or upgraded waste water treatment plant (WWTP)
 - ✓ **Dumler Travel Center** – no new information is available

- ✓ **Moltz Constructors** – Building construction continues - no new information is available
- **Building Department** – Permit report provided

TOWN PROJECTS: Matt provided a status summary:

- **Water Treatment Plant (WTP)**
 - ✓ WTP building wall panels have been delivered and building wall construction is underway
- **Wastewater Treatment Plant (WWTP)**
 - ✓ GMS Engineering is reviewing data from Jellystone
- **Crosswalk and Stop Bar Striping** – American Striping will return in spring when the weather has warmed the roads and restripe all crosswalks
- **Traffic Study** - APEX Design is on site during varying days and times collecting data for the traffic study.

CONTINUING BUSINESS:

- CDOT I-25 GAP Project update – Nothing new to report
- OSI Subdivision – Council took no action on a resolution supporting the lot subdivision approved at the November 15th meeting

NEW BUSINESS:

- Council accepted a liquor license application from Timothy Dumler, dba Ape Rock Spirits, LLC and set a public hearing for January 17th 2019 at 5:30 p.m.

LEGAL UPDATES:

- OSHA will be investigating Larkspur Auto Body
- Hunting regulations within the Town to be reviewed and Ordinance drafted
- Law for discharge of firearms within Town limits to be reviewed

MANAGER UPDATES:

- **Tree lighting event was very successful with an estimated 500-600 people in attendance**
- **Requested Council approve Christmas Eve, Monday, Dec 24 and New Years Eve, Monday, Dec 31 as holidays and close Town Hall**
- **Next Council meeting December 20, 6 p.m., Town Hall**

COUNCIL COMMENTS: None.

MAYOR's COMMENTS: Requested Council approve a plaque for Jim and Kat Fesing, aka Mr. and Mrs. Santa Claus for their many years of volunteering for the Town's tree lighting ceremony

MEETING ADJOURNED at 8:13 p.m.

**Respectfully submitted,
Matt Krimmer
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the MP3 file recording maintained in the office of the Town Clerk.