



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
December 20<sup>th</sup>, 2018  
6 PM  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been at 6 p.m.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Tabitha Parks		Town Attorney- Scotty Krob
Paul Bowers		Town Clerk – Sharon Roman
Heather Sanchez		Town Manager – Matt
Isaac Levy		Krimmer
	Jennell Waggle	
	Mayor Pro-tem Jeremiah Holmes	
Mayor Gerry Been		

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**TOWN STAFF PRESENT:** Michelle Wagner, Becky Mobley, Susan Kerry, Christina Wagner, Sherilyn West, Sandra Mason, Sharon Roman, Linda Black, Tony Roman, Dorothy Hise, Bill Kramer, Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC ATTENDEES:** Gary Abel, Barbara Sheldon, Lisa Bowers, Sandy McKeown, Stuart Mills, Ruth Ann Arfsten, Joe Yavorski, Brian Cook, Steve Gonzales, Marvin Cardenas

**SCHEDULED PUBLIC APPEARANCES:**

- **Matt Krimmer: State of the Town**

**UNSCHEDULED PUBLIC APPEARANCES:**

- None

**MOTIONS:**

**A motion was made by Gerry Been and seconded by Isaac Levy to approve payment of General Fund bills in the amount of \$31,140.00. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**Isaac Levy made a motion to approve payment of bills for Water and Sewer expenditures totaling \$12,616.55. Heather Sanchez seconded the motion. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**A motion was made by Tabitha Parks and seconded by Heather Sanchez to approve regular Council meeting minutes for December 6th, 2018. Motion carried by**

**unanimous voice vote 5-0-0.**

**Heather Sanchez made a motion to approve Resolution 18-24, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR THE DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT GRANT FOR THE COMPLETION OF THE SOURCE WATER ASSESSMENT AND PROTECTION DEVELOPMENT AND IMPLEMENTATION PROJECT. The motion was seconded by Tabitha Parks. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**A motion was made by Mayor Gerry Been and seconded by Paul Bowers to adjourn the Council meeting. Motion carried by unanimous voice vote 5-0-0. Mayor Gerry Been adjourned the Council meeting at 7:40 p.m.**

**ACCOUNTING:** General Fund and Water and Sewer Fund bills for \$31,140.00 and \$12,616.55, respectively, were approved.

**COMMISSION AND BOARD REPORTS:**

- **Planning Commission (PC)** – Marvin Cardenas, Chair, informed the Council that the next PC meeting is scheduled for January 10<sup>th</sup> at 5 p.m.
- **Water and Sewer Board (W&S)** – **Trish Bernhardt, Chair**, informed the Council that additional information regarding the planned wastewater treatment plant has been requested from Town staff and the next W&S Board meeting is January 15, 2019.
- **Parks and Recreation Board (P&R)** – **On break.**

**TOWN OPERATION REPORTS:** Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Construction & Development Projects** – Report provided
  - ✓ **Jellystone at Larkspur**
    - Negotiations are continuing for an updated financial commitment from Sun supporting a new or upgraded waste water treatment plant (WWTP)
  - ✓ **Dumler Travel Center** – no new information is available
  - ✓ **Moltz Constructors** – Building construction continues - no new information is available
- **Building Department** – Permit report provided

**TOWN PROJECTS:** Matt provided a status summary:

- **Water Treatment Plant (WTP)**
  - ✓ WTP building has been completed outside but still working on inside.
- **Wastewater Treatment Plant (WWTP)**
  - ✓ GMS Engineering have been selected as the Engineer's for the WWTP, more information in January
- **Rate Study** – To be completed by May 19th

**CONTINUING BUSINESS:**

- CDOT I-25 GAP Project update – Nothing new to report

**NEW BUSINESS:**

- Resolution 18-24 SWPP Grant approved by Council motion

**LEGAL UPDATES:**

- OSI Subdivision – this was approved by Council in November and does not require a Resolution to sign and file
- Follow up on Blanchard inquiries – action item to develop a procedure for public contact with the Town’s Attorney and Town Engineers

**MANAGER UPDATES:**

- **Next Council meeting January 3, 6:00 p.m., Town Hall**
- **Council Workshop January 10, 6:00 p.m., NCC**
- **Council Public Hearing for Apr Mountain Liquor License Application January 17 5:30 p.m., Town Hall**
- **Regular Council meeting January 17, following the public hearing, Town Hall**
- **Christmas Eve and New Year’s Eve Town Hall closures reminder**

**COUNCIL COMMENTS:**

- **Heather Sanchez – Commented on Town Staffing issues raised at the Council Meeting on December 6<sup>th</sup>**
- **Isaac Levy – Commented on CML offering to assist the Town in developing a Comprehensive Master Plan**

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**MAYOR’S COMMENTS:** None

**MEETING ADJOURNED at 7:40 p.m.**

**Respectfully submitted,**

**Sharon Roman**

**Town Clerk**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the MP3 file recording maintained in the office of the Town Clerk.