



REGULAR COUNCIL MEETING

October 17, 2019

Town Hall

8720 Spruce Mountain Road

6:00 PM

MEETING MINUTES

I. MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Marvin Cardenas	X	
Isaac Levy	X	
Jennell Waggle	X	
Brian Cook	X	
Sandy McKeown	X	
Mayor Pro-tem Paul Bowers	X	

II. PLEDGE OF ALLEGIANCE: Recited.

III. SCHEDULED PUBLIC APPEARANCES: (10 min limit)

- Amy Blanchard
Blanchard asked for clarification on various ADU draft ordinances that are circulating. She also complained about the dust at the campground and asked what the town was doing to resolve the issue.
- Ed Blanchard
Blanchard asked whether the attorney was present. He stated his concern is a town employee serving on the Planning Commission Board.

IV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)

- Bill Lucero
Lucero requested money to purchase a tree for the park.

McKeown motioned to give \$200 to Bill Lucero for a tree in the park. Bowers seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.

V. APPOINTMENT OF NEW COUNCIL MEMBER

Buss was sworn in by the Town Clerk.

Bowers then motioned to appoint Shannon Buss as the new councilperson to complete the term of recently resigned Tabitha Parks. Cook seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.

VI. CLARIFICATION OF AUDIT (Christine McLeod)

McLeod educated the town on the audit procedure. Questions were answered from town council and the audience.

McCleod reported there were no weaknesses in the audited procedures. Buss objected by stating the town had previously taken in cash but no longer did after a previous auditor had reported it as a weakness.

VII. MINUTES:

- **Council Meeting October 3, 2019 Draft**
 - **McKeown motioned to approve the October 3, 2019 meeting minutes. Waggle seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED. Buss abstained.**

VIII. ACCOUNTING

- **Draft Budget Submission (Heather McCumiskey)**
 - McCumiskey submitted the draft budget to town council. Dates were established for the next budget work session and the Budget Hearing.
- **Bills to Pay (Heather McCumiskey)**
 - ✓ **General Fund**
 - **McKeown motioned to pay \$14,535.65 from the General Fund. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED. Buss abstained.**
 - ✓ **Water & Sewer Fund**
 - **Levy motioned to pay \$47,654.43 from the Water Sewer Fund. McKeown seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED. Buss abstained.**
 - **McKeown motioned to pay \$9,272.00 from the WTP Fund. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED. Buss abstained.**

IX. COMMISSION & BOARD REPORTS:

- **Planning Commission (PC) Report – Matias Cumsille, Chair**
 - Cumsille requested assistance with obtaining the Landscape plan of Jellystone. He stated the town lawyer is not returning

phone calls and stated Mr. Blanchard contacted him with questions about ADU draft ordinances.

- **Levy motioned to appoint Ruth Ann secretary of the planning commission. McKeown seconded the motion. In a seven (7) to zero (0) roll call vote, THE MOTION CARRIED.**
- **At the request of the Planning Commission Chairman, Matias Cumsille, Cardenas motioned to remove Ed Blanchard from the Planning Commission. Cook seconded the motion. In a seven (7) to zero (0) roll call vote, THE MOTION CARRIED.**
- **Water & Sewer Board (W&S) Report** – Tricia Bernhardt, Chair
 - Cardenas reported GMS wrote a letter recommending the town not inspect the sewage treatment plant. Town council also discussed the dust from the project and the mayor reported Jellystone is actively working on it.
- **Parks & Recreation Board (P&R) Report** – Randy Johnson, Chair
 - Bill Kramer recommended Rob Lilly as a new member on the board. GOCO Grant update provided; due date is near. Financial details of the grant also discussed.
- **Financial Advisory Board (FAB) Report**-Walter Korinke, Chair

X. CONSTRUCTION & DEVELOPMENT PROJECTS:

- **Jellystone at Larkspur**
- **Water Treatment Plant**
- **Dumler Travel Center**
- **Moltz Constructors**
 - Cardenas provided an update on the above listed projects.

XI. CONTINUING BUSINESS:

- **Suspense List for Town Council** (Lynda Travis)
 - Town council proposed new names for “Suspense List.” “Action List” and “Punch List” were proposed. Town council agreed to naming it “To Do List.” Levy requested obtaining the Landscaping plans for Jellystone be placed on the To Do List.
- **Bear Guidelines** (Marvin Cardenas)
 - Cardenas referenced the Bear Guidelines. He stated he would like to reassess the guidelines in six months to see how the residents are responding to it. Discussion ensued amongst the Town Council.

XII. LEGAL UPDATES:

XIII. NEW BUSINESS:

Ordinance 5.37 introduced to Town Council by Mayor Cardenas.

XIV. COUNCIL COMMENTS:

Town council discussed entering into a recycling agreement with Debbie. McKeown stated she would like for Debbie to appear before town council before any decisions regarding this matter are made. Bowers spoke in favor of hiring Debbie. Cook suggested Debbie submit a business plan. Discussion ensued.

Waggle requested the meetings be tightened up. She also expressed concern about grease being released onto the streets from Charito's grease container.

McKeown gave an update on the UC Denver Project. McKeown reported the town is now members of the Main Street Affiliate program.

Bowers asked whether Lee Staab had reviewed the budget. He asked for questions about the park and recreation budget.

Cardenas reported he submitted a completed SEP application. He gave an update on cabins.

Levy motioned to adopt the Bear Guidelines. McKeown seconded the motion. Levy withdrew the motion.

Town Council decided the plan of action moving forward is to draft a bear ordinance for commercial to include guidelines for residential.

XV. MAYOR'S REPORT:

- Solar, trees and defibrillators

XVI. MAYOR'S COMMENTS:

XVII. ADJOURN: 8:32 PM

Buss motioned to adjourn. Cook seconded the motion. In a voice vote, the "ayes" carried it.

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting.

