



REGULAR COUNCIL MEETING
August 15, 2019
Town Hall
8720 Spruce Mountain Road
6:00 PM
COUNCIL AGENDA

I. MEETING CALLED TO ORDER/ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Marvin Cardenas	X	
Tabitha Parks	X	
Isaac Levy	X	
Jennell Waggle	X	
Brian Cook	X	
Mayor Pro-tem Paul Bowers	X	

II. PLEDGE OF ALLEGIANCE: Recited.

III. APPOINTMENT OF TOWN COUNCIL BOARD MEMBER:

Cook motioned to appoint Sandy McKeown to Town Council. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.

IV. SCHEDULED PUBLIC APPEARANCES:

- Election and residency requirements (Barbara Sheldon)

Sheldon proposed town council revisit the voting requirements for the Town of Larkspur. She stated business owners should have the ability to vote in elections. Town Council decided a good approach to tackle this challenge would be a workshop.

Workshop was scheduled for October 17, 2019 after the regular town council meeting.

V. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit). None.

VI. MINUTES:

- Council Meeting August 1, 2019 *Draft*

Bowers motioned to approve the August 1, 2019 meeting minutes. Cardenas seconded the motion. In a four (4) to zero (0) roll call vote, THE MOTION CARRIED. Waggle and Levy abstained.

VII. ACCOUNTING

- **Financial Update** (Heather McCumiskey). None.
- **Bills to Pay** (Heather McCumiskey)
 - ✓ **General Fund**

Waggle motioned to pay \$17,220.17 from the General Fund except for \$1550 to American Striping company. Cook seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.

- ✓ **Water & Sewer Fund**

Waggle motioned to pay \$19,282.40 from the Water and Sewer Board. Levy seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.

VIII. COMMISSION & BOARD REPORTS:

- **Planning Commission (PC) Report** – (continued from 08.01.19 regular meeting, Matias Cumsille, Chair)
 - Appointment of Board Member
 - Appointment of Board Member continued to the next meeting.

Cumsille submitted an ordinance for consideration by town council. Cardenas stated he would like for town council to be ready to vote on the ordinance by the next regular meeting.

Cumsille requested a secretary for the board. Cardenas approved the request.

Levy motioned to pay up to \$6,000 for UCD Artist rendition of the town layout. Bowers seconded the motion. In a six (6) to zero (0) roll call vote, THE MOTION CARRIED.

Cumsille stated there should be design standards for commercial projects.

- **Water & Sewer Board (W&S) Report** – Tricia Bernhardt, Chair
 - Removal of Board Member
 - Appointment of Board MemberThe chair was not present to report. Instead the board did a tour of the campground.

- **Parks & Recreation Board (P&R) Report** – Bill Fischer, Chair
 - Review & Seek approval of Park Ordinances (continued from 08.01.19 regular meeting)

Cardenas presented the ordinance handouts on behalf of staff.

Town council stated they preferred the park close at 10 pm instead of 11pm. Besides that, town council agreed to the changes as presented.

Waggle motioned to adjourn at 7:31 pm. Cardenas seconded the motion. In a six (6) to zero (0) voice vote, THE “AYES” CARRIED IT.

Town Council decided to continue the following matters to the next regular meeting:

IX. CONSTRUCTION & DEVELOPMENT PROJECTS:

- **Jellystone at Larkspur** (Lee Staab)
- **Water Treatment Plant** (Lee Staab)
- **SAFEbuilt Update** (Lee Staab)
- **Dumler Travel Center**
- **Moltz Constructors**
- **Building Dept. Permit Report**

X. CONTINUING BUSINESS: None.

XI. LEGAL UPDATES: None.

XII. NEW BUSINESS:

- **Personnel Manual** (Lee Staab)
- **Procurement Policy** (Lee Staab)
- **GMS Contract Amendment for Building Review Services within Town of Larkspur** (Lee Staab)
- **CivicPlus Website** (Lee Staab)-MOTION
- **Upgrading of Town Computer Hardware and Operating System** (Lee Staab). Continued to next regular meeting.

XIII. COUNCIL COMMENTS: None.

XIV. MAYOR’S REPORT: None.

XV. MAYOR’S COMMENTS: None.

XVI. ADJOURN: 7:31 pm.

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting.