



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
February 1, 2018
6 p.m.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6:03 PM.

PRESENT	ABSENT	NON-VOTING
Heather Sanchez	Isaac Levy	Town Attorney- Unable to attend
Jeremiah Holmes		Town Clerk/Manager -
Jennell Waggle		Matt Krimmer
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Sherilyn West, Linda Black, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Paul Bowers, Lisa Cordero, Gary Abel, Olin Jones, Shannon Buss, Danna Hamling, Dave Hamling, Julia Schlupp, Larry Schlupp, Beverly Noe, Bill Noe

SCHEDULED PUBLIC APPEARANCES:

- **Danna Hamling** – Danna was honored by the Mayor and Town Council with a proclamation plaque recognizing her years of dedicated service as a member of the Larkspur Historical Society to the historical preservation of the Larkspur area.

UNSCHEDULED PUBLIC APPEARANCES:

- **Paul Bowers** commented on the number of signatures required on the nominating petition for Town Council.
- **Shannon Buss** presented information on “neighborhood watch” programs and offered to chair a committee of volunteers to define, organize, and operate a neighborhood watch program in the Town of Larkspur. The Council unanimously expressed support for the program.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for January 18th, 2018. The motion was seconded by Sandy McKeown. Motion carried by unanimous voice vote 6-0-1.

Jennell Waggle made a motion to approve the Town’s participation in Bridgestone Tire Company’s Tires4ward Program. Sandy McKeown seconded the motion which then passed by unanimous voice vote 6-0-1.

Matias Cumsille made a motion to approve \$500 for the Larkspur Elementary School -Parent Teacher Organization (LES-PTO) Boot Scootin' Boogie. The motion was seconded by Mayor Gerry Been. A roll call vote was taken. Four (4) in favor, two (2) against (Jennell Waggle, Sandy McKeown); motion carried.

A motion was made by Matias Cumsille and seconded by Mayor Been to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-1. Mayor Gerry Been adjourned the Council meeting at 7:38 p.m.

ACCOUNTING/FINANCIALS: Matt reported that all State required Financial Reports for 2017 were completed and submitted on or before the January 31st deadline for filing.

WATER TREATMENT PLANT PROJECT (WTP):

- At IREA's request the WTP power panel will be moved from the north side of the building to the south side. A utility easement for IREA is required from the AFHR.
- Pipeline excavation through the Armbruster property uncovered the remains of vehicle. An engineering assessment is underway to determine if there are any environmental impacts.

WASTEWATER TREATMENT PLANT (WWTP):

- The revised Preliminary Effluent Limit (PEL) to include the phosphorus element missing from the Ground water report has not yet been received from CDPHE. This information is needed to prepare the Preliminary Needs Assessment (PNA) and Preliminary Engineering Report (PER).
- Research into alternative WWTP design and construction options is underway.
- Grant and loan submittals are being held pending completion of alternative option assessments.

CONTINUING BUSINESS:

- Building Department Permit report was presented.
- Planning Department report summary was presented.
- Town Projects
 - ✓ Front Range Trail
 - Frink Creamery Trailhead construction to begin within the next 30-60 days, weather permitting
 - Douglas County construction of the North Trail Bridges at I-25 is scheduled to begin by mid-February
 - ✓ Sidewalk-Pathway – Town staff is awaiting receipt of revised plans with design and cost options from BHI
 - ✓ Spruce Mountain Road Drainage revised specifications and contract documents being finalized for bidding by BHI
- Veterans Memorial Tree Lights – The Town Council unanimously agreed to allow the red, white, and blue lights to remain on the veterans' park tree throughout the year and only be lit on designated patriotic holidays and special events honoring fallen veterans, law enforcement personnel, firefighters, first

responders, and private citizens as appropriate. A written agreement for tree maintenance responsibility and operational guidelines will have to be completed. Other suggested options for the tree were discussed including adding a spot light or moving lights.

NEW BUSINESS:

- Participation in a used tire disposal program and a donation to the LES PTO for the 2018 Boot Scootin' Boogie were approved by motion.
- Begin thinking about "Town Clean Up Day".

LEGAL UPDATES: Attorney Scott Krob was unable to attend. Matt Krimmer presented the following information and topics for discussion:

- Sherilyn West led a discussion of items in the draft sign code requiring Council decisions. The sign code Ordinance will be presented to the Council for approval at the February 15th Council meeting
- An updated County "Use Tax" IGA and related documents were provided however Town Staff has questions and issues requiring discussion with Scott Krob. A meeting will be scheduled with Scott next week
- Jellystone water rights have been reassessed and the Town has gained an additional 20-acre foot of water. Legal documents will be recorded following completion and signatures.

MANAGER UPDATES:

- **Town Truck** – Damage to right rear fender and rear bumper. Trailer jackknifed on ice. No damage to trailer. Insurance company has been notified.
- **Next CDOT I-25 Working Group Workshop** – February 2nd, 2018
- **Next PC Meeting** – February 12th, 2018, 2 p.m. at Town Hall Annex
- **Next Parks & "Rec Board meeting** – February 13th, 2018, 4 p.m. Town Hall
- **I-25 GAP Expansion Project** presentation to Council at next meeting on February 15th, 6 p.m. at New Covenant Church
- **Council Election** – April 3rd, 2018

COUNCIL COMMENTS:

- **Sandy McKeown** asked about the inclusion of Park Fees in the Town's new fee schedule Ordinance.

MAYOR'S COMMENTS: None.

MEETING ADJOURNED at 7:38 p.m.

Respectfully submitted,
Matt Krimmer, Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.