



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
January 18, 2018
6 p.m.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

PRESENT	ABSENT	NON-VOTING
Heather Sanchez		Town Attorney- Dan Krob
Isaac Levy		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Jennell Waggle		
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Sherilyn West, Michelle Wagner, Barbara Allen, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Paul Bowers, Lisa Cordero, Gary Abel, Hank Wilcox, Shannon Buss, Janet Been, Patrick Allesandra, two unidentified persons

SCHEDULED PUBLIC APPEARANCES:

- **Jim Callahan – Hops & Vines:** Addressed the Council with his concerns about use of the Community Park’s parking lot after dark. Jim noted he has observed vehicles with a person(s) sitting in them at night. He questions their reason for being there and is requesting the Council consider a ban on parking in the Park at night. Jim also asked Council to consider adding lights in the Park parking lots. Following a brief discussion, the Council directed this matter be assigned to the Parks and Recreation Board for action and recommendations.

UNSCHEDULED PUBLIC APPEARANCES: None.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for December 21st, 2017. The motion was seconded by Jeremiah Holmes. Motion carried by unanimous voice vote 6-0-1.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to approve payment of General Fund bills in the amount of \$22,037.40. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jennell Waggle to approve payment of Water & Sewer Fund bills in the amount of \$16,452.06. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jennell Waggle to approve Resolution 18-01, *A RESOLUTION INCREASING THE FEE REIMBURSEMENT TO EMPLOYEES FOR HEALTH CARE FROM \$350 TO \$400 PER MONTH.* A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to approve Resolution 18-02, *A RESOLUTION TRANSFERRING SUMS OF MONEY TO DEFRAY EXPENSES WITHIN THE 2018 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO.* The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion to approve Resolution 18-04, *A RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF CONSTRUCTING A NEW WATER TREATMENT PLANT.* The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve Resolution 18-05, *A RESOLUTION OF THE LARKSPUR TOWN COUNCIL OPPOSING THE USE OF TOLL LANES IN EXPANDING INTERSTATE HIGHWAY I-25.* The motion was seconded by Sandy McKeown. Motion carried by unanimous voice vote 7-0-0.

A motion was made by Jeremiah Holmes and seconded by Matias Cumsille to approve Ordinance 9.07, *AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE BY THE TOWN OF LARKSPUR TO OFF THE CHAIN 2, LLC OF PROPERTY IDENTIFIED AS PARCEL C-2 OF LOT 4 OF DOUGLAS VALLEY ESTATES.* A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to approve the Larkspur Travel Center site plan with conditions as recommended by the Planning Commission. The motion was seconded by Isaac Levy. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion to recognize Danna Hamling by proclamation on her retirement from the Larkspur Historical Society with a plaque to be presented at the February 1st Town Council meeting was made by Matias Cumsille and seconded by Heather Sanchez. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to approve \$250 to be given to the Douglas County Fallen Officers Fund in memory of Deputy Zackari Parrish. The motion was seconded by Mayor Gerry Been. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Mayor Been and seconded by Matias Cumsille to adjourn the Council meeting. Motion carried by unanimous voice vote 7-0-0. Mayor Gerry Been adjourned the Council meeting at 8 p.m.

FINANCIALS: Michelle Wagner presented a 2017 Year End Summary of the Town's financial status and the Town's financial focus for 2018.

WATER TREATMENT PLANT PROJECT (WTP):

- **Concrete walls have been patched and deemed satisfactory by WWE concrete engineers.**
- **Southern distribution loop pipeline sections and a new fire hydrant have been installed.**
- **At IREA's request the WTP power panel will be moved from the north side of the building to the south side.**

WASTEWATER TREATMENT PLANT (WWTP):

- **Preliminary Effluent Limits (PELs) for Ground and Surface water have been received and are being evaluated by Semocor. It was determined that the phosphorus element is missing from the Ground water and CDPHE has been notified to reissue the Ground water PELs. This information is needed to prepare the Preliminary Needs Assessment (PNA) and Preliminary Engineering Report (PER).**
- **Research into alternative WWTP design and construction options is underway and one meeting has been held with a company offering short and long term solutions as well as a number of financing options.**
- **Grant and loan submittals are still planned to be done in January 2018.**

CONTINUING BUSINESS:

- **Ordinance 9.07 for the sale of property to Off the Chain2, LLC was approved.**
- **Building Department Permit report was presented.**
- **Planning Department report summary was presented.**
- **Town Projects**
 - ✓ **Front Range Trail**
 - **The Town will be drawing \$19,200 from the Douglas County Open Space Tax Shareback account for construction of the Frink Creamery Trailhead**
 - **Frink Creamery Trailhead construction to begin within the next 30-60 days, weather permitting**
 - **Douglas County construction of the North Trail Bridges at I-25 is scheduled to begin within the next 30 days**
 - ✓ **Sidewalk-Pathway revised plans with design and cost options are being prepared by BHI**
 - ✓ **Spruce Mountain Road Drainage revised specifications and bid documents are being prepared by BHI**

NEW BUSINESS:

- **The Council declared a proclamation honoring Danna Hamling for her years of service to the Larkspur Historical Society be presented to her on a plaque at the February 1st meeting**
- **A Resolution declaring opposition to adding toll lanes to I-25 as part of the CDOT I-25 interstate highway expansion project was passed**
- **CDOT will be making a presentation on the I-25 GAP interstate highway expansion project to the Town Council at the February 15th regular Council meeting. This meeting will be held at New Covenant Fellowship Church**

LEGAL UPDATES:

- **A draft sign code Ordinance will be presented to the Council for approval at the February 1st Council meeting**
- **Action on the County “Use Tax” IGA is still pending based on receiving updated guidelines from the County**

MANAGER UPDATES:

- **Council candidate packets for election will be available January 19th, 2018**
- **Tree decorations are to be removed by January 28th, weather permitting**
- **A request was made to leave lights on the Veterans Memorial tree throughout the year and light the tree on special days honoring the military and veterans and on special occasions. Council will take this request under consideration**
- **Next CDOT I-25 Working Group Workshop – February 2nd, 2018**
- **Next PC Meeting – February 12th, 2018, 2 p.m. at Town Hall Annex**
- **Next Parks & “Rec Board meeting – February 13th, 2018, 4 p.m. Town Hall**

COUNCIL COMMENTS:

- **Jeremiah Holmes**
 - ✓ **Asked about advertising town businesses on the I-25 electronic billboard.**
 - ✓ **Suggested the Parks & Recreation Board investigate park facilities, such as a skate park, for older kids, age 14 and above.**
 - ✓ **Asked if anyone on Town staff had Leadership in Energy and Environmental Design (LEED) experience or training.**

MAYOR’S COMMENTS: Presented summary of DRCOG meeting.

MEETING ADJOURNED at 8 p.m.

Respectfully submitted,
Matt Krimmer, Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.