



**REGULAR COUNCIL MEETING**

Town Hall  
8720 Spruce Mountain Road  
Larkspur, Colorado 80118  
Nov 17<sup>th</sup>, 2022.

6:00 pm  
**AGENDA**

Sean Hogan / Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Regular Town Council Zoom Meeting

Time: Nov 17, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89502823081>

Meeting ID: 895 0282 3081

One tap mobile

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Find your local number: <https://us02web.zoom.us/u/kmnQnqfiW>

**MEETING CALLED TO ORDER/ROLL CALL:**

**PRESENT      ABSENT**

Mayor-Sherilyn West  
Mayor Pro-tem-Sandy McKeown  
Ruth Ann Arfsten  
Mindy Kazurova  
Lynn Pfaff  
Isaac Levy  
James Landon

**I. PLEDGE OF ALLEGIANCE:**

**II. MOTION TO APPROVE AGENDA:**

- Reg Town Council Meeting Nov 17th, 2022

**III. AUDIT BRIEFING**

- Budget Audit (Jim Hinkle)

**IV. MOTION TO APPROVE MINUTES:**

- Meeting Minutes from Nov 3rd, 2022, Regular Meeting
- Meeting Minutes from 2023 Budget Public Hearing on Nov 3<sup>rd</sup> 2022

**V. SCHEDULED PUBLIC APPEARANCES: (10 min limit)**

**Posted: 11-16-2022 SBH**

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Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.

- No Scheduled Public Appearances
- VI. COMMISSION & BOARD REPORTS: (10 min limit)**
- Planning Commission (PC) Report – Heather Yanda, Secretary:
    - Public Hearing 3-mile Plan Brief (Heather)
  - Water & Sewer Board (W&S) Report – Lynn Pfaff:
    - Tour of Town Water Plant (Mayor)
  - Parks & Recreation Board (P&R) Report – Mindy Kazurova:
    - Update (Mindy Kazurova)
- VII. CONTINUING BUSINESS:**
- Cabins Update (Marvin Cardenas)
- VIII. ONGOING CONTINUING BUSINESS:**
- Front Range Trail (On hold project will need to be started from beginning due to time)
  - Sidewalk Project (Engineering in progress, Mtg with owners of 103 Perry Park Ave)
  - Cabins (6-month revisit March 2023)
  - Repairs to Town Hall (Repairs Budgeted work in spring)
  - Jelly Stone Steyn Property (ongoing)
  - Gazebo / Snack Bar in Park (permit issued ongoing)
  - Water alarm (research ongoing)
  - Trees in Park & Town Right of ways Maintenance (In progress)
  - Updated Purchasing Agreement (In Progress)
  - Tree Stump in the Park Carving / Bear Repair (Signed Quote scheduled for Spring /ongoing)
  - Mailboxes for Residents (Mtg with postmaster held sched presentation with council)
- IX. NEW BUSINESS:**
- No New Business
- X. CONSTRUCTION & DEVELOPMENT PROJECTS: (10 min limit)**
- Mayors Report
- XI. ACCOUNTING:**
- Payroll Report
  - G/F
  - W/S
- XII. LEGAL UPDATE:**
- Spending Policy draft (Dan Krob)
- XIII. MAYOR'S REPORT:**
- Monthly Report
- XIV. COUNCIL COMMENTS**
- XV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**
- XVI. ADJOURN:**

### APPROVED MOTIONS PRIOR MEETING

- Councilmember James Landon made a motion to approve the Agenda for the Regular Council Meeting for Nov 3<sup>rd</sup>, 2022, seconded by Council Sandy McKeown. **No discussion. Five (5) Ayes, zero (0) opposed, Motion Passed.** (Audio minutes time stamp – 2:31)
- Councilmember Sandy McKeown made a motion to approve the Minutes from the Regular Council Meeting on Oct 20<sup>th</sup>, 2022, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Four (4) approved, one abstention (1) Mayor West, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 3:12)
- Councilmember Ruth Ann Arfsten made a motion to approve the Meeting Minutes from 2023 Budget Workshop from Oct 27<sup>th</sup>, seconded by Councilmember Sandy McKeown. **No discussion. Roll call vote Four (4) approved, one abstention (1) James Landon, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minutes time stamp – 4:02)
- Councilmember Sandy McKeown made a motion to approve **\$1800.00** for Grizzly Andrew to complete the tree stump carving, seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 14:41)
- Councilmember Sandy McKeown made a motion to approve **\$400.00** for Grizzly Andrew to complete the repairs for the Town Bear Carving, seconded by Councilmember Mindy Kazurova. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 15:50)
- Councilmember James Landon made a motion to approve the renewal of the 2023 Cirsa property damage to others caused by member's operation of mobile equipment insurance coverage, seconded by Councilmember Lynn Pfaff. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 31:52)
- Councilmember Mindy Kazurova made a motion to approve **\$200.00** for building materials to build podium option #3, seconded by Councilmember James Landon. **No discussion. Roll call vote Six (6) approved, zero (0) opposed, Mayor affirmed Motion Passed.** (Audio minute time stamp – 40:35)
- Councilmember Mindy Kazurova made a motion to adjourn, seconded by Councilmember Lynn Pfaff. **No discussion. Six (6) Ayes, Motion Passed.** (Audio minute time stamp – 1:28:18)