



**REGULAR COUNCIL MEETING**

Town Hall  
 8720 Spruce Mountain Road  
 Larkspur, Colorado 80118  
**February 06, 2020**  
 6:00 PM

**AGENDA**

**I. MEETING CALLED TO ORDER/ROLL CALL:**

PRESENT      ABSENT

Mayor Marvin Cardenas  
 Mayor Pro-tem Paul Bowers  
 Shannon Buss  
 Jennell Waggle  
 Brian Cook  
 Sandy McKeown  
 Isaac Levy

**II. PLEDGE OF ALLEGIANCE:**

**III. SCHEDULED PUBLIC APPEARANCES: (10 min limit)**

- Senator Jim Smallwood District 4: Addressing Town
- Nikki Harris: Water and Sewer Tap

**IV. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)**

**V. ACCOUNTING (Heather McCumiskey)**

- Financial Update
- Bills to Pay
  - ✓ General Fund
  - ✓ Water & Sewer Fund
- **Motion:** to give Heather McCumiskey authorization to transfer \$97,618.59 from General Fund Operating to General Fund Savings (Sidewalk Reserve) on February 7, 2020 for the purpose of getting the Sidewalk Reserve balance to \$165,000.

**VI. LEGAL UPDATES:**

- Legal Counsel Request for Proposal Update (Lee Staab)

**VII. NEW BUSINESS:**

- Finance Audit Request for Proposal (Lee Staab)

- Resolution 2020-04: Request to Approve Walk-in Polling Ballot for April 2020 election.
- CDOT Maintenance and Operations Contract Decision
- Ordinance 2020-01: Approve Primary and Alternate Election Judges Compensation

## **VIII. CONSTRUCTION & DEVELOPMENT PROJECTS:**

### **IX. CONTINUING BUSINESS:**

- Resolution 2020-02: Request for Approval of 2020 Employee Holiday Schedule
- Resolution 2020-03: Request for Approval of 2020 Town Council Clerks Training Brief (Natasha Holland)
  - ✓ 3-year training for Clerk
  - ✓ Time: July 13-17 Training
  - ✓ Where: Regis University Campus in Denver
  - ✓ Estimated preliminary Price \$750 for week-long training final numbers will be set in spring 2020.
  - ✓ \$100 a night for Hotel. Live 1 hour away (recommend no hotel).
  - ✓ Heather has mentioned doing the meeting minutes for Town Council meeting 7-16-20

### **X. COMMISSION & BOARD REPORTS:**

- Planning Commission (PC) Report – Matias Cumsille, Chair
- Water & Sewer Board (W&S) Report – Tricia Bernhardt, Chair
- Parks & Recreation Board (P&R) Report – Randy Johnson, Chair
  1. Motion for Town Council approval of the construction of the ball field concession stand (Bill Fischer, Bill Kramer)
    - a. Funding - 0 balance to the town for materials and labor
    - b. Funding - Restroom funding to come from the town budget
    - c. Staffing - We are exploring this. Options include hiring a local resident or outsourcing.
    - d. Licensing - we are exploring this with Tri Counties Health
  2. Veterans Monument Update; Randy Johnson, Bill Kramer
    - a. The committee has settled on two proposed renditions; see power point slides
    - b. Final proposal to the council may incorporate both proposals into one with the vets committee working with to two vendors to design a hybrid of both submissions.
    - c. Goal is to complete this project and dedicate it around July 4, 2020
  3. Park Benches
    - a. Motion to approve marketing of the following benches in the park is requested
      - i. Cassidy Arch Back, metal, \$410.00 (sale price) \_\_\_\_\_
      - ii. Gateway, metal, \$538.00, \_\_\_\_\_

- iii. Patterson Precast Concrete, \$798.00 \_\_\_\_\_
    - iv. Georgetown (existing in the park, Combination, \$698.00 \_\_\_\_\_
    - v. Sterling, combination, \$768.00 \_\_\_\_\_
  - b. Marketing price to be determined based on the cost of the bench times
  - c. Special circumstances will allow for a bench to be donated at 0 cost as specified from the council.
- 4. Ball Field Reservation Update
  - a. Field Reservations
    - i. Raptors - Monday thru Friday March 2 thru June 12
    - ii. Tri Lakes L.L. - Saturday April 4 thru Saturday June 13
    - iii. Adult Softball - Monday-Tuesday June 15 thru August 31
    - iv. Adult Kickball - TBD
  - Financial Advisory Board (FAB) Report-Walter Korinke, Chair

**XI. MINUTES:**

- Meeting Minutes-January 16, 2020 *Draft*

**XII. MAYOR'S REPORT:**

**XIII. COUNCIL COMMENTS:**

**XIV. ADJOURN:**

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting.