



REGULAR COUNCIL MEETING

September 5, 2019

Town Hall

8720 Spruce Mountain Road

6:00 PM

AGENDA

I. MEETING CALLED TO ORDER/ROLL CALL:

PRESENT

ABSENT

**Mayor Marvin Cardenas
Tabitha Parks
Isaac Levy
Jennell Waggle
Brian Cook
Sandy McKeown
Mayor Pro-tem Paul Bowers**

II. PLEDGE OF ALLEGIANCE:

III. OATH OF OFFICE:

- **Swearing in of newly Elected Official Sandy McKeown**

IV. SCHEDULED PUBLIC APPEARANCES:

- **Elizabeth Dole Presentation** (Jacqui Scoggins)
- **Wildlife Protection and Bear Proof Dumpsters** (Sarah Heckathorn, Lisa Brock Warteman, Dr. Cherron Hoppes-Davis, Officer Casey Westbrook, Jim Collier)

V. UNSCHEDULED PUBLIC APPEARANCES: (3 min limit)

VI. MINUTES:

- **Council Meeting August 15, 2019 *Draft***

VII. ACCOUNTING

- **Financial Update** (Heather McCumiskey)
- **Bills to Pay** (Heather McCumiskey)
 - ✓ **General Fund**
 - ✓ **Water & Sewer Fund**

VIII. COMMISSION & BOARD REPORTS:

- **Planning Commission (PC) Report** – (Matias Cumsille, Chair)
Motion: To approve Ordinance No. 3.125 an ordinance creating article 18 in Chapter 16 (zoning) of the Town of Larkspur's Municipal

Code, an article that addresses design criteria for buildings within the town.

- **Water & Sewer Board (W&S) Report** – Tricia Bernhardt, Chair
- **Parks & Recreation Board (P&R) Report** – Bill Fischer, Chair
- **Financial Advisory Board (FAB) Report-**

IX. CONSTRUCTION & DEVELOPMENT PROJECTS:

- **Jellystone at Larkspur** (Lee Staab)
- **Water Treatment Plant** (Lee Staab)
 - **Wright Water Engineering Contract Modification #O** (Lee Staab)
- **Dumler Travel Center** (Marvin Cardenas)
- **Moltz Constructors** (Marvin Cardenas)

X. CONTINUING BUSINESS:

- **Suspense List for Town Council** (Lynda Travis)

XI. LEGAL UPDATES:

XII. NEW BUSINESS:

- **Personnel Manual** (continued from 8.15.19, Lee Staab)
 - Motion: To approve and adopt the Personnel manual.
- **Procurement Policy** (continued from 8.15.19, Lee Staab)
 - Motion: To approve and adopt the procurement policy.
- **GMS Contract Amendment for Building Review Services within Town of Larkspur** (continued from 8.15.19, Lee Staab)
- **CivicPlus Website-Multi-year Contract** (continued from 8.15.19, Lee Staab)
- **Upgrading of Town Computer Hardware and Operating System** (Lynda Travis)

XIII. COUNCIL COMMENTS:

- **Trash and slash pile accessibility**

XIV. MAYOR'S REPORT:

XV. MAYOR'S COMMENTS:

XVI. ADJOURN:

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council Meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous

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behavior from audience members is not permitted and constitutes grounds for removal from the meeting. Please deactivate all cell phones during the meeting.