



REGULAR TOWN COUNCIL MEETING

March 07, 2024, at 6 pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

AGENDA

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 248 048 082 857 | Passcode: KGHnYy

CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	_____	_____
Mayor Pro-Tem Sandy McKeown	_____	_____
Ruth Ann Arfsten	_____	_____
Chelsea Dey	_____	_____
Mindy Kazurova	_____	_____
Isaac Levy	_____	_____
Lynn Pfaff	_____	_____

1. PLEDGE OF ALEGIANCE

2. APPROVE AGENDA

- March 07, 2024, Regular Meeting

3. APPROVE MINUTES

- February 01, 2024, Regular Meeting: Amend approval of Feb 01
- February 15, 2024, Regular Meeting

4. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

5. ACCOUNTING REPORT

- Payroll Reports
 - January 28-February 10 Check date 2/16
 - February 11- February 24 Check date 3/1

6. ADVISORY BOARD REPORTS

- Planning Commission – Sandy McKeown, Liaison
 - Recommendations:
 - Recommendation to Set Public Hearing for ADU addition to code
 - Fox Farm 4th Concept Review Recommendation

POSTED 3/5/2024

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members are not permitted and constitute grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.



- Recommendation to set public hearing within a special meeting to add Travel Center Definition and use to code

- Water & Sewer Board – Chelsea Dey, Council Liaison
- Parks & Recreation Board – Mindy Kazurova, Council Liaison

7. ONGOING CONTINUING BUSINESS

- Sidewalk Project: Request for Bids out through BidNet, deadline 08 March 2024.
- Cabins: No interest to date: Revisit in July
- Water Smart grant: Meters to be installed during the month of March
- Water Treatment upgrade: Going to bid soon by GMS
- Concession Stand: The lease is ready to sign by Mr. Ron Keys

8. NEW BUSINESS

- Park upgrades to 2” tap update. Recommendation for award.
- Election Commission Appointment
- Amendment to the Personnel Manual
- New hire for Public Works Assistant

9. CONSTRUCTION AND DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: In Progress
- 9181 Spruce Mountain Road: Request for information from the planner
- Fox Farm Road annexation: Fox Farm concept recommendation from Planning Commission

10. LEGAL UPDATE

11. STAFF COMMENTS

- Election Update: Order of candidates on the ballot
- Flex plan for staff

12. MAYOR’S REPORT

13. COUNCIL COMMENTS

14. UNSCHEDULED PUBLIC APPEARANCES (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

15. ADJOURN

POSTED 3/5/2024

Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members are not permitted and constitute grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.