

**PARKS & RECREATION BOARD REGULAR MEETING**

ZOOM CALL

**Minutes**

**DATE: January 11, 2021, 2021 @ 4:30 PM**

**ESTABLISH QUORUM**

**MEETING CALLED TO ORDER** by Bill Kramer at 4:35 PM

 **PRESENT ABSENT**

Randy Johnson (Chairman, Voting Member) X Bill Fischer (Alternate) X

Debbie Fischer (Voting Member) X

Dwight Steyn (Alternate) X

Anita Wilkinson (Voting Member) X

Rob Lilly (Voting Member) X

Dave Fesing (Voting Member) X

Kat Fesing (Alternate) X

Bill Kramer (Coordinator) X

NON-MEMBER / GUEST: Sean Hogan, Town Clerk

OLD BUSINESS

1. Motion to approve minutes from December 14, 2020 meeting
2. Motion – Bill F.
3. 2nd - Rob L.
4. In Favor: Unanimous
5. Refer to December 14, 2020 minutes

MEW BUSINESS

1. Introduce New Board Member Kat Fesing
2. Front Range Baseball update
3. List on Town Web Page
4. In reviewing town ordinances, there is no prohibition to list Front Range Baseball on the town web site. Town Attorney, Dan Krob, concurred.
5. The thought behind this is FRB’s primary use of the park ball field and the need to generate maximum use of the field.
6. Gerry Been annual tournament
7. Saturday July 3
8. **Team Sideline**
9. **$499 annual fee**
10. **When I get a chance, I will explore this with Town Staff, either Wednesday or next week.**
11. Concession Stand and Restrooms
12. Project team formed
13. Mayor Marvin
14. James Stockstill
15. Bill Teague
16. Bill Kramer
17. Bill Fischer
18. Kevin Hodnett – Contractor Advisor
19. To Do List
20. Mayor has recruited his cousin to help with the construction
21. Mayor and Bill K to research a blue print and purchase
22. Bill K. will share with parks board once a blueprint design and cost estimate has been identified.
23. Front Range Trail
24. Postpone pending Randy Johnson’s input
25. Park Memorials
26. Input from team regarding parameters and locations
27. Gerry Been memorial bench
28. Parks board recommends the bench be mounted on the concrete, at the ball field backstop on the 1st base side.
29. The bench has been purchased, the memorial plaque needs to be ordered/made and mounted to the bench prior to the bench being mounted.
30. The location needs to be brought before the council for their approval
31. Park Rules
32. List of Rules
33. Sign Design
34. **Bill K. presented a design taken from a picture he took from a Douglas County park and shared a list of park rules common to Larkspur’s park ordinances. The team agreed unanimously to pursue the Country design for our park. Bill K to contact Douglas County parks department to discuss using their design and locating manufacturer.**
35. Christmas Tree Lighting
36. Removal of decorations has been delayed to the end of January at the request of HEALTHONE in honor of all state healthcare workers
37. **Bill F. suggested this notice be put on the outside electronic sign at town hall. Bill K. to inform Sean Hogan.**
38. Larkspur Veterans Memorial
39. Bill K. shared this update.
40. Team met January 8 at the Spur
41. $17, 000 plus raised of the $33,000 needed
42. Still seeking donations
43. Fundraiser at the Spur in March
44. Potential fundraiser in the park, April, Dedication ceremony
45. August 2021 goal to break ground
46. Parks and Recreation Budget
47. Line Item budget for park projects
48. The parks department has $9,700.00 allocated at this time for park projects, e.g., the ball field restrooms, park signs, etc.
49. These funds came from the sale of two Yurts donated to the town from Jellystone Campground.
50. The 2021 budget will be voted on and finalized at the council meeting on December 3, 2020
51. Do to a lack of representation by the parks board at the budget planning meetings in September and October 2020, parks and recreation allocated budget was not considered.
52. Bill K has requested $15,000 be set aside in the budget as a line item for park projects
53. With projected net revenues for 2021 to be in the neighborhood of 77,000.00 (general fund), the parks board may petition the council for a revenue transfer/amendment to the budget for any line item expense the parks board sees as critical to the continuing enhancement of the park
54. The budget was approved
55. **Park Cost Analysis**
56. **James Stockstill has requested this in lieu of the park fees the town charges.**
57. Bill F. indicated this had already been done by the planning commission. Sean Hogan will look into this.
58. Adjourn
59. Motion – Debbie F.
60. 2nd - Anita W.
61. In Favor: Unanimous
62. 5:09 PM adjournment