



REGULAR TOWN COUNCIL MEETING

January 04, 2024, at 6 pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

MINUTES

CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	X	
Mayor Pro-Tem Sandy McKeown	X	
Ruth Ann Arfsten		X
Chelsea Dey	X	
Mindy Kazurova	X	
Isaac Levy	X	
Lynn Pfaff	X	

1. PLEDGE OF ALLEGIANCE

2. APPROVE AGENDA

MOTION: Sandy McKeown made a motion to approve the January 04, 2024, Regular Meeting Agenda. Mindy Kazurova seconded. Four (6) yes, zero (0) opposed. Motion Passed.

AUDIO TIME STAMP: 04:00:00

3. APPROVE MINUTES

MOTION: Sandy McKeown made a motion to approve the December 21, 2023, Minutes. Lynn Pfaff seconded. Six (6) yes, zero (0) opposed. Motion Passed.

AUDIO TIME STAMP: 04:22:00

4. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

- None

5. SWEAR-IN TOWN CLERK

- Todd DeVoe was sworn in as the Town of Larkspur, Town Clerk

6. ACCOUNTING REPORT

- Payroll Report

7. ADVISORY BOARD REPORTS

- Planning Commission – Shasta Thompson, Secretary. Public Hearing 01/09/24: Regular Meeting to follow.
- Water & Sewer Board – Chelsea Dey, Counsel Liaison
- Parks & Recreation Board – Mindy Kazurova, Council Liaison

8. ONGOING CONTINUING BUSINESS

- Sidewalk Project: Bid pulled 01/03/24 for resubmission
- Cabins: no interest to date
- Water Smart grant: Meters have been shipped. Some have been delivered. Work deferred for a brief period of cold weather
- Water Treatment upgrade: GMS is getting ready to do an RFP.
- Concession Stand lease review. Ron requested a lease delay, but the counsel declined. Ron also requested an addition to the lease to bring in food trucks and a BBQ trailer in support of his

business. TOL staff are reaching out to the Fire Dept (FD) about safety issues and will amend the lease to allow upon FD Approval. The food trucks must comply with the Town's mobile vender permit process.

9. NEW BUSINESS

- **Resolution Mill Levy 2024-01**

MOTION: Sandy McKeown made a motion to approve **A RESOLUTION OF THE TOWN OF LARKSPUR LEVYING A TAX OF 15.00 MILLS AND CERTIFYING SAID MILL LEVY TO THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY.** Mindy Kazurova seconded the motion.

DISCUSSION: Dan Krob stated that this is routine for raising taxes. Mayor West mentioned that the town assesses 15.00 mills, of which all goes to the water treatment loan. Isaac Levy mentioned that the loan will be paid off in 2044.

ROLL CALL VOTE: six (6) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 01:04:00

- **Resolution Sewer Rate Increase 2024-02**

MOTION: Chelsea Dey motioned to approve **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LARKSPUR TO AMEND APPENDIX A OF THE LARKSPUR MUNICIPAL CODE REGARDING WASTEWATER SERVICE FEES.** Mindy Kazurova seconded.

DISCUSSION: No discussion

ROLL CALL VOTE: Five (5) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 01:07:00

10. CONSTRUCTION & DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: Memo to applicant from Planner
- 9181 Spruce Mountain Road – Request for information from the planner
- Fox Farm Road Annexation: A new concept review has been requested and placed on the Planning Commission's agenda in January 2024.

11. LEGAL UPDATE

- Dan explained that the deadline for filing was today for the Travel Center, and the ruling is a lengthy process
- Mayor West asked if we should be communicating related info to our community

- **Ordinance Audit Ballot Question 2024-01**

MOTION: Sandy McKeown made a motion to approve **AN ORDINANCE SUBMITTING TO THE ELECTORATE AT THE REGULAR ELECTION ON APRIL 2, 2024, THE QUESTION OF AMENDING SECTION 7.13 OF THE TOWN OF LARKSPUR HOME RULE CHARTER REGARDING THE INDEPENDENT AUDIT.** Mindy Kazurova seconded the motion.

DISCUSSION: The reason for the change is that there is no way to complete the audit by April.

VOTE: five (5) ayes, zero (0) opposed. Motion passes.

AUDIO TIME STAMP: 01:09:30

- **Ordinance Admission Fee Ballet Question 2024-02**

MOTION: Isaac Levy made a motion to approve **AN ORDINANCE SUBMITTING TO THE ELECTORATE AT THE REGULAR ELECTION ON APRIL 2, 2024, THE QUESTION OF AUTHORIZING AN INCREASE IN THE ADMISSIONS TAX AS PROVIDED IN SECTION 4-2-40 OF THE LARKSPUR MUNICIPAL CODE.**

Chelsea Dey seconded the motion.

DISCUSSION: Chelsea asked if Blue Books will be mailed out. Mayor West affirmed that they will. Dan explained the TABOR limit when increasing taxes. Sandy McKeown asked how much we made in revenue from

admission tax last year. Donnelle Johnson explained with the graph. Dan Krob mentioned that this should be tailored for infrastructure.

ROLL CALL VOTE: four (4) ayes, one (1) opposed Mayor West. Motion passed.

AUDIO TIME STAMP: 01:08:00

- **Ordinance Five Council Ballot Question 2024-03**

MOTION: No motion made.

DISCUSSION: Chelsea suggested that we see if more people will run. Mayor West suggested we use a caveat to pull the question off the ballot if the voters chose to reduce the number of Council Members. Dan Krob that we bring this proposed ordinance back for further review. Sandy McKeown suggested that it's a struggle to get candidates and that this proposed ordinance is a long-term solution. She also feels the council should wait for the next election. Mayor West also suggested that it should be communicated better and to wait.

VOTE: None made.

AUDIO TIME STAMP: 01:25:00

- **Auditor 2024 Larkspur Town of Engagement Letter**

MOTION: Mindy Kazurova made a motion to approve the Hinkle & Co Engagement Letter of 2024. Isaac Levy seconded.

DISCUSSION: No discussion

ROLL CALL VOTE: five (5) ayes, zero (0) opposed. Motion passes.

AUDIO TIME STAMP: 01:08:12

12. CONSTRUCTION & DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: Memo to applicant from Planner
- 9181 Spruce Mountain Road – Request for information from the planner
- Fox Farm Road Annexation: A new concept review has been requested and placed on the Planning Commission's agenda in January 2024.

13. MAYOR'S REPORT

- SEMOCOR will be helping with the park
- James will be a temporary employee for snowplowing

14. COUNCIL COMMENTS

- Chelsea Dey – None
- Mindy Kazurova: Tabled the idea of communicating Travel Stop information to the public. A discussion ensued regarding what type of info to communicate. A motion was discussed but not tabled.
- Sandy McKeown: Requested an update regarding the front-range trail. Mayor West mentioned it will start again with clear weather.
- Isaac Levy: Discussed the parameters around posting the agenda before meetings.

15. UNSCHEDULED PUBLIC APPEARANCES (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

- None

16. ADJOURN

MOTION: Mindy Kazurova made a motion to adjourn the meeting. Chelsea Dey seconded. Five (5) ayes, zero (0) opposed. Motion passed.

AUDIO TIME STAMP: 01:59:30