



REGULAR TOWN COUNCIL MEETING

March 21, 2024, at 6 pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

MINUTES

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 248 048 082 857 | Passcode: KGHnYy

CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	X	
Mayor Pro-Tem Sandy McKeown	X	
Ruth Ann Arfsten	X	
Chelsea Dey	X	
Mindy Kazurova	X	
Isaac Levy	X V	
Lynn Pfaff		X

1. PLEDGE OF ALEGIANCE

2. APPROVE AGENDA

- March 21, 2024, Regular Meeting

Mindy Kazurova Made a motion to approve the regular town council meeting dated March 21st, 2024. Seconded by Ruth Ann Arfsten. Passes 6-0. Time: 01:29.

3. APPROVE MINUTES

- March 07, 2024, Regular Meeting

Sandy McKeown made a motion to approve the regular town council minutes of March 07, 2024. Seconded by Mindy Kazurova. Motion Passes 6-0. Time: 02:02.

4. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

- TextMyGov.com Sales Manager Mr. Brigham Taylor

5. ACCOUNTING REPORT

- Payroll Report: Check date 3/15
- General Fund: Including Road & Bridge, and Parks & Rec

Sandy McKeown made a motion to approve the outstanding bills for the General Fund in the amount of \$33,935.21. Seconded by Mindy Kazurova. Passes 6-0. Time: 23:23.

POSTED 3/19/2024

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- Water & Sewer Fund

Mindy Kazurova made a motion to approve the water & sewer outstanding bills for March 21st including the ACH charges in the amount of \$17,524.14. Motion passes 6-0. Time: 25:33.

6. ADVISORY BOARD REPORTS

- Planning Commission – Sandy McKeown, Liaison
 - Meeting rescheduled to March 26th
 - Fox Farm proposal revisited; Town Council encouraged to attend
- Water & Sewer Board – Chelsea Dey, Council Liaison
- Parks & Recreation Board – Mindy Kazurova, Council Liaison

7. ONGOING CONTINUING BUSINESS

- Sidewalk Project: Bid recommendation for approval.

Sandy McKeown made a motion to approve the contract to be awarded to C&H Asphalt in the amount of \$426, 169.56. Seconded by Chelsea Dey. Motion Passes 6-0. Time: 1:17:00.

- Cabins: No interest to date: Revisit in July
- Water Smart grant: Most residential meters installed
- Water Treatment upgrade: Tests just came back from the state. Timeline delayed 1 month
- Concession Stand: The lease is ready to sign by Mr. Ron Keys
- Park upgrades to 2” tap update. Contract signed. Start Date TBD.
- SEMOCOR Report

8. NEW BUSINESS

- Election Commission Appointment: Still looking for second community member
- TextMyGov: Is this worth buying into

Sandy McKeown made a motion to do a contract with textmygove.com for the initial cost of \$2000.00. Seconded by Mindy kazurova. Motion passes 6-0. Time: 1:29:25.

- Memorials in the Park Policy

9. CONSTRUCTION AND DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: In Progress
- 9181 Spruce Mountain Road: Request for information from the planner

10. LEGAL UPDATE

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11. STAFF COMMENTS

- Election Update:
 - Letters of Appointment have been delivered
 - The Election Judges were here on Monday for training
 - Over budget by 50%
- Snow Plowing: What is the council's view on extra plowing for some residents?

12. MAYOR'S REPORT

- Meeting Reminders:
 - March 26, 2024 @ 5:00 PM Planning Commission Review of Fox Farm
 - March 27, 2024 @ 6:00 PM Public Hearing on Travel Center Definition & Use
 - April 04, 2024 @ 5:00 PM Public Hearing ADU

13. COUNCIL COMMENTS

14. UNSCHEDULED PUBLIC APPEARANCES (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

15. ADJOURN

Mindy Kazurova made a motion to adjourn the meeting. Seconded by Sandy McKeown. Passes 6-0.
Time: 2:09:30.

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