



**TOWN OF LARKSPUR  
MINUTES OF THE  
REGULAR COUNCIL MEETING  
OCTOBER 2<sup>nd</sup>, 2008**

**MEETING CALLED TO ORDER:** Mayor Sherilyn West called the meeting to order at 6:01 P.M.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Kristin Cutbirth	Sheryl Jones	Town Attorney-Scotty Krob
Eve Curry-Harbison (excused 8 PM)		Town Clerk/Manager-
Lana Wagner		Matt Krimmer
Joseph Jeske		
Mayor Pro-tem Steve Smith		
Mayor Sherilyn West		

**PLEDGE OF ALLEGIANCE:** Completed.

**UNSCHEDULED PUBLIC APPEARANCES:** None.

**SCHEDULED PUBLIC APPEARANCES:**

- 1) Amy Conklin, Chatfield Water Authority (CWA) Manager, provided Council with an overview of the CWA discussing history, goals, and objectives and membership participation. Her focus was to provide an understanding of how the Authority manages water quality in the Chatfield Basin and how it interacts with other agencies such as the State Water Quality Control Board to provide safe water to users of the Chatfield Reservoir and member communities. Amy also asked for support in countering proposed regulatory changes to phosphorus and algae standards. She demonstrated water samples taken from the reservoir at different times as examples of water purity. Amy also answered a few questions from Council and the audience, thanked Council for the opportunity to speak and departed the meeting.
- 2) Mark Trumbo and Hans Kahn of Hans Kahn and Associates Architects along with Jamey Bumgarner, LFPD Fire Chief, presented the LFPD site plan for replacement of the existing firehouse administration building and modifications to the existing apparatus bays. Mark described the architectural design, floor plan, exterior finish, and landscaping. He, along with Jamey and Hans, answered questions and requested Council approval to obtain building permits.

**A motion to approve the LFPD Site Plan for demolition of the present administration building, construction of a new administration building and remodeling of the fire apparatus bays was made by Eve Curry-Harbison and seconded by Steve Smith. A roll call vote was taken. Five (5) in favor, zero (0) against, one (1) abstention (Lana Wagner); motion carried.**

**OTHER ATTENDEES:** Gary Abel, Shannon Buss, Marvin Cardenas

**APPROVE MINUTES:** Council reviewed revised minutes of the September 4<sup>th</sup>, 2008 regular council meeting. There was no discussion.

**A motion to approve the September 4<sup>th</sup>, 2008 regular council meeting minutes was made by Eve Curry-Harbison and seconded by Joe Jeske. A roll call vote was taken. Four (4) in favor, zero (0) against, two abstained (Steve Smith, Lana Wagner); motion carried.**

Council reviewed minutes of the September 18<sup>th</sup>, 2008 regular council meeting. Kristin Cutbirth noted the word “been” in the second sentence of the Financials paragraph changed the meaning of the sentence and should be removed. Matt Krimmer agreed and stated the minutes would be corrected.

**A motion to approve the September 18<sup>th</sup>, 2008 regular council meeting minutes with the word correction in the Financials paragraph was made by Lana Wagner and seconded by Joe Jeske. A roll call vote was taken. Five (5) in favor, zero (0) against, one abstained (Eve Curry-Harbison); motion carried.**

**ADVISORY BOARD REPORTS:**

**EDAB** – Minutes provided at September 18<sup>th</sup>, 2008 meeting.

**Parks & Recreation Board** - Minutes provided at September 18<sup>th</sup>, 2008 meeting.

**Water & Sewer Board** – No meeting held.

**Planning Commission (PC)** – Minutes of the September 22<sup>nd</sup>, 2008 meeting are attached. Shannon Buss presented a summary of the meeting and requested Council approve setting a Public Hearing before the Council for the Dave Palm subdivision preceding the next Council meeting on October 16<sup>th</sup>, 2008.

**A motion was made by Lana Wagner and seconded by Joe Jeske to approve setting a Public Hearing for the Dave Palm subdivision preceding the Town Council meeting on October 16<sup>th</sup>, 2008 at the Town Hall at 6:00 P.M. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

Shannon also stated the Planning Commission determined that services of a Town Planner to assist in updating the Town’s Master Plan were not needed at this time. She noted PC disagreement with Town Staff and Town Attorney on the procedure for processing the annexation petition received from Bear View Campground. A question and answer discussion followed and Scotty Krob stated that the process being employed by the Town follows State of Colorado Statutes and the Town’s Ordinances. Shannon previously furnished Council with a memo discussing PC concerns and asked that they be considered.

Shannon presented the PCs motion to allow them to investigate State and County residency requirements and legal voting rights of transient residents. Council agreed to look into the matter to assure any loop holes are addressed.

**CONTINUING BUSINESS:**

- **Site Plan approval for LFPD** – This topic was addressed during scheduled public appearances at the beginning of the meeting. Council approved the LFPD Site Plan by motion.

- **Speed Control Signs** – Copies of the Sheriff’s report on the speed survey monitoring conducted November 15 -21, 2007 were provided Council. Mayor West noted Town Staff was still in process of obtaining information on speed control signs and related devices.
- **Building Permitting Services** – Matt Krimmer informed Council of his discussion with County Commissioner Worley regarding the County’s position on support services provided to the Town. Her concerns regarding building permitting and inspections were application of standards, consistency, and long term availability of the servicing agency or contractor. Similar views were expressed by Commissioner Board in earlier discussions. She also stated that should the Town choose to use someone else for building services it would not affect other County support services being provided the Town. After some discussion Council supported renewing our IGA with the County for building permitting and inspection services.
- **Shredding Event** – Mayor West reminded everyone of the shredding opportunities for Council members on Thursday, October 23<sup>rd</sup> and the public on Saturday, October 25<sup>th</sup>.
- **Snow Removal** – Mayor West presented a bid for snow removal on all Town roads for November 2008 through March 2009 from Bill Fischer. Monthly minimum charge of \$2000 which includes 12 hours of plowing and 4 hours of salt/sanding with Town providing salt and sand. Any snow removal before November and after March and exceeding the 12 hours plowing and/or 4 hours salt/sanding will be \$80/ hour for plowing and \$85/hour for salt/sanding. After a brief discussion regarding Town equipment and charges estimated from other sources Council agreed to accept Bill Fischer’s bid.

**A motion to accept the bid from Bill Fischer Enterprises to plow and sand the Town’s roads between November 2008 and March 2009 at \$2000/month for 12 hours plowing and 4 hours salt/sanding, \$80 per hour plowing and \$85 per hour salt/sanding if snow removal is required outside of these times was made by Joe Jeske and seconded by Lana Wagner. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

- **Annexation Petition** – Scotty Krob elaborated on the annexation petition process explaining that if the petitioner and the municipality have common goals and are in synch with each other the process could take between six and ten months to complete. If, however, there are issues that need working out the process could take twelve months or longer.

**NEW BUSINESS:**

- **Dave Palm Subdivision Public Hearings (Planning Commission and Town Council)** – Matt Krimmer informed Council that Dave Palm presented his corrected subdivision application along with the requested land appraisal to the Planning Commission at their meeting on September 22, 2008 and continuation of the PC public hearing has been set for October 13, 2008. The Town Council public hearing has also been set for October 16, 2008 at 6 P.M.
- **Bed and Breakfast Rezoning Timeline** – A public hearing for the rezoning application from Diane Oster and Dan Hammond before the Planning

Commission has been set for October 27, 2008 at 6 P.M. and a public hearing before the Town Council has been set for November 20, 2008 at 6 P.M.

- **Human Resources Issues** – Mayor West noted that since Council Member Sheryl Jones requested this agenda topic and was not present that the item would be tabled until the October 16, 2008 meeting.

Council member Eve Curry-Harbison was not feeling well, excused herself and left the meeting at 8 P.M.

**MANAGER’S REPORT:** Matt presented Council with a letter from the Larkspur Elementary School PTO Fall Festival chairperson requesting donation from the Town to the Fall Festival. Matt noted that the Town gave \$100 to this event last year and recommended a \$150 dollar donation this year.

**Joe Jeske made a motion to donate \$150 to the Larkspur Elementary School’s Fall Festival for 2008 which was seconded by Lana Wagner. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

Matt also noted other items for information in Council member’s packets.

**COUNCIL CONCERNS:** Kristin Cutbirth noted several items on the new Larkspur Chamber of Commerce website needing correction. Matt Krimmer stated he will inform De’Anna Tilley. Kris also asked about the legitimacy of the coffee promoting School District Ballot Issues 3A & 3B being on the Town’s website. She noted that it appears as if the Town is supporting these issues. Scotty Krob commented that noting the event did not constitute endorsement and since it was not a private entity sponsoring the coffee it did not violate state statutes.

**MAYOR’S CONCERNS:** Mayor West stated she would be out of Town on vacation all next week from October 4 – 13, 2008. She also asked Council to review the draft budget and provide feedback to her. The Mayor pointed out that budget items for Park maintenance fees and snow plowing were adjusted based on best estimates for contracting the work out.

**Mayor West called for a motion to enter into Executive Session. Lana Wagner made a motion, seconded by Steve Smith, to enter into Executive Session at 8:53 P.M. Roll call vote was taken. Five (0) in favor, zero (0) against; motion carried. Council came out of Executive Session at 9:17 P.M.**

**ADJOURN:**

**A motion to adjourn the Regular Council meeting was made by Lana Wagner and seconded by Joe Jeske. The meeting was adjourned with unanimous voice vote at 9:20 P.M. by Mayor West.**

Respectfully submitted,  
Matt Krimmer,  
Town Clerk/Manager