



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
FEBRUARY 5th, 2009**

MEETING CALLED TO ORDER: Mayor Sherilyn West called the meeting to order at 6:02 P.M.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Kristin Cutbirth	Joseph Jeske	Town Attorney-Scotty Krob
Eve Curry-Harbison	Mayor Pro-tem Steve Smith	Town Clerk/Manager-
Sheryl Jones		Matt Krimmer
Lana Wagner		
Mayor Sherilyn West		

PLEDGE OF ALLEGIANCE: Recited.

Matt Krimmer informed Council that Council member Joseph Jeske had successful cataract surgery and will require four to six weeks recovery.

UNSCHEDULED PUBLIC APPEARANCES: None.

SCHEDULED PUBLIC APPEARANCES: Tracy Bouvette, Great Western Institute

Mr. Bouvette presented Council with an overview of the Institute's proposal to provide low income Larkspur residents with water saving toilets, faucets, and shower heads at no cost. The Institute has been approved for CDBG funding to support this effort. The proposal is to partner with the Town through in-kind services (hours and printing costs) to market this project to town residents. Mr Bouvette requested Council approval to support his grant application by providing a letter of support and agreeing to provide the in-kind services if the grant is approved. Discussion including questions and answers followed.

A motion was made by Eve Curry-Harbison to authorize the Mayor or Town Manager to prepare and sign a letter of support for Great Western Institute's water project CDBG grant application. Motion was seconded by Lana Wagner. Roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

OTHER ATTENDEES: Gary Abel, Ian Steyn

ACTION ITEMS:

- **Approve Minutes** - Council reviewed minutes of the January 22nd, 2009 regular council meeting. Matt informed Council that changes requested to the minutes by Council member Eve Curry-Harbison had been made. There was no further discussion. **A motion to approve the January 22nd, 2009 regular council meeting minutes as corrected was made by Kristin Cutbirth and seconded by**

Lana Wagner. A roll call vote was taken. Four (4) in favor, zero (0) against, one abstention (Eve Curry-Harbison); motion carried.

Council reviewed minutes of the January 26th, 2009 joint Planning Commission/Town Council workshop meeting. There was no further discussion.

A motion to approve the January 26th, 2009 joint Planning Commission/Town Council workshop meeting minutes with changes was made by Eve Curry-Harbison and seconded by Sheryl Jones. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

- **Right of Way Permit** – Matt Krimmer presented Council with a Right of Way Permit for bore under Spruce Mountain Road to allow connection of a sewer line from the Shannon Buss/Marvin Cardenas property. The permit application was submitted to correct the omission of the bore in the ROW permit previously approved for SRK for the bore done at the OSI property. This second bore was not included due to a misunderstanding of the responsibility for related costs of the connection to the OSI sewer line. This ROW permit has been paid for by Shannon Buss and required proof of insurance has been received. Clarification questions were asked and answered.

Lana Wagner made a motion to approve the ROW permit for the bore under Spruce Mountain Road to allow connection of a sewer line from the Shannon Buss/Marvin Cardenas property to the OSI sewer line. Kristin Cutbirth seconded the motion and a roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

- **Planning Commission Applications** – Kat White submitted an application for re-appointment to the Planning Commission. Matt explained that Ann Rock's appointment had also expired, but was not reapplying due to health concerns. **A motion was made by Eve Curry-Harbison to reappoint Kat White to a new three year term on the Planning Commission. The motion was seconded by Sheryl Jones. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

A discussion regarding Bill Lucero's failure to attend Planning Commission meetings when called upon as an alternate was held.

Sheryl Jones made a motion to remove Bill Lucero from his appointment as an alternate member of the Planning Commission for failure to attend meetings when called upon by the Commission Chairperson. Lana Wagner seconded the motion and a roll call vote was taken. Four (4) in favor, one (1) against (Kristin Cutbirth); motion carried.

- **Parks and Recreation Board Applications** – Matt presented applications for Marlys and Reed Houge for membership on the Parks and Recreation Board and gave a brief summary of their qualifications. A discussion followed regarding splitting the Board into two boards or increasing the size of the current Board. Gary Abel suggested Bill Lucero be contacted as to his status on this Board and his desire to continue as a member. Gary believes Bill may wish to take a break from the Board. Matt agreed to contact Bill to clarify his interest. Discussions continued with regard to clarifying available positions for the Board. Council decided to delay the vote on Marlys and Reed Houge's applications until

the next Council meeting to allow the Board and the Town time to decide on makeup of the Board.

COUNCIL DISCUSSION PROJECTS:

Master Plan – Updating the Town’s Master Plan has been identified as a 2009 priority by the Council, therefore, Mayor West requested Council discuss and determine how the Master Plan updates would be completed. Matt Krimmer commented that the Planning Commission has been charged with completing the update however they need dedicated time and direction to accomplish this.

Sheryl Jones recommended taking the Planning Commission to the Inn at Palmer Lake for a day to have them complete drafting a revised Master Plan.

Eve Curry-Harbison made a motion to authorize the Town Manager to hold a strategic planning session with the Planning Commission outside the Town for the purpose of drafting a revised and updated Master Plan and provide breakfast and lunch. Lana Wagner seconded the motion. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

MANAGER’S REPORT:

Matt provided Council with an update on the February 3, 2009 CDOT Region 1 meeting regarding the Larkspur Rest Areas. CDOT has made a decision to close the rest areas however they are waiting for a determination from the Colorado Motor Carrier Association (CMCA) regarding taking over one site and creating a 24 hour a day manned truck stop with security on site. CMCA is also planning to engage Spruce Mountain Metro District in discussions for a possible truck stop at Upper Lake Gulch Road as an alternative. CDOT’s decision is based on cost to operate and maintain the rest areas and Colorado State Patrol and DC Sheriff concerns on significant illegal activity. Matt also noted that CDOT would be willing to discuss transfer of their wells to the Town with the knowledge that some significant amount of maintenance would be required up front.

Matt also informed Council of the first Spruce Mountain Metro District meeting on February 4, 2009 to elect officers. John Arlotti was elected chair of the SMMD, Jeff Arlotti was elected secretary-treasurer, and Martin Redeker is a board member.

The CDBG Focus Group meeting on February 4, 2009 addressed needs in Douglas County and Larkspur is not in their designated target areas. Larkspur can apply for special designation to be a target area. Mayor West explained the procedure to apply which requires the town complete surveys for submission with the application.

The Census Bureau is looking for part time census gathering applicants for the 2010 census. Applications and information is available at the Town Hall.

Sustainability meeting was discussed at the partnership managers meeting and feedbacks from other municipality representatives attending were not favorable. Kristin Cutbirth agreed with that assessment. The partnership managers are requesting the full partnership refocus this effort to continue the work and recommendations of last year’s sustainability sub-committee.

MAYOR'S COMMENTS: Work required to satisfy CDBG application requirements will require support from the Council in completing surveys. Council agreed to split up contacting resident households to complete the surveys.

The Mayor requested Council approve purchase of wireless internet for the Town Hall at a one-time cost of \$70 plus one hour set up time for Trusted Consulting Group (TCG), the Town's IT support contractor.

Sheryl Jones made a motion to authorize Trusted Consulting Group (TCG) to install wireless internet in the Town Hall for a cost not to exceed \$70 plus one hour set up time for TCG. Lana Wagner seconded the motion. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Mayor West informed Council that she found a buyer for the wireless microphones and sold them for \$400. Also, Bill Fischer, purchased the unused weed barrier in the maintenance yard for \$500.

COUNCIL COMMENTS: Eve Curry-Harbison noted that an ex Perry Park Metro Board member provided a contact, Dave Hamling, to hire off duty policemen for Larkspur to issue tickets for speeding. Lt. Holly Kluth at the DC Sheriff's office is also knowledgeable of this. Mr. Hamling or Lt. Kluth will be contacted for more information. Eve also commented that the Town's Engineering Consultant, Wayne Lorenz, acted unprofessionally and was disrespectful in comments made about Bill Fischer after he left the Town Council meeting on January 22, 2009. Gary Abel confirmed disrespectful comments were made and overheard and added that WWE's response to Bill Fischer's presentation was also unprofessional. Lana Wagner voiced her disappointment in Mr. Lorenz's knowledge, lack of preparation, and overall demeanor.

Gary Abel commented the perception of a "conflict of interest" existed by having WWE as the Town's engineering consultant and the developers engineer.

Lana Wagner presented the Parks and Recreation Board desire to not split the Board because of their interest and participation in both events and projects and their cooperative working relationships.

Sheryl Jones presented Council with a list of four discussion points (attached) for consideration in the Bear View Annexation.

Sheryl also requested Town Hall meeting dates be set for public input to the annexation.

ADJOURN:

Mayor West called for a motion to adjourn the regular Council meeting. Lana Wagner made a motion which was seconded by Sheryl Jones, to adjourn the meeting.

The meeting was adjourned with unanimous voice vote at 8:13 P.M. by Mayor West.

Respectfully submitted,

Matt Krimmer
Town Clerk/Manager

Council Meeting Minutes February 5, 2009 Attachment:
Bear View Annexation Discussion Points
(presented by Sheryl Jones)

ANNEXATION/IAN-

- 1. All water rights are to be forfeited or deeded to the Town of Larkspur. They must declare where they will be getting their water service from but should be allowed to use their existing wells for 3 to 5 years for current requirements. They must be phased out from actual use to only be used for backup, fire protection, irrigation on a as need to basis.**
- 2. They operate on their current septic system for a period of 3 to 5 years, at the end of that period they will have the means to send sewer to Perry Park or to negotiate with some other facility and the old septic system to be destroyed.**
- 3. They must establish and prepare a fire safety and protection plan, as well as a police/security plan to service the proposed area. In addition, plans for roads/parking lots (surface), lighting (low voltage, sun powered) sidewalks, (cement?? Or other), landscaping (replacing all present growth with what in newly developed areas) drainage and erosion control., etc etc**
- 4. Dedication to be monetary over a period of years agreed upon prior to the annexation. Possibly based on the amount of improvements plus a land value to be determined at the beginning date is the date the annexation agreement is signed.**