



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
APRIL 2nd, 2009**

MEETING CALLED TO ORDER: Mayor Sherilyn West called the meeting to order at 6:00 P.M.

ROLL CALL:

| PRESENT | ABSENT | NON-VOTING |
|---------------------------|---------------|---------------------|
| Kristin Cutbirth | | Town Clerk/Manager- |
| Eve Curry-Harbison | | Matt Krimmer |
| Sheryl Jones | | |
| Joseph Jeske | | |
| Lana Wagner | | |
| Mayor Pro-tem Steve Smith | | |
| Mayor Sherilyn West | | |

PLEDGE OF ALLEGIANCE: Recited.

UNSCHEDULED PUBLIC APPEARANCES: None.

SCHEDULED PUBLIC APPEARANCES:

- **Sam Mamet, Executive Director, CML** – Mr Mamet presented the role of CML and its commitment to communities throughout Colorado. He discussed their lobbying efforts at the statehouse and touched on issues of concern to local municipalities. He also addressed the stimulus funding from the Federal Government. Sheryl Jones asked about funding for water and sewer plants to which Sam referred to working with the State Water Power Resources Board and Rural Development Division of the Department of Agriculture. He noted that Larkspurs CML representative is Clay Brown who can assist the Town in these areas. Mr. Mamet thanked the Council for the opportunity to meet with and speak to the Council.
- **Bill Fischer** – Mr. Fischer briefly discussed the Wright Water Engineering (WWE) response to his questions and concerns regarding the OSI project and stated he would accept the answers although he did not agree with some. He noted he still had issues with having the Town Engineer working for the developer still believing it to be a conflict of interest, and the unprofessionalism displayed by the WWE engineers. Council discussion followed regarding using other engineers for town inspections on other than water and sewer. Also discussed was identifying contractors who have demonstrated poor performance while doing work in Town. Bill complemented W. O. Danielson, the contractor working on the LFPD project for complying with proper procedures and displaying professional work ethics.

Bill thanked the Council for the opportunity to speak to them regarding his concerns.

OTHER ATTENDEES: Gary Craven, Betty Spreen, Laura Kronick, Cindy Cramer

COUNCIL DISCUSSION PROJECTS:

- **Planning Commission membership** – Gary Craven, 9669 S. Spruce Mountain Road #30, presented an application for membership to the Planning Commission and provided a brief description of his qualifications, background and his reasons for seeking appointment to the PC.

Steve Smith made a motion to appoint Gary Craven to a full member three year term on the Town’s Planning Commission. Sheryl Jones seconded the motion and a roll call vote was taken. Seven (7) in favor, zero (0); motion carried.

Mayor West reminded Council of the PC membership requirements as specified by Charter and State Statute stating that a Council person or Mayor should be a member of the PC. The Town’s ordinance states that the Council appoints the PC membership and can appoint a Council person. This could be an option if the PC does not have enough members for a quorum.

Cindy Cramer, Planning Commissioner, representing the Commission presented Council with suggestions from the PC for opening up membership requirements for the Commission to allow local business owners and at least one person from the 80118 zip code to participate on the PC. After discussion Council agreed to continue researching PC membership options and not to consider any of the recommendation and retain the current requirements for membership.

- **Town Hall meetings and Campground annexation** – Mayor West informed Council that Barb Cole had prepared a summary of the Town Hall meetings and captured all of the concerns and issues that were identified. She noted that more refinement of the information was necessary such as defining sizes of buildings, residency requirements, etc. Council discussed some of the detail information they were looking for and setting specific limits.
- **Accounting Specialist job description** – The draft job description was revised to incorporate changes recommended by Mayor West and Vince Weis. A meeting to discuss these changes along with comments received from councilmember Sheryl Jones will be held on Monday, April 6, at 10 AM.

ACTION ITEMS:

- **Approve March 19 Workshop Minutes** - Council reviewed minutes of the March 19th, 2009 Joint Planning Commission and Council Workshop meeting. There was no further discussion.

A motion to approve the March 19th, 2009 Joint Planning Commission and Council Workshop meeting minutes was made by Lana Wagner and seconded by Sheryl Jones. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- **Approve March 19 Regular Council Meeting Minutes** – Council reviewed minutes of the March 19th, 2009 Regular Council meeting. Mayor West asked that a statement be placed under Mayor’s Comments indicating there was no Council objection to holding a National Day of Prayer event in the Town Hall.

A motion to approve the March 19th, 2009 Regular Council meeting minutes with changes was made by Lana Wagner and seconded by Sheryl Jones. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- **Bills to pay** – Mayor West presented Council with a summary of bills to be paid totaling \$329.22. There was no discussion.

Lana Wagner made a motion to approve payment of the bills presented in the amount of \$329.22. Joseph Jeske seconded the motion and a roll call vote was taken. Six (6) in favor, one (1) against (Sheryl Jones); motion carried.

MANAGER’S REPORT:

Matt presented Council with a summary of information as follows:

- **Town Hall Calendar and Scheduled Meetings Apr 05 – 18**
- **DC Youth Congress April 18, Phillip S. Miller Building Commissioners Hearing Room – Elected Officials needed**
- **Park Enhancement RFP to go out through Bid Net no later than Apr 10. Bids due by COB Apr 30. Council review and award May 7**
- **Partnership meeting in Castle Rock, Wed. Apr 15, 7 AM at Pegasus Restaurant**
- **Commissioners Hearing for transfer of property at Frank Rd. and Plum Ave. from County to Town is scheduled for April 28 at 2:30 PM.**

Matt expressed concern about having enough time to open bids unscreened on Council meeting night. He proposed allowing a pre-screening of the bids to separate them to simplify and reduce the time and work required to complete the evaluations and select the winning contractor(s). Council decided to address this at the April 16, 2009 meeting.

MAYOR’S COMMENTS: Mayor West addressed difficulty in answering CDBG questions and how much time it was taking. She also informed Council that the location of the safe deposit box has been identified and the contents included old computer backup tapes. Sheryl Jones suggested converting tapes to CD for easier retention and storage.

COUNCIL COMMENTS: Kristin Cutbirth noted that there was a possibility of a Chase Bank locating in the OSI office park.

ADJOURN:

Mayor West called for a motion to adjourn the regular Council meeting. Lana Wagner made a motion and seconded by Sheryl Jones, to adjourn the meeting. The meeting was adjourned with unanimous voice vote at 8:07 P.M. by Mayor West.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager