



**TOWN OF LARKSPUR
MINUTES OF THE
JOINT TOWN COUNCIL – PLANNING COMMISSION
WORKSHOP MEETING
MARCH 19th, 2009**

MEETING CALLED TO ORDER: Mayor Sherilyn West called the meeting to order at 5:00 P.M.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
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Council Members

Kristin Cutbirth		Town Attorney-Scotty Krob
Sheryl Jones		Town Clerk/Manager-
Lana Wagner		Matt Krimmer
Eve Curry-Harbson		
Joseph Jeske		
Mayor Pro-tem Steve Smith		
Mayor Sherilyn West		

Commission Members

Kat White
Cindy Cramer
Vernice Gutherie (arrived at 5:10 PM)
Shannon Buss, Chairperson

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Gary Abel, Betty Spreen, Peter Caplan, Larry Horwitz

DISCUSSION ITEM: Bear View Campground Annexation

Mayor West stated the purpose for the workshop and asked Scotty Krob to introduce the format and restate the process. Scotty provided the workshop setting and turned the meeting over to Barb Cole, town planner for the Bear View annexation. Ian Steyn, the applicant, through his attorney Jack Reutzel, provided a packet containing a draft annexation petition, draft annexation maps, previously filed annexation impact report (AIR), preliminary development report, draft annexation agreement, draft PD map and PD guide, and a concept plan.

Barb Cole explained the different types of annexations, discussed the three-mile rule, and the importance of the AIR. The remainder of the workshop involved discussions, questions, answers, etc, regarding the packet submitted by the applicant’s attorney and provided Barb with issues and concerns needing to be addressed. In summary it was concluded the packet was missing vital details and insufficient to meeting the Town’s needs in order to make informed decisions.

Barb offered to work with the applicant to prepare proper documentation for submittal to the Town. She also requested a work session with the Planning Commission to address

specifics regarding pros and cons of the campground concept and asked Council to provide her with five things they like about the concept, five things they do not like about the concept, and what information will be required in order to make an informed decision.

COMMISSION COMMENTS: Addressed in discussions.

COUNCIL COMMENTS: Addressed in discussions.

ADJOURN:

Mayor West adjourned the joint Town Council – Planning Commission workshop meeting at 7:14 P.M.

Respectfully submitted,

Matt Krimmer
Town Clerk/Manager