



**TOWN OF LARKSPUR  
MINUTES OF THE  
REGULAR COUNCIL MEETING  
FEBRUARY 14<sup>th</sup>, 2008**

**MEETING CALLED TO ORDER:** Mayor Sherilyn West called the meeting to order at 6:05 P.M.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Mayor Sherilyn West	Sheryl Jones	Town Attorney-Scotty Krob
Mayor Pro-tem Steve Smith		Town Clerk/Manager-
Eve Curry-Harbison		Matt Krimmer
Kristin Cutbirth		
Florence Burch		
Lester Burch		

**UNSCHEDULED PUBLIC APPEARANCES:** None.

**SCHEDULED PUBLIC APPEARANCES:** None.

**OTHER ATTENDEES:** Betty Spreen, William Lucero, Laura Kronick, Marvin Cardenas

**APPROVE MINUTES:** Council reviewed minutes of the January 17<sup>th</sup>, 2008 Buss Minor Subdivision Public Hearing. **A motion to approve the January 17<sup>th</sup>, 2008 council public hearing minutes as presented was made by Eve Curry-Harbison and seconded by Lester Burch. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) absent (Sheryl Jones); motion carried.**

Council reviewed minutes of the January 17<sup>th</sup>, 2008 regular Council meeting. **A motion to approve the January 17<sup>th</sup>, 2008 regular council meeting minutes with correction was made by Eve Curry-Harbison and seconded by Lester Burch. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) absent (Sheryl Jones); motion carried.**

**FINANCIALS/BILLS TO BE PAID:** Council reviewed the bills to be paid totaling \$19,262.12. Mayor West informed Council of a \$181 bill for monthly copier rental and an \$18 bill for monthly finisher rental that was not included in the summary report because the statements were received after the report was prepared. The correct total should be \$19,461.12. Kristin Cutbirth asked about the \$110.76 for batteries. The Mayor and Town Clerk/Manager confirmed the price of the batteries and the quantity purchased. All other Council Member questions were satisfactorily answered.

**Florence Burch made a motion to approve and pay all bills totaling \$19,461.12. The motion was seconded by Lester Burch and a roll call vote was taken. Six (6) in favor, zero (0) against, one (1) absent (Sheryl Jones); motion carried.**

**ADVISORY BOARD REPORTS:**

**Economic Development Advisory Board (EDAB)** – Matt Krimmer summarized the February 6<sup>th</sup>, 2008 meeting where Dave Gardner presented an update of the proposed parking lots in the Town Park. Dave visited several comparable parking lots in Castle Rock, took measurements of spaces, sizes of lots, and counted the number of spaces for each. He is also collecting additional data on roadside parking. Matt recommended Dave take this new information to the next Parks and Recreation Board meeting to share with them.

**Parks & Recreation (P&R) Board** – The board met on February 4<sup>th</sup>, 2008. Dave Gardner provided the latest information gathered by EDAB regarding parking lots in the Park. Board members received the information for further review. The board discussed the Fourth of July parade and picnic and talked about including a pie eating contest, music, and an assortment of games for the kids. It is expected that the board will have to ask for funds to support the event.

**Water and Sewer Board (W&S)** – The board continued its discussion of the rate study. Numerous ideas and comments were offered and it was decided that more time was needed to formulate a consensus before coming back to the Town Council with recommendations.

**Planning Commission (PC)** – No items to report.

**SEMOCOR MONTHLY REPORT:** All water and wastewater systems are functioning Satisfactorily and water quality remains within acceptable limits.

**MONKEY FACE OBSERVER:** Kristin Cutbirth is still looking for articles and items of interest.

**CONTINUING BUSINESS:**

- **Appoint members to the Focus Group on the Campground expansion** – The Council was briefed on the campground meeting held on Monday, February 4<sup>th</sup>, 2008 at the property known as the Joey Edge house. The Mayor and Matt represented the Town and other attendees were Ian Steyne, campground owner; Don Brown, Ian's Associate; Tom Hart, CO Land Development and lead designer/architect of the Stapleton redevelopment project; Christopher Camut, Ian's Associate; Meme Martin, Economic Development Manager for Douglas County; Peter Italiano, County Community Development Manager; Joey Edge, Realtor; and Ed and Amy Blanchard. Many items were discussed for incremental development of the expanded campground. Phase 1 would include a Yogi Bear franchise and establishment of a Center for Outdoor Hospitality. A business plan will be developed around the vision framework.

A discussion on appointing a Town representative to the Focus Group ensued. Mayor West suggested Ed Blanchard since he had been invited by Ian to the Focus Group meeting. Kristin thought more time should be taken to find and consider other candidates.

**A motion was made by Eve Curry-Harbison and seconded by Steve Smith to appoint Ed Blanchard as the Town's representative along with Matt Krimmer as liaison to the Campground Focus Group. A roll call vote was taken. Three (3) in favor, three (3) against (Florence Burch, Lester Burch, Kristin Cutbirth); motion failed.**

Council agreed to have the Town Manager as the sole representative at this time.

- **Rezoning Ordinance Review** – This action is still being worked.

#### **NEW BUSINESS:**

- **CDBG Meeting Report** – Kristin Cutbirth and Mayor West briefed Council on the CDBG meeting with Erin Haas and Jeff Watson. Eight residents attended. There is no County Project Manager in place and approval action cannot start until one is hired. This is expected within the next month. Mobile home residents can apply for loans now and should meet with Erin. Emergency needs can be addressed at any time. There is a Federal restriction of \$5000 maximum which can be applied for per loan application for mobile home residents only. Grant money can also be applied for which does not count against the loan restriction.
- **CML Workshop update** – Eve Curry-Harbison attended the CML workshop on Pay and Performance and will provide a written summary of the workshop.
- **Election update** – Two resolutions were presented for approval:  
Resolution 08-01 requesting voter approval of a Lodging Tax as Ballot Issue #1 was presented for approval. The Mayor explained the rationale for the \$25,000 limit for the first year.

**A motion was made by Florence Burch and seconded by Lester Burch to approve Resolution 08-02 submitting to the registered electors of the Town of Larkspur a Ballot Issue to approve repealing Ordinance 3.69 which disallowed separated grade crossings at railroad tracks within town limits. A roll call vote was taken. Six (6) in favor, zero (0) against, One (1) absent; motion carried.**

Resolution 08-02 requesting voter approval to repeal Ordinance 3.69 which disallowed separated grade crossings at railroad tracks within town limits.

**A motion was made by Florence Burch and seconded by Steve Smith to approve Resolution 08-01 submitting to the registered electors of the Town of Larkspur a Ballot Issue to adopt a lodging tax for short term rental of any type of lodging facility. A roll call vote was taken. Six (6) in favor, zero (0) against, One (1) absent; motion carried.**

The April 6, 2008 Election Calendar, Ballot Issues 1 and 2, and a notice of election will be posted to the Town's web site.

### **MANAGER'S REPORT:**

- **County Road and Bridge meeting** – Matt briefed Council on his meeting with County Engineers regarding status of their planning for road improvements and railroad underpass re-initiation. County Engineering will be present at next week's Town meeting to present information to the public.
- **Speed limit changes** – Matt Krimmer suggested Council consider reducing speed limits on Spruce Mountain Road coming into Town off I-25 near Upper Lake Gulch Road to better conform to the posted exit ramp speed limit and get drivers used to reduced speeds when Martin Redeker begins his development of the area. A brief discussion followed and it was decided to defer consideration of this until work actually begins in that area by Redeker.
- **Civic Engagement speaker and Town meeting reminders** – Matt reminded Council of Chris Gates presentation on Civic Engagement at Castle View High School on February 20, 2008 and the Town meeting at the Larkspur Firehouse on February 21, 2008.

### **MAYOR'S CONCERNS:**

- **Town Hall Remodeling** – The Mayor informed Council that remodeling of the Town Hall will begin next week on the meeting side. Carpet installations are scheduled for February 22 and 25 and the offices and file room should be back in place by February 29. Mayor West requested Council approve purchase of a room partition to separate meeting space from Town Hall entrance in order to minimize disruption of meeting and discussions.

**A motion was made by Eve Curry-Harbison and seconded by Steve Smith authorizing the Mayor to purchase a blue portable room partition of appropriate size for amount to be determined based on size. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) absent; motion carried.**

The Mayor also requested Council approve purchase a wall tapestry from the Douglas County Historical Society which portrays Historic sites in the County.

**A motion was made by Lester Burch and seconded by Florence Burch authorizing the Mayor to purchase a wall tapestry for the Town Hall for \$50.00. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) absent; motion carried.**

### **COUNCIL CONCERNS:**

Lester Burch noted that one side of the Sign at the Town Park recognizing GOCO funding for the park was missing. The Town Manager explained that strong winds blew the sign down and Mike removed the sign for safe keeping until weather improved for the sign to be re-installed.

Kristin Cutbirth requested Town Staff pursue getting the free COMCAST hookup for the Town Hall TV in order to be able to access TV8 and other public television broadcasting. Mayor West stated she would contact COMCAST.

**EXECUTIVE SESSION: Kristin Cutbirth requested executive session. Scotty Krob declared Council enters into Executive Session at approximately 8:25 P.M.**

**A motion to adjourn the Council Executive Session was made by Kristin Cutbirth and seconded by Lester Burch. The executive session was adjourned by unanimous voice vote at 8:40 PM by Mayor West.**

**ADJOURN:**

**A motion to adjourn the Regular Council meeting was made by Eve Curry-Harbison and seconded by Florence Burch. The meeting was adjourned with unanimous voice vote at 8:42 PM by Mayor West.**

Respectfully submitted,

Matt Krimmer  
Town Clerk/Manager