



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
JANUARY 20th, 2011**

MEETING CALLED TO ORDER: Mayor Sherilyn West called the meeting to order at 6:00 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Eve Curry-Harbison	Town Attorney-Scotty Krob	Town Clerk/Manager-
Joseph Jeske	Lana Wagner	Matt Krimmer
Matias Cumsille		
Sandy McKeown		
Mayor pro-Tem Shannon Buss		
Mayor Sherilyn West		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Paul Grant, Amy and Ed Blanchard, Bill Fischer

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES: Bill Fischer - Mr. Fischer provided Council with a breakdown of the “truck time” identified on invoice # 8073 for charges of \$3000. He explained each item and answered Council questions. Council requested future bills submitted for payment include the bid estimate from the contractor.

Matias Cumsille made a motion to pay the \$3000 bill on Fischer Enterprises invoice # 8073 identified as “truck time”. The motion was seconded by Sandy McKeown. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Following a brief discussion on Park bids and the weekly status meeting Council asked the Town Clerk to post the Monday morning status meeting in the event other Council members wish to attend. Bill Fischer asked about the status of acquiring a salt and sand shelter for the Maintenance yard. Mayor West informed Bill and Council that she and Town staff have been researching catalogs and based on findings to date recommended soliciting bids for the structure which should be approximately 12’ X 12’ X 20’. Council agreed and Mayor West asked Bill Fischer to submit a bid.

APPROVE MINUTES: Minutes for the January 6, 2011 regular Council meeting were reviewed. There were no questions or comments.

A motion was made by Matias Cumsille and seconded by Shannon Buss to approve minutes of the January 6, 2011 regular Council meeting. A roll call vote was taken. Four (4) in favor, zero (0) against, two (2) abstentions (Eve Curry-Harbison, Joseph Jeske); motion carried.

FINANCIALS: Mayor West presented the financial statement summary and bills to be paid totaling \$25,568.84. Minimal questions were asked.

Eve Curry-Harbison made a motion to approve payment of bills totaling \$25,568.84.

Joseph Jeske seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Matt Krimmer mentioned the available petty cash at Town Hall was down to \$35 and requested Council approve replenishing the petty cash back up to total of \$250. A few questions were asked regarding petty cash use.

A motion was made by Shannon Buss and seconded by Sandy McKeown to bring the petty cash reserve at Town Hall up to a total of \$250. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

SEMOCOR MONTHLY REPORT: Mayor West presented the report and noted the broken urinals in the Town Park restrooms which Semocor will replace in the Spring. Paul Grant explained why the urinals broke and Semocors actions to repair/replace them. Paul also responded to questions regarding the Denver Well and stated video taping will be completed next week.

ADVISORY BOARD REPORTS:

Parks and Recreation – Matt informed Council the Board has begun discussions on holding a Wine and Arts Festival the first weekend in June and is planning on co-sponsoring with the Larkspur Chamber of Commerce. Mayor West commented the Jellystone Yogi Bear campground is considering a farmers market this year and Shannon Buss suggested holding one at Town Park.

PARK ENHANCEMENT PROJECT:

- **Ball Field** – No updates to report. Work will continue as weather permits.

NEWSLETTER: Mayor West presented a draft newsletter to Council noting the Larkspur Pizzeria, which was inadvertently left out of last month's newsletter recognizing the tree lighting sponsors, has now been included. She also noted the marijuana ballot questions are included and the outcome of next week's votes will be shown in next month's newsletter

CONTINUING BUSINESS:

- **Salt and sand shelter** – Since Town staff has no experience in this area and there are several questions regarding installation Mayor West asked for someone to identify bidders for the shelter since there are several vendor catalogs displaying varying styles of shelters. Joe Jeske will check several local area businesses including Davis Tent and Shannon Buss will help to locate local area vendors.
- **Perry Park Water & Sanitation Resolution** – Mayor West informed Council that Town Attorney, Scotty Krob, sent an email advising he had not prepared a Resolution to remove PPW&S overlapping district from the Town as he had additional information and questions for Council. He requested this topic be taken up at the next Council meeting on February 3. Matt informed Council there are seven property owners in Town which are affected by the overlapping PPW&S District. Shannon Buss asked why Scotty had not drafted a resolution as directed by Council to which

Mayor West responded she did not know and explained all the information she had was what was provided in his email. Shannon also stated that Council needs to look at other alternatives for having an attorney present for meetings to address legal questions.. Eve Curry-Harbison agreed. Mayor West suggested talking with Scotty about having his son, also an attorney, present in his absence.

- **Denver Well update** – Video taping of the well shaft will begin next week.
- **Tree Carving/Removal**- The tree has been cut and removed.
- **Election** – The suggestion to call registered voters on the Monday before the election was discussed and it was decided not to make phone calls since there has been adequate signage and interested parties can contact Town Hall for details.

NEW BUSINESS: None.

MANAGER’S REPORT: Matt referred to the Information Update Attachment to the agenda and mentioned a 2-day CDOT workshop on pedestrian and bike paths for which he will obtain more information. He also reminded everyone of the need to address the Emergency Preparedness Plan. Matt and the Mayor mentioned the campgrounds interest in holding a Farmers Market and the addition of propane gas availability to the public at the RV Leasing location north of the Park.

MAYOR’S COMMENTS: Mayor West mentioned release of the County’s Tax Calculator on their website and suggested everyone take a look at it.

COUNCIL COMMENTS: Eve Curry-Harbison asked about what was taking place at the Little Flower Shop and if they had paid their taxes. Matt responded the owner, Jo Rath, is six months behind in paying her taxes however she has contacted Sharon Roman informing Town Hall of her intent to pay by the end of the month. Sharon has a letter prepared for the County to file a lien on her property if taxes are not paid by January 31, 2011. Eve asked if the letter and lien would be filed with the County by February 1 to which the Mayor replied it would be filed on February 1 or shortly thereafter.

Amy Blanchard asked about status of looking at speeding solutions and speed limits. Mayor West stated this is still a work in progress.

WATER AND SEWER ORDINANCE WORKSHOP: Council continued its review and discussion of Ordinance 5.23 Section II. The discussion included water and sewer connection requirements and bulk water sale rates. The workshop will continue at the next Council meeting on February 3, 2011.

ADJOURN: Eve Curry-Harbison made a motion to adjourn the Council meeting. Matias Cumsille seconded the motion. Motion carried by unanimous voice vote. Mayor West adjourned the Council meeting at 8 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The

most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.