



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
April 21st, 2011**

MEETING CALLED TO ORDER: Mayor Sherilyn West called the meeting to order at 6:05 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Eve Curry-Harbison		Town Attorney-Scotty Krob**
Joseph Jeske		Town Clerk/Manager-
Matias Cumsille		Matt Krimmer
Sandy McKeown*		
Gerry Been***		
Mayor pro-Tem Shannon Buss		
Mayor Sherilyn West		

*Left meeting at 7:45 P.M.

** Arrived meeting at 6:30 P.M.

***Sworn in and seated following Council vote to appoint.

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Amy and Ed Blanchard, Lester Burch, Paul Grant, DC Sheriff Deputy Captain R. McMahan, Bill Kramer, Bill Fischer, Rusty Hall, Courtney Hemenway, Gerry Been

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES: DC Sheriff Captain Robert McMahan provided a brief update on police activity in Town and answered questions. Captain McMahan will look into a question about graffiti at Spruce Mountain Open Space asked by Eve Curry-Harbison.

APPROVE MINUTES: Minutes for the March 17, 2011 regular Council meeting were reviewed.

A motion was made by Shannon Buss and seconded by Matias Cumsille to approve minutes of the March 17, 2011 regular Council meeting. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Minutes for the April 7, 2011 regular Council meeting were reviewed. **A motion was made by Sandy McKeown to approve minutes of the March 3, 2011 regular Council meeting with corrections as noted. Eve Curry-Harbison seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

FINANCIALS: Mayor West presented the financial statement summary and bills to be paid for \$33,432.90 with three additional bills totaling \$2425.36 for a grand total of \$35,858.26. A few questions were asked and answered.

Shannon Buss made a motion to approve payment of bills totaling \$35,858.26. Eve Curry-Harbison seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

SEMOCOR MONTHLY REPORT: Mayor West presented the report. At the request of Council a description of the report contents will be presented and discussed at the next Council meeting on May 5, 2011.

ADVISORY BOARD REPORTS:

Parks and Recreation – Matt presented a letter of resignation from Korrie Euler and the Board’s recommendation to present Korrie with a plaque in recognition of her service to the Board and the Town.

A motion was made by Joseph Jeske and seconded by Matias Cumsille to purchase a plaque for presentation to Korrie Euler in recognition of her service to the Parks and Recreation Board and Town not to exceed \$25. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Copies of P & R Board minutes for March 29, April 5, and April 19 were provided. Matt mentioned the sod installation was delayed due to insufficient number of volunteers and a weather forecast of snow. A new date has not been determined and Matt will notify everyone when a new date is selected. Matt presented a P & R Boards request to provide food and beverages for the volunteers laying the ball field sod.

Matias Cumsille made a motion to spend up to \$150 for food and beverages for the volunteers laying ball field sod on Saturday, April 30. The motion was seconded by Eve Curry-Harbison. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Matt also recommended increasing the Town Maintenance mans hours to allow more time in maintaining the Park during the spring, summer, and fall months when Park use increases. He also suggested including some time for weekend work. After a brief discussion, Council agreed to allow the Town Maintenance man to work to his current maximum of 27 hours and the time required to keep up with maintenance needs will be reviewed every couple of weeks.

- Matt mentioned Korrie Euler recommended the area along the row of trees between the grass and the parking lot be cleared of weeds and mulched. A discussion followed and other landscaping ideas were discussed. Matt will have Parks and Recreation Board research options and make recommendations to the Council. Matt noted the P&R Boards agreement to support to the LVFA for their chili cook off on May 7 and the LVFA Food Drive to be held at the Park entrance on May 14. Also mentioned was the Larkspur Chamber of Commerce’s interest in the possible purchase of the Information Center owned by Tony Caterina. They have asked if the Town would consider joint ownership/partnership for use of the building at the Park. The Chamber is surveying its members and Matt will report back on the outcome.

PARK ENHANCEMENT PROJECT:

- **Ball Field and Playground**– Bill Kramer, Parks and Recreation Board member, presented the status of the ball field expansion and briefly discussed Park enhancement components included in the Phase V grant application. He also discussed getting bids on the Park flower bed maintenance and new flowers and made an appeal for volunteers to lay sod at the new ball field.

Shannon Buss asked about the piles of dirt placed in the area north of the Park road and was informed it was fill dirt donated by Bill Fischer.

NEWSLETTER: Mayor West presented a draft newsletter to Council for review and comment. Shannon asked about the National Day of Prayer. Eve Curry-Harbison presented problems with the dump gate and various solutions were discussed. Mayor West suggested opening the dump during set hours when the Town maintenance man was present. Council requested bids are obtained for replacement gate hardware and include a surveillance camera. Mayor West noted she will add information on the LVFA chili cook off on May 7 and their food drive on May 14.

CONTINUING BUSINESS:

- **Council vacancy applicants** – Lester Burch and Gerry Been presented themselves to Council as applicants for the vacant Council seat. Eve Curry-Harbison asked if Gerry Been had been on Council before to which he responded yes. **A voice vote was taken and Gerry Been was elected by a vote of 5-1. The Town Clerk, Matt Krimmer, gave Mr. Been the oath of office and he took his seat at the Council table.** Mayor West thanked Lester Burch for his interest in the Council and for submitting his name for consideration.

Council Member Sandy McKeown was excused and left the meeting at approximately 7:45 P.M.

- **Denver Well** – The Town engineer, Rusty Hall, introduced Courtney Hemenway, a hydro-geologist consultant, who showed Council the video of the Denver Well taken by Hydro Resources and described and explained what the video was showing. He also shared his opinion about the condition of the well and his recommendation for action. Following a lengthy discussion with input from the audience and the Town engineer the Council asked Mr. Hemenway to work with Hydro Resources in scheduling cleaning and repair work in order to have it completed before start of the Renaissance Festival and preferably no later than June 1, 2011. Estimated cost for cleaning is \$27,000. Estimated cost for pump and motor is \$26,000. Cost for consultant is \$5000.

Matias Cumsille made a motion which was seconded by Eve Curry-Harbison to approve hiring Hydro Resources to perform the three step cleaning process, replace the pump and motor, and based on a recommendation from the Town engineer, maintain the well while planning for a new well; hire Courtney Hemenway to work with and oversee Hydro Resources, and test the well for radium and other contaminants, for a total cost not to exceed \$68,000. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

- **Emergency Management** – Proposed meeting has not been scheduled due to the unavailability of Fire Chief Bumgarner.
- **Been Property cleanup** -Matt provided copies of the letter sent to Ms. Been regarding violations of Ordinance 4.13 and informed Council of her telephone response to Town Hall to erect a six foot fence to shield the property from public view. Council discussed Ms. Been’s response and the Ordinance. Eve Curry-Harbison noted the amount of refuse on the property has increased in the last couple of weeks. Council concluded the proposed action of erecting a fence was not satisfactory.

A motion was made by Eve Curry-Harbison and seconded by Matias Cumsille that in accordance with Ordinance 4.13 erection of a fence to shield the property at 9071 S. Frink Road was an unacceptable solution and the refuse items on the property need to be removed by May 15, 2011. A roll call vote was taken. Five (5) in favor, zero (0) against, one (1) abstention (Gerry Been); motion carried.

NEW BUSINESS:

- **Additional Park Fees** – Mayor West commented on a proposal made by Council Member Shannon Buss to impose fees on vendors and business proposing to conduct business in the Town Park. The Mayor suggested exploring more options and give more thought to the issue for future discussion.
- **Fire Ban Resolution 11-04** – Mayor West presented a draft resolution which would allow the Town to adopt fire bans issued by the Douglas County Sheriff and allow enforcement of the ban within Town limits. The Mayor also clarified the ban as defined for outdoor fireplaces.

A motion was made by Eve Curry-Harbison to adopt Resolution 11-04, A Resolution to Follow the Enactment of Stage 1 and Stage 2 Fire Bans Issued by the Douglas County Sheriff’s Office. The motion was seconded by Shannon Buss. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

LEGAL UPDATES:

- **PPW&S Exclusion**- Scotty Krob informed Council that Bill Fischer did not want his property to be excluded from PPW&SD and did not wish to be included in the action. Scotty also informed Council that the exclusion petitions are drafted and once a clarifying boundary map is obtained from the County the petitions will be ready to be submitted.
- **Bear View Annexation Challenge**-Scotty informed Council he is deposing the plaintiffs on April 28 and the court has set a date of May 11 to file any motions.

MANAGER’S REPORT: Matt stated in his presentation of the Parks and Recreation Advisory Board report he forgot to include the Board’s recommendation to Council appointing Linda Profaizer to the Board seat vacated by Korrie Euler, and asked Council to consider the recommendation at this time.

Eve Curry-Harbison made a motion to appoint Linda Profaizer to the vacant Parks and Recreation Board seat to finish out Korrie Euler’s two year term. The motion was seconded by Matias Cumsille. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

- **Roads signs and speed limits** - Mayor West presented her findings on the speed limit and road signs in Town. Her recommendation that several signs be replaced with

“high intensity” reflective signs was agreed to by Council. The Mayor recommended six speed limit signs be replaced with signs including high intensity reflective coating at \$66 per sign (total \$396) and two stop signs with high intensity reflective coating at \$125 each (total \$250) for a grand total of \$646. Matias Cumsille suggested a stop sign be placed at Fox Farm and Spruce Mountain Roads for a six month trial and a discussion followed. Joseph Jeske suggested a stop sign be placed on Spruce Mountain Road at the mobile home park along with a cross walk. Gerry Been offered to research options for controlling speeding and stop sign locations.

A motion was made by Matias Cumsille and seconded by Gerry Been to approve purchase of speed limit and stop signs with high intensity reflective coating at a cost not to exceed \$700. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

- **Boot Scoot Spring Fling** - Matt presented Council with a request from the Larkspur Elementary PTO for Town sponsorship of their annual Boot Scoot Spring Fling fundraiser.

Gerry Been made a motion to support the Larkspur Elementary PTO Spring Fling with a donation of \$100. Joe Jeske seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Matt also mentioned the PTO’s interest in having the Town partner with the PTO on their annual Fall Festival later this year.

- **Trail Planning Contract Status** – Matt informed Council the first draft of the Trail Planning document from Design Concepts was expected to be delivered early next week.
- **Information Center/Chamber of Commerce**- This topic was discussed under the Advisory Board discussion earlier in the meeting.

MAYOR’S COMMENTS: Mayor West explained check signing requirements to Gerry Been and noted that as soon as she has all the signed check authorization forms from Council they will be submitted to the bank. All signers will then have to go to the bank for final signature verification. Mayor West asked Council to sign up for dates to work on the Water and Sewer Ordinance. Date options are May 2, 9, and 12 at 1 P.M.

COUNCIL COMMENTS: Joe Jeske recommended closing off road access to the area north of the sewer ponds to prevent illegal dumping. It was agreed to get bids to install a chain link fence north of the gate running parallel to the railroad tracks and have the Town maintenance man install a new gate at the entrance to the upper pond road.

ADJOURN: Shannon Buss made a motion to adjourn the Council meeting. Matias Cumsille seconded the motion. Motion carried by unanimous voice vote. Mayor West adjourned the Council meeting at 9:53 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.