



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
JANUARY 6, 2011**

MEETING CALLED TO ORDER: Mayor Sherilyn West called the meeting to order at 6:03 P.M.

ROLL CALL:

<u>PRESENT</u>	<u>ABSENT</u>	<u>NON-VOTING</u>
Lana Wagner	Eve Curry-Harbison	Town Attorney-Scotty Krob
Matias Cumsille	Joseph Jeske	Town Clerk/Manager-
Sandy McKeown		Matt Krimmer
Mayor Pro-tem Shannon Buss		
Mayor Sherilyn West		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Mr and Mrs. Charles Hickey, Paul Grant, Ed and Amy Blanchard, Gary Abel

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES: None.

APPROVE MINUTES: Minutes of the December 16, 2010 public hearing were reviewed.

A motion was made by Shannon Buss and seconded by Lana Wagner to approve minutes of the Lombardo and Town of Larkspur public hearing held on December 16, 2010. A roll call vote was taken. Three (3) in favor, zero (0) against, two (2) abstentions (Sandy McKeown, Matias Cumsille); motion carried.

Minutes of the December 16, 2010 regular Council meeting were reviewed.

Lana Wagner made a motion to approve the December 16, 2010 regular Council meeting minutes. Matias Cumsille seconded the motion. A roll call vote was taken. Four (4) in favor, zero (0) against, one (1) abstention (Sandy McKeown); motion carried.

BILLS TO BE PAID: Bills totaling \$53,929.20 were presented for payment. Council requested to see invoices from Fischer Enterprises to understand the charges for work performed. Mayor West stated the invoices were at Town Hall and it would take a few minutes to retrieve them. Mayor West and Council agreed to defer the discussion and approval to later in the meeting when a break could be taken and the invoices retrieved.

ADVISORY BOARD REPORTS:

- **Parks and Recreation** – Expenses and receipts for the tree lighting event were provided. \$2606.65 was spent and \$777 was received for a net cost of \$1829.65. Shannon Buss questioned the \$500 paid for the sound system, noting that in previous years it was donated by Dave Gardner.

PARK ENHANCEMENT PROJECT:

- **Status Report** – Matt Krimmer commented on the status of the backstop and outfield fencing. Mayor West noted that bids were being solicited for three dugout styles which would be factored into the next GOCO grant application.

CONTINUING BUSINESS:

- **Denver Well** – Mayor West informed Council of the preliminary assessment of the Denver Well pipes, shaft, pump, and motor. Hydro Resources is recommending replacement of all the piping, pump, and motor. They also restated their recommendation to video tape the well shaft walls to validate its condition.

A motion was made by Lana Wagner and seconded by Matias Cumsille to approve Hydro Resources to video tape the Denver Well shaft not to exceed the approximate estimated cost of \$1500.00 previously provided. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A discussion followed regarding having the Town Engineer review the video tape from Hydro Resources and provide a recommendation regarding the condition of the well and repairs recommended.

A motion was made by Shannon Buss and seconded by Lana Wagner to approve Highline Engineering to review the Denver Well video tape from Hydro Resources and their repair/replacement recommendations and provide comments regarding the recommended actions. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

- **PPW&S Overlapping District** – Scotty Krob reviewed his memo of June 29, 2010 outlining the process to exclude PPW&S District from the Town of Larkspur. Following a short discussion Council agreed to have the Town Attorney move forward. Scotty informed Council a Resolution would be needed to begin the process. A Resolution will be presented for approval at the next meeting.
- **Appoint Joe Jeske as CDBG representative for the Town** – Mayor West informed Council that Councilmember Joe Jeske volunteered to accept appointment as the Town's representative to the CDBG Board and recommended Council approval.

Lana Wagner made a motion which was seconded by Matias Cumsille to appoint Joe Jeske as the Town's representative to the County's CDBG Board. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

NEW BUSINESS: None.

MANAGER'S REPORT: Matt informed Council of the new Vigils Mexican restaurant which opened today at the former Pony Expresso Coffee Shop location. Matt also reminded Council of the Special Election on January 25, 2011 for voting on three medical marijuana questions and noted the official registered voter list received from the Douglas County Clerk and Recorder's Office contained 167 registered voter names of which 74 are active and 93 inactive. Amy Blanchard commented that very little information has been made available regarding the election and recommended it be better publicized.

At 7:05 P.M. Mayor West declared a recess to allow Matt to retrieve the Fischer Enterprises invoices from Town Hall. Mayor West called the meeting back into session at 7:27 P.M. and the discussion on the BILLS TO BE PAID resumed. The discussion focused on one line item included in Fischer Invoice #8073 in the amount of \$3000 for truck time. Council requested a clarification from Fischer before approval. **A motion was made by Lana Wagner to approve payment of bills totaling \$50,929.20 which excludes \$3000 for truck time from Fischer invoice #8073. The motion was seconded by Matias Cumsille. A roll call vote was taken. Four (4) in favor, zero (0) against, one (1) abstention (Sandy McKeown); motion carried.**

MAYOR'S COMMENTS: Mayor West noted the inadequacy of the desk flags used at the fire station for reciting the pledge of allegiance and suggested Council consider approving the purchase of a flag pole and flag stand to allow movement of the Town Hall flag to the fire station when needed.

A motion was made by Lana Wagner to approve purchase of a flag pole and flag stand for the Town Hall flag not to exceed \$75. The motion was seconded by Shannon Buss. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Mayor West also mentioned wearing of the United States flag at Community Park and that a replacement would have to be purchased. She also suggested adding a Colorado State flag to the Community Park flagpole.

A motion was made by Lana Wagner and seconded by Sandy McKeown to purchase a new United States flag, 5 X 8 or 9 feet and an appropriately sized Colorado State flag for the Community Park flag pole at a cost not to exceed \$200. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

COUNCIL COMMENTS: Lana Wagner asked what the timeframe deadline was for the carving or removal of the tree in front of Marvin Cardenas and Shannon Buss's house on Spruce Mountain Road. Matt informed Lana the deadline voted on by Council was sixty days which expires on January 17, 2011

WATER AND SEWER ORDINANCE WORKSHOP –Mayor West provided copies of the Preliminary Engineering Report from Wright Water Engineers and presented suggested discussion items for revising Ordinance 5.23 which included review of the monthly water and sewer billing rates, tap fee increases, and adoption of standards and guidelines using examples from other districts and municipalities. She also noted that in order for the Town to meet State requirements the current rates would have to triple. The

discussion centered on raising the current water rate of \$17.50 to \$32.50, an increase of \$15, over the next three years with an incremental increase of \$5 per year effective June 1, 2011. It was noted that water rates have not increased since June 1, 1997 and sewer rates, currently at \$16.50, have not increased since June 1, 1996. With regard to water rate averages to qualify for grants and rate averages for sewer, Mayor West will research comparative rates from other municipalities and districts. Shannon Buss commented that water rates for commercial businesses should revert to residential rates if the property reverts to residential use. Matias Cumsille suggested creating a “developers rate package’ to encourage economic development. The discussion on tap fees concluded tap fees should be raised from the current \$10,000 for both water and sewer to \$ 15,000 over the next year and give the buyer one year to install the taps, after which, in order to retain the taps, the owner would pay the monthly water rate fee.

Mayor West also recommended changing the sewer equivalent ratio to be consistent with other water and sewer districts, i.e. changing our current 1.8 to 2 for a 1 inch water tap and 7.1 to 7 for a 2 inch water tap. The discussion ended by agreeing to establish a tiered excess usage rate with a \$1 increase at each tier level.

“Mayor West added information that the Colorado Renaissance Festival extended their agreement with the Town for six years renewable at two year increments.”

Mayor West also noted that bulk water rates needed to be addressed as the Town’s current rate of \$4.40 per thousand gallons is way below other districts rates. She recommended Council consider separate Ordinance addressing bulk water. Additional research will also be done regarding bulk water.

Also needing attention is excess water usage fee structures rates.

Discussions will be continued at the next Council meeting on January 20, 2011.

ADJOURN:

Lana Wagner made a motion to adjourn the regular Council meeting which was seconded by Matias Cumsille and approved by unanimous voice vote. The meeting was adjourned by Mayor West at 9:05 PM.

Respectfully submitted,

Matt Krimmer

Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.