

# TOWN OF LARKSPUR



## MINUTES OF THE PLANNING COMMISSION NOVEMBER 24<sup>th</sup>, 2007

**MEETING CALLED TO ORDER:** Chairwoman Shannon Buss called the meeting to order at 6:02 P.M.

### **ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Shannon Buss	None	Town Clerk/Manager-
Anne Rock		Matt Krimmer
Joe Jeske		
Kathleen White		

**Approve Minutes:** Commission reviewed minutes of the September 24<sup>th</sup>, 2007 meeting. There was no discussion. **A motion was made by Kathleen White and seconded by Anne Rock to approve the September 24<sup>th</sup>, 2007 meeting minutes. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.**

**Liebbe Re-Zoning Application:** Todd Liebbe updated the Commission on the status of his re-zoning process for the old firehouse property. All of the certified notification letters have been sent, the sign posting has been accomplished, and the newspaper announcement has been published. Shannon informed Todd that he needed to provide the Town Clerk/Manager with a picture of the sign posting, a copy of the newspaper announcement, and a new 24X36 inch zoning map. She also advised him to select a project name to be shown on the map and other related documents. There were no questions from the other Planning Commission members.

**MASTER PLAN:** Shannon Buss provided the Commission members with copies of a sample Master Plan from the Town of Frisco and a paper prepared by a staff attorney from the Colorado Municipal League (CML) titled "Ten Questions to Ask when Adopting or Revising a Master Plan". She asked the Commission to review these documents for guidance in revising the Town of Larkspur's Master Plan.

**PLANNING COMMISSION CONCERNS:** None.

**ADJOURN: A motion to adjourn the Commission meeting was made by Anne Rock and seconded by Joe Jeske. Voice vote was taken. Four (4) in favor and none (0) against; motion passed.**

Chairwoman Shannon Buss adjourned the Planning Commission meeting at 6:46 PM.

Respectfully submitted,

Matt Krimmer  
Town Clerk/Manager